

Republic of the Philippines
Department of Public Works and Highways
NATIONAL CAPITAL REGION
Manila

Page 1 of 2

Name of Procuring Entity	Request for Quotation (P.R.): 2024-07-048
Revised on	Date: 07/12/2024
Standard Form/Title	REQUEST FOR QUOTATION
Office/End-User:	DPWH-NCR
COMPANY NAME:	
ADDRESS :	
TEL. NO./FAX NO.:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 10:00 A.M. of July 17, 2024 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

TERMS and CONDITION :

1. All entries must be type written or lightly written
2. Delivery period within One (1) calendar day upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment from date of acceptance by the end-user
4. Price validity shall be for a period of sixty (60) calendar days.
5. PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.
6. Bidders shall submit brochures showing certifications of the product applicable
7. Please indicate the brand for each item being offered, delivery period, price validