



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
 REGIONAL OFFICE NO. IV-A



Carulubang Interchange, Brgy. Mayapa, City of Calamba, Laguna

Name of Procuring Entity :	:	Request for Quotation (P.R. No.):	2025-04-0020
Revised on	:	Date:	April 29, 2025
Standard Form/Title	:	Office/End-User:	ADMIN
COMPANY NAME	:	Mode of Procurement:	Small Value Procurement
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. of May 2, 2025** in the return envelope attached herewith.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period **Within Training** or upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
3. *Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.*
4. *Price validity shall be for a period of sixty (60) calendar days.*
5. **PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/Income/Business Tax Return(For ABCs above Php500k)/Omnibus Sworn Statement (For ABCs above Php50k)** shall be attached upon submission of the quotation enclosed with Brown Envelope. **(CERTIFIED TRUE COPY)**
6. Please indicate the brand for each items being offered.
7. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Department shall adopt and employ "Toss Coin or Draw Lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
8. The approved budget ceiling for this procurement is **Php 117,000.00**

**SGD**  
**JOEL F. LIMPENCO**

Director III  
 Assistant Regional Director  
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Purchase of Meals for use by the participants of Philippine Highway Maintenance Management Manual (PHMMM) Meeting/Workshop to be held in Training Room A and B on May 7 - 9, 2025</b>				
	<b>May 7, 2025</b>				
1	AM Snack - Arrozcaldo, Tokwa, Egg	65	pax		
	Lunch - Sinigang na Salmon sa Miso, Steamed Rice				
	Lumpiang Shanghai, Pana Cotta, Lemon Juice				
	PM Snack - Pansit Bihon, Bread, Black Gulaman Juice				
	<b>May 8, 2025</b>				
2	AM Snack - Champorado, Dilis	65	pax		
	Lunch - Tinolang Manok, Inihaw na Bangus, Steamed Rice, Buko Pandan Salad, Orange Juice				
	PM Snack - Chicken Burger, Camote Fries, Ice Tea				
	<b>May 9, 2025</b>				
4	AM Snack - Chicken Mami, Malunggay Pandesal	65	pax		
	Lunch - Ginisang Monggo, Fried Galunggong, Steamed Rice, Fresh Fruits, Buko Lychee Juice				
	PM Snack - Ginataang Bilo-bilo, Turonitos, Pink Lemonade				
	<b>Note: For All Indicated Dates</b>				
	• Overflowing Brewed Coffee + Creamer (available as early as 7:00am)				
	• Assorted Candies and Chips				
	• Hot Choco and Tea				
	• To maintain the quality and freshness of the food being served to the place of business as reflected in the government permits and kitchen/commissary should be within 20km radius of the Regional Office or the venue of the training/seminar.				
		<b>TOTAL AMOUNT</b>			



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<b>Purpose:</b>	Purchase of Meals for use by the participants of Philippine Highway Maintenance Management Manual (PHMMM) Meeting/Workshop to be held in Training Room A and B on May 7 - 9, 2025				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

**After having carefully read and accepted your General Conditions. I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH Region IV - A.**

Tel. No.: (049) 3481-02-14 to 15  
[procurement\\_r4a@dpwh.gov.ph](mailto:procurement_r4a@dpwh.gov.ph)  
**DPWH REGION IV-A-Procurement Unit**

Printed Name / Signature / Designation / Date

Tel. No./Cellphone No. & E-mail Address