

Republic of the Philippines
Department of Public Works and Highways
NATIONAL CAPITAL REGION
Manila

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Name of Procuring Entity Request for Quotation (P.R.): 2024-07-049

Revised on Date: 07/12/2024

Standard Form/Title REQUEST FOR QUOTATION Office/End-User: DPWH-NCR

COMPANY NAME:

ADDRESS :

TEL. NO./FAX NO.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 10:00 A.M. of July 17, 2024 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

TERMS and CONDITION:

- All entries must be type written or lightly written
- Delivery period within Three (3) calendar days upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year Equipment, from date of acceptance by the end-user
- Price validity shall be for a period of sixty (60) calendar days.
- PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.
- Bidders shall submit brochures showing certifications of the product applicable
- Please indicate the brand for each item being offered, delivery period, price validity and warranty.
- All documents must be CERTIFIED TRUE COPY.
- The approved budget ceiling for this procurement is **Php 743,750.00**

Very truly yours,


JOEL F. LIMPENGCO
Assistant Regional Director
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	Book bound for Annual Report	100	booklet	P	P	
	Matte Paper, 128 gsm					
	Matte Laminated Hard Bound with Jacket					
	Text: Laminated					
	Logo: Laminated					
	Cover page: Matte finish					
	Paper size: 216mm x 330mm					
	Orientation: Landscape					
	180 estimated pages (back-to-back)					
	with free high quality colored printing					
2	Newsletter, Magazine type	100	booklet	P	P	
	Glossy Paper, 90 gsm inside pages					
	Soft bind					
	Laminated matte cover,					
	Text/logo - stamped/pressed glossy					
	Paper size: A4 size					
	Orientation: Portrait					
	30 pages (back-to-back)					
	with free high quality colored printing					
3	Customized foldable fan, with logo	100	pc	P	P	
	Round shape, flexible type					
	End-user will provide the design					

Delivery Period : _____

Price Validity : _____

Warranty : _____

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

Printed Name/Signature

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4	Disinfectant sanitary wipes	100	pc	P	P	
	Dermatologically tested					
	50 wipes					
5	Customized string bag, with logo	100	pc	P	P	
	End-user will provide the design					
6	Customized automatic umbrella	100	pc	P	P	
	End-user will provide the design					
	With logo					
7	Customized Polo Shirt	100	pc	P	P	
	Full Sublimation					
	End-user will provide the design					
	Sizes will be given upon confirmation of participants					
8	Metal Fastener, 7cm, 50 sets per box	200	box	P	P	
9	Customized hardbound notebook	100	pc	P	P	
	At least 70 pages					
	End-user will provide the design					
	With logo					
10	Ink bottle 003 black, Epson	30	bottle	P	P	
11	Ink bottle 003 yellow, Epson	15	bottle	P	P	
12	Ink bottle 003 magenta, Epson	15	bottle	P	P	
13	Ink bottle 003 cyan, Epson	15	bottle	P	P	
14	Battery, AAA	300	pc	P	P	
15	Battery, AA	300	pc	P	P	

Delivery Period : _____

Price Validity : _____

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16	Transparent ID Holder, Horizontal, with ID lace	500	pc	P	P	
	Size: at least 3.75 x 4.25mm					
17	ID Lanyard, with Metal Hook	100	pc	P	P	
18	Sign pen, blue, 0.5mm	100	pc	P	P	
19	Customized ID Card with ID jacket and lace	100	pc	P	P	
	End-user will provide the design					
20	Marker, whiteboard, black	30	pc	P	P	
21	Marker, whiteboard, blue	30	pc	P	P	
22	Marker, permanent, black	30	pc	P	P	
23	Marker, permanent, blue	30	pc	P	P	
	x x x					
	GRAND TOTAL =				P	
	NOTE: For use of DPWH-NCR					

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Printed Name/Signature