Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Regional Office VII
Ubay, Bohol

24-03-021

Name of Procuring Entity :
Request for Quotation (P.R. No.):
Revised on :
Date: MAR 20 2024
Standard From/Title : **REQUEST FOR QUOTATION**
Office/End-User: Admin. Section

COMPANY NAME :
ADDRESS
TEL No. /FAX No :
TIN No :

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:A.M. of ______________ in the return enveloped attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District , Ubay, Bohol.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the apporved funded Purchase Order (P.O.) Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years It Equipment from the date of acceptance by the end - user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworm Statement shall attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is ₱ 145,500.00 .

MARTIN A. PELARADA
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QTTY	UNIT	UNIT PRICE	TOTAL PRICE
1	**Desktop Computer**	1	set		
	SPECIFICATION *(NOTE: indicate the brand being offered)*				
	=Processor & Chipset: Core i5 - 12th Generation, 6 Core, 64-bit or Equivalent				
	=Internal Memory - 8GB DDR4				
	=Storage: 1TB 7200RPM HDD + 512GB SSD				
	=Display & Graphics: 21-inch Diagonal Full High-Definiition LED Widescreen Display (same brand as CPU); 2 GB dedicated graphics memory				
	=Audio: Integrated Sound Card with internal standard speakers				
	=Expansion Slots: 4 slots on-board, at least 1 PCI Express slot				
	=IO Ports: 6 USB (2 front, 4 rear atleast 1 type C) VGA, Audio, HDMI, Ethernet (RJ-45)				
	=Network Interface: Itegrated Gigabit Ethernet				
	=Casing: Two (2) External Drive Bays				
	-----------**Software**-----------				
	=Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer.				
	* Must be activated with Microsoft prior to delivery.				
	=Recovery Media: Recovery media for all drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free.				
	=Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The Licenses must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a certified CSP Direct Partner in the Philippines.				
	----------**Accessories:** *Specification*----------				
	Keyboard - Manufacturer's Standard (same brand as the Computer)				
	Optical Mouse with Mouse Pad (same brand as the Computer)				
	Webcam 2MP FHD				
	Headset with Microphone (1mtr cable length, noise cancellation feature, audio jack/usb connections type. Must be compatible offered Desktop)				
	Power Supply - Manufacturer's Standard				
	Cables and Connectors - All necessary cable aand connectors; patch cord (CAT5e, factory crimped with RJ-45 connector, 5 meters, preferable color orange)				
	---------**OTHER REQUIREMENTS**---------				
	=Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. Manufacturer's certificate is required.				
	=Components: All Components must be same brand as the Computer (except for the UPS, webcam and Headset with Mic) and factory installed and new. The supplier is not allowed to change or add any components to the equipment.				
	=Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of energy consumption level shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	=Documentation and Media: The equipment shall be supplied with the standard manufacturers documentation, on any electronic 'storage media and hard copy version where available.				
	=Warranty - The supplier is required to provide a 3 years warranty for parts and associated softwarw and onsite labor, 1 year on mouse, keyboard, webcam, and headset with microphone from the date of the Inspection and Acceptance Report.				
	=Technical Support - The local technical support shall include telephone and email. 8hours per day (8:00 am - 5:00 pm) 5 days a week (Monday- Friday) for problem resolution. Support shall have a response time for next business day.				

Purpose: IT Equipment for use in Admin. Section.

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MARTIN A. PELARADA
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QTTY	UNIT	UNIT PRICE	TOTAL PRICE
	--------Additional Notes--------				
	The Technical Specification for UPS (for workstation)				
	=Power Rating: 650VA/390W, 230V input/output voltage, 5 minutes back-up power at half load, 8 hours recharge time.				
	=Outlets: 2 power output/connector				
	=I/O Ports: USB, RJ45 or RJ11				
	=Features: Built-in Automatic Voltage Regulator (AVR), Automatic Self Test (built-in)				
	'(On line, on battery, replacement battery, and overload)				
	=Accessories: Cable and Connectors -				
	MISCELLANEOUS:				
	=Brand and Model: Must be an International Brand Name with existence of at least ten (5) years in				
	the Philippines. Unit model must be in current catalog and not end-of life. Manufacturer's certificate is required.				
	=Other Inclusions: The Supplier shall provide the necessary equipment accessories, cables. And/or power adapters.				
	=Documentation and Media: The equipment shall be supplied with the standard manufacturers documentation, on any electronic				
	'storage media and hard copy version where available.				
	=Technical Support - The local technical support shall include telephone and email. 8hours per day (8:00 am - 5:00 pm)				
	5days a week (Monday- Friday) for problem resolution, Support shall have a response time for next business day.				
2	Wifi Router	5	piece		
	x-------------x-x-x-x-x				
				TOTAL ----	

Purpose: IT Equipment for use in Admin. Section.

