

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE REGIONAL DIRECTOR

Region V
Old Airport Road, Brgy. 40, Cruzada, Legazpi City

Name of Procuring Entry: **DPWH RO V** Request for Quotation(P.R. No.): **2025-02-021**

Revised on: Standard Form/Title: **REQUEST FOR QUOTATION** Date: **02/28/2025**

COMPANY NAME: ADDRESS: Office/End-User: **ADMIN DIV. (HRDS)**

TEL. NO./FAX No. TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **2:00 P.M. April 08, 2025** in the return envelope attached herewith to the BAC Secretariat for Goods, **DPWH Region V, Old Airport Road, Brgy. 40, Cruzada, Legazpi City**

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within Thirty (30) C.D. upon receipt of approved funded Purchase Order (P.O.), Administrative Penalties pursuant to Sec. 69 of the Revised IRR-04 9184 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **PhilGEPS Registration Certificate/Mayor's Permit/DTI or SEC Registration, Secretary's Certificate, Tax Clearance, Income/Business Tax Return and Omnibus Sworn Statement** shall be attached upon submission of the quotation
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each item being offered
8. The approved budget ceiling for this procurement is **P89,700.00**

ARNEL L. SAMSON
(BAC Chairperson)
Chief, Maintenance Division

Item No.	ITEMS & DESCRIPTION			QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Catering Services for 2 days (Provision of AM Snack, Lunch and PM Snack REORIENTATION COURSE FOR DPWH EMPLOYEES June 3-4, 2025 at DPWH RO-V Multi-Purpose Hall, Rawis, Legazpi City			65	pax		
	MENU						
	Day	AM Snack	Lunch	PM Snack			
	1	Baked Lasagna Garlic Bread Canned Four Season Juice	Steamed Rice Pork na Sinigang Honey/ Lemon Glazed Chicken Crispy Pork Kare-Kare with Alamang Chocolate Mousse Cake	Lomi with Egg Toasted Siopao Bottled Iced Tea			
	2	Bihon Guisado Toasted Bread Fresh Buko Juice	Steamed Rice Nilagang Beef Grilled Tuna Belly Bicol Express Creamy Coffee Jelly	Ham and Bacon Sandwich Assorted Canned Softdrinks			
	AMENITIES: 1. Free Flowing Brewed Coffee with Creamer and Sugar, Hot Chocolate (Breakfast Only) 2. Free Purified Drinking Water with Dispenser 3. Complete Catering Utensils and Equipment 4. Tables and Chairs with Seat Cover and Table Cloth 5. Assistance of Well-trained Waiters 6. Clean Linens 7. Assisted Buffet (Vaccinated and Well-Trained Waiter and Catering Personnel) 8. Complimentary Bottled Water for Speakers 9. Complimentary Food good for 5 persons 10. Food Burner 11. Food Nameplate (Indicate Allergens) 12. Spit Guard, Hairnet, and Gloves 13. Free Tarpaulin 14. Pica-Pica for the Speakers (Fresh Fruits) and Participants (Nuts and Candies)						
	For the Conduct of Reorientation Course for DPWH Employees on June 3-4, 2025 at DPWH RO-V Multi-Purpose Hall, Rawis, Legazpi City						

Brand and Model: Delivery Period: Warranty: Validity:

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, It means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Date