Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE REGIONAL DIRECTOR
Region V
Old Airport Road, Brgy. 40. Cruzada Legazpi City

Name of Procuring Entry: **DPWH RO V**
Revised on:
Standard Form/Title: **REQUEST FOR QUOTATION**

Request for Quotation(P.R. No.): **2025-04-071**
Date: **04/28/2025**
Office/End-User: **ORD (PAIS)**

COMPANY NAME:
ADDRESS:

TEL. NO./FAX No.
TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **2:00 P.M. June 24, 2025** in the return envelope attached herewith to the BAC Secretariat for Goods, **DPWH Region V, Old Airport Road. Brgy. 40, Cruzada, Legazpi City**

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within Thirty (30) C.D. upon receipt of approved funded Purchase Order (P.O.). Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
*5. **PhilGEPS Registration Certificate/Mayor's Permit/DTI or SEC Registration, Secretary's Certificate, Tax Clearance, Income/Business Tax Return and Omnibus Sworn Statement** shall be attached upon submission of the quotation*
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is ***P579,661.00***

ARNEL L. SAMSON
(BAC Chairperson)
Chief, Maintenance Division

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	1. Newsletter (with attached sample output)	100	sets		
	Offset Printing/A4 size, No. of Pages; 36 pages				
	Cover:C2s210, gloss lam				
	inside: C2s100				
	2. Newsletter/IEC Materials etc., Digital Print	100	sets		
	(with attached sample output)				
	Cover: C2s21#, gloss lam.; No. of Pages: 32 Pages				
	Inside: C2s100#				
	Cover: C2s120 gloss lam.; inside: C2s80, colored;				
	Laserjet Technology				
	3. Folder with pocket (with attached sample output)	500	pcs		
	Glossy Lamination, Foldcoat-Spread size: 18.25 x 13.00;				
	1 side print, full color				
	4. Business Cards (with attached sample output)	300	pcs		
	2inx3.5in; 2 sided; colored; full print				
	5. Annual Report (with attached sample output)	100	pcs		
	Offset printing/A4 size; 160pp colored including cover				
	cover: C2s180, gloss lam., with selected areas embossed				
	Inside: C2s80, colored				
	Purpose: For use at DPWH RO5 Publication				

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left black, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Date