Brand andModel: ______________________ Warranty: ______________________
Delivery period: ______________________ Price Validity : ______________________

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 518-8051 / 518-8060
email: dpwhbohol2@yahoo.com

____
Printed Name / Signature / Date

Tel. No / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2024

P.R. No.[1]	Contract Package (Description)	Procurement Method	ABC[2] (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 cd.)
	Common Office Supplies									
	1. Common Office Supplies	shopping	6,138,822.62							
	2. Common Computer Supplies/Consumables	shopping	13,172,981.90							
	3. Common Janitorials Supplies	shopping	963,860.70							
	4. Common Office Equipment	shopping	4,268,569.00							
	5. IT Equipment and Software	shopping	30,962,733.59							
	6. Common Electrical Supplies	shopping	1,462,373.50							
	7. Other Categories	Public Bidding/Shopping	117,084,804.77							
	INVENTORY									
	1. Inventory/Common Office Supplies	shopping	881,625.50							
	2. Inventory/Common Computer Supplies	shopping	2,559,684.90							
	3. Inventory/Common Office Devices	shopping	113,165.80							
	4. Inventory/Common Janitorials Supplies	shopping	217,229.12							
	5. Inventory/Common Office Equipment	shopping	151,472.00							
	6. Inventory/IT Equipment and Software		161,200.00							
Total Budget Amount		Php	**178,138,523.40**							

PREPARED BY:

PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:

MARTIN A. PELARADA
BAC Chairman

APPROVED BY:

FERNANDO J. TALASSA
OIC - District Engineer

[1]PR No. = Purchase Request No.
[2]ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bea the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Admin. Section
Office Location : Ubay, Bohol

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2024

P.R. No.¹	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC² (Fund Source)	PROCUREMENT SCHEDULE						
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	1. Common Office Supplies	shopping		151,192.70		143,372.70								
	2. Common Computer Supplies / Consumables	shopping	225,800.00	206,335.20	180,300.00	148,460.50								
	3. Common Janitorials Supplies	shopping	154,965.00	22,600.00	151,665.00	22,600.00								
	4. Common Office Devices and Equipment	shopping	662,700.00	31,800.00										
	5. Furniture and Fixture	shopping	519,000.00											
	6. IT Equipment and Software	shopping	1,212,700.00											
	7. Other Categories	shopping	113,370.00											
	8. Common Electrical Supplies	shopping	112,870.00		48,000.00									
	9. Fire Fighting Equipment & Accessories	shopping	64,000.00											
	10. Air Condition Maintenance Services	shopping	91,800.00	91,800.00	91,800.00	91,800.00								
	11. Elevator Maintenance Services	shopping	65,000.00	65,000.00	65,000.00	65,000.00								
TOTAL EVERY QTR.	------------------------------		3,230,205.00	568,728.20	536,765.00	471,233.20								
Total Budget Amount		Php		4,806,931.40										

PREPARED BY:

VIRGILIO B. AGUHMAN
Admin. Officer V

EVALUATED BY: (To be included in the DPWH Budget Proposal)

NILA B. VIRTUDAZO
Budget Officer

RECOMMENDED BY:

DIOSCORO C. VIRTUDAZO
OIC-Asst. District Engineer

APPROVED BY:

FERNANDO J. TABAGSA
OIC-District Engineer

¹PR No. = Purchase Request No.
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ITEMIZED LIST OF GOODS
CY 2024

Office/Unit: ADMINISTRATIVE SECTION

District: DPWH-Bohol 2[nd] District Engineering Office, Ubay, Bohol

	GOODS			TOTAL		DISTRIBUTION BY QUARTERS							
			UNIT	CALENDAR		1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
	Category / Nature and Description / Specification	UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
	IT EQUIPMENT AND SOFTWARE												
1	DESKTOP COMPUTER (Administrative use)	set	135,000.00	1	135,000.00	1	135,000.00						
2	External Hard Drive (500GB)	piece	3,900.00	1	3,900.00	1	3,900.00		-		-		-
3	Printer(MFP)	unit	22,000.00	4	88,000.00	4	88,000.00		-		-		-
4	Scanner (alone)	unit	70,000.00	2	140,000.00	2	140,000.00		-		-		
5	Upgradeable Patch Panel	unit	35,000.00	3	105,000.00	3	105,000.00		-				
6	Patch Guide for Patch Panel	unit	15,000.00	5	75,000.00	5	75,000.00						
7	FTP Cable 4 pairs (CAT5e)	roll	33,000.00	6	198,000.00	6	198,000.00						
8	Manageable Data Switch 48 ports	unit	310,000.00	1	310,000.00	1	310,000.00						
9	Double Face Plate	pcs	500.00	32	16,000.00	32	16,000.00						
10	I/O Ports Shielded with snap-in connector	pcs	700.00	64	44,800.00	64	44,800.00						
11	UPS 1.0 KVA (Rack Mounted)	unit	97,000.00	1	97,000.00	1	97,000.00						
	TOTAL EVERY QTR.						1,212,700.00						