

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE REGIONAL DIRECTOR

Region V

Old Airport Road, Brgy. 40, Cruzada Legazpi City

Name of Procuring Entity: **DPWH RO V**

Request for Quotation(P.R. No.): **2025-04-060**

Revised on:

Date: **04/03/2025**

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End-User: **MAINTENANCE DIV.**

COMPANY NAME:

ADDRESS:

TEL. NO./FAX No.

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **2:00 P.M, April 07, 2025** in the return envelope attached herewith to the BAC Secretariat for Goods, **DPWH Region V, Old Airport Road, Brgy. 40, Cruzada, Legazpi City**

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within **Thirty (30) C.D.** upon receipt of approved funded Purchase Order (P.O.), Administrative Penalties pursuant to Sec. 69 of the Revised JRR-04 9194 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days
5. **PhilGEPS Registration Certificate/Memorandum of Understanding or SEC Registration, Secretary's Certificate, Tax Clearance, Income, Business Tax Return and Omnibus Sworn Statement shall be attached upon submission of the quotation**
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **P57,193.64**

ARNEL L. SAMSON
(BAC Chairperson)
Chief, Maintenance Division

Item No.	ITEMS & DESCRIPTION			QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Catering Services for 2 days (Provision of AM Snack, Lunch and PM Snack							
Disaster Awareness/Assistance Program							
April 14-15, 2025 at DPWH RO-V Training Room, 2nd Floor, Brgy. 40 Old Airport Road, Legazpi City							
MENU							
Day	AM Snack	Lunch	PM Snack				
1	Sotanghon Guisado with Puto Fresh Cucumber	Steamed Rice Sinigang na Hipon Escabeche Fried Chicken Buko Pandan Salad	Chicken Macaroni Salad Potato Fries Canned Four Season Juice	46	pax		
2	Lasagna Cheese Roll Iced Tea	Steamed Rice Coddon na Fish (Malasugi) Grilled Pork Belly Ensaladang Talong Carrot Cake	Ube Ensaymada Carnote Fries Bottled Softdrinks	46	pax		
AMENITIES:							
1. Free Flowing Brewed Coffee with Creamer and Sugar; Hot Chocolate (Breakfast Only)							
2. Free Purified Drinking Water with Dispenser							
3. Complete Catering Utensils and Equipment							
4. Tables and Chairs with Seat Cover and Table Cloth							
5. Assistance of Well-trained Waiters							
6. Clean Linens							
7. Assisted Buffet (Vaccinated and Well-Trained Waiter and Catering Personnel)							
8. Complimentary Bottled Water for Speakers							
9. Complimentary Food good for 5 persons							
10. Food Burner							
11. Food Nameplate (Indicate Allergens)							
12. Spit Guard, Hairnet, and Gloves							
13. Free Tarpaulin							
14. Pica-Pica for the Speakers (Fresh Fruits) and Participants (Nuts and Candies)							
For the Conduct of Disaster Awareness/Assistance Program April 14-15, 2025							

Brand and Model: _____

Delivery Period: _____

Warranty: _____

Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Date