



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**BOHOL 2ND DISTRICT ENGINEERING OFFICE**  
Ubay, Bohol, Region VII

24-08-101

Name of Procuring Entity : Request for Quotation (P.R. No.) :  
Revised on : Date : **AUG 30 2024**  
Standard Form/Title : Office/End-User :

**REQUEST FOR QUOTATION**

**COMPANY NAME :**

**ADDRESS :**

**TEL NO./FAX NO. :**

**TIN No :**

**APPROVED FOR POSTING**

**THERESA OLIVA P. LOPOS**

DISTRICT PUBLIC INFORMATION OFFICER  
Engineering Office, Ubay, Bohol.

SIGNATURE:

DATE:

**9-8-24**

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions and enclosed in the return enveloped submit your quotation duly signed by your representative not after 10:00 A.M. of attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd District Engineering Office, Ubay, Bohol.

**TERMS AND CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within 5 Calendar Days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR RA 9184 shall be imposed for none delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies and materials, one year for Equipment from date of acceptance by the end user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI- Sec/Income Tax Return/Omnibus Sworn Statement upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is **P 149,550.00**.

**DIOSCORO C. VIRTUDAZO**

BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
<b>1.</b>	<b>1. For use in the Service Vehicle Mitsubishi Strada with DPWH Property No. H1-8225 and Plate No. ADN/3535/070106 assigned in the Maintenance Section</b>				
a.	Tire Tubeless (265/70 R16)	4	pcs		
b.	Battery 11 Plates	1	pc		
c.	Insulated Battery Clamp	2	pcs		
d.	Oil Filter	3	pcs		
e.	Fuel Filter	3	pcs		
f.	Wiper Blade	1	set		
<b>2.</b>	<b>2. For use in the Service Vehicle Mitsubishi L300 FB with DPWH Property No. H1-6383 and Plate No. 070106 assigned in the Maintenance Section</b>				
a.	Tire Tubeless (185R14C)	4	pc		
b.	Battery 11 Plates	1	pc		
c.	12v Chargeable Tire Inflator	1	pc		
d.	Insulated Battery Clamp	2	pcs		
e.	Oil Filter	3	pcs		
f.	Fuel Filter	3	pcs		
g.	Wiper Blade	1	set		

Brand and Model: \_\_\_\_\_ Warranty : \_\_\_\_\_

Delivery period: \_\_\_\_\_ Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note aboe. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and Condition specified by DPWH.

Tel No. : **518-8051**  
Email address : **dpwhboholl2@yahoo.com**


Printed Name / Signature / Date  
Tel No. / Cellphone No. / E-mail Address



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**  
Office Location : **Ubay, Bohol**

UPDATED ANNUAL PROCUREMENT PLAN FOR FY 2024

P.R. No. <sup>1</sup>	Contract Package (Description)	Procurement Method	ABC <sup>2</sup> (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 d before submission	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	<b>COMMON OFFICE SUPPLIES</b>									
	1. Common Office Supplies	shopping	6,103,904.36							
	2. Common Computer Supplies/Consumables	shopping	10,568,336.90							
	3. Common Janitorials Supplies	shopping	979,195.50							
	4. Common Office Equipment	shopping	4,501,388.00							
	5. IT Equipment and Software	Small Value Procurement	28,987,813.59							
	6. Common Electrical Supplies	Small Value Procurement	158,870.00							
	7. Service Vehicles and Equipment	Small Value Procurement	4,048,550.00							
	8. Fuels and Oils	Small Value Procurement	1,989,500.00							
	9. Furniture and Fixture	Small Value Procurement	1,514,000.00							
	10. Fire Fighting Equipment & Accessories	Small Value Procurement	64,000.00							
	11. Aircondition Maintenance Services	Small Value Procurement	367,200.00							
	12. Maintenance Materials	Small Value Procurement	27,625,687.30							
	13. Elevator Maintenance Services	Small Value Procurement	260,000.00							
	<b>INVENTORY</b>									
	1. Inventory/Common Office Supplies	shopping	778,880.50							
	2. Inventory/Common Computer Supplies	shopping	2,544,269.90							
	3. Inventory/Common Office Devices	shopping	80,334.30							
	4. Inventory/Common Janitorials Supplies	shopping	226,576.50							
	5. Inventory/Common Office Equipment	shopping	58,622.00							
	6. Inventory/IT Equipment and Software	Small Value Procurement	161,200.00							
	<b>Total Budget Amount</b>	<b>Php</b>	<b>91,018,328.89</b>							
PREPARED BY: 										

PREPARED BY:

**PRIMITIVA E. ABAN**  
Procurement Engineer

RECOMMENDED BY:

**MARTIN A. DELA RADA**  
BAC Chairperson

APPROVED BY:

**FERNANDO J. TALASA**  
OIC - District Engineer

<sup>1</sup>PR No. = Purchase Request No.  
<sup>2</sup>ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**BOHOL 2ND DISTRICT ENGINEERING OFFICE**  
Lilay, Bohol, Region VII

**UPDATED PROJECT PROCUREMENT MANAGEMENT PLAN FY 2024**

PROCUREMENT SCHEDULE										
P.R. NO.	Contract Package (Description)	Procurement Method	ABC (Fund Source)	Pre-	Advertisement	Pre-Bid	Submission and	Bid	Post-	Award of Contract (2 c.d.)
				Procurement Conference (1 c.d)	(7 c.d)	Conference (1 c.d) 12 cd before submission of bid	Receipts of Bids (1 c.d.)	· Evaluation (1 c.d.)	Qualification (1 c.d)	
A. FOR MITSUBISHI L300 DELUXE WITH DPWH NO. H1-6383 - B1-Y693, H1-8572 - 070108, H1-9365 - 070109 AND GAP 4845 ASSIGNED AT BOHOL 2ND DISTRICT ENGINEERING OFFICE, UBAY, BOHOL (4 UNITS)										
	1st Quarter	SVP	123,400.00							
	2nd Quarter	SVP	92,900.00							
	3rd Quarter	SVP	92,900.00							
	4th Quarter	SVP	42,400.00							
	Sub-Total .....		351,600.00							
B. FOR MITSUBISHI STRADA WITH DPWH NO. H1-8225 - ADN 3535/070106 AND GAP 4862 ASSIGNED AT BOHOL 2ND DISTRICT ENGINEERING OFFICE, UBAY, BOHOL (2 UNITS)										
	1st Quarter	SVP	33,300.00							
	2nd Quarter	SVP	65,300.00							
	3rd Quarter	SVP	75,300.00							
	4th Quarter	SVP	23,300.00							
	Sub-Total .....		197,200.00							
C. FOR NISSAN VAN WITH DPWH PROPERTY NO. H1-8226 - GAA 6422 ASSIGNED AT BOHOL 2ND DISTRICT ENGINEERING OFFICE, UBAY, BOHOL (1 UNIT)										
	1st Quarter	SVP	83,000.00							
	2nd Quarter	SVP	5,000.00							
	3rd Quarter	SVP	2,500.00							
	4th Quarter	SVP	12,500.00							
	Sub-Total .....		103,000.00							
D. FOR ISUZU SUV WITH DPWH PROPERTY NO. H1-8551 - GEC 4497 & H1-8571 - GAC 5279 ASSIGNED AT BOHOL 2ND DISTRICT ENGINEERING OFFICE, UBAY, BOHOL (2 UNITS)										
	1st Quarter	SVP	78,700.00							
	2nd Quarter	SVP	85,850.00							
	3rd Quarter	SVP	22,200.00							
	4th Quarter	SVP	27,850.00							
	Sub-Total .....		214,600.00							



**ITEMIZED LIST OF GOODS**  
Annex to Contract Package    **EQUIPMENT/VEHICLE REPAIR AND MAINTENANCE**  
FISCAL YEAR 2024

Service/RO/PMO : **DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
District: **Bohol 2nd District Engineering Office, Ubay, Bohol**

Category/Nature and Description/Specification	Unit	Unit Price	QTY.	AMOUNT	TOTAL CALENDAR							
					DISTRIBUTION BY QUARTER							
					1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
<b>B. FOR USE IN THE SERVICE VEHICLE MITSUBISHI STRADA WITH DPWH NO. H1-8225 - ADN 3535/070106 AND GAP 4862 ASSIGNED AT BOHOL 2ND DISTRICT</b>												
<b>ENGINEERING OFFICE, UBAY, BOHOL (2 UNITS)</b>												
1	Tire, tubeless 245/70/R16	pc	11,000.00	8	88,000.00	-	4	44,000.00	4	44,000.00	-	-
2	Battery 11 Plates 12V	pc	12,500.00	2	25,000.00	-	1	12,500.00	1	12,500.00	-	-
3	Oil Filter	pc	1,500.00	4	6,000.00	1,500.00	1	1,500.00	1	1,500.00	1	1,500.00
4	Fuel Filter	pc	1,800.00	4	7,200.00	1,800.00	1	1,800.00	1	1,800.00	1	1,800.00
5	Brake Pad	set	3,000.00	2	6,000.00	-	1	3,000.00	1	3,000.00	-	-
6	Brake Shoe	set	2,500.00	2	5,000.00	-	1	2,500.00	1	2,500.00	-	-
7	OUTSIDE JOB ORDER	pc	10,000.00	2	20,000.00	10,000.00	1	10,000.00	1	10,000.00	-	-
Unforeseen parts and materials				2	40,000.00	20,000.00	-	-	-	-	1	20,000.00
<b>GRAND TOTAL</b>					<b>197,200.00</b>	<b>33,300.00</b>		<b>65,300.00</b>		<b>75,300.00</b>		<b>23,300.00</b>

Note: (1) The above procurement program in accordance with the procurement objectives of the office.

(2) The total amount covered does not exceed the total appropriated amount supplies.

PREPARED/SUBMITTED BY:

*JEAN ANN B. VALLECERA*

Engineer II, Equipment Services Unit

CHECKED BY:

*THERESA OLIVERA F. LOPOS*

Supply Officer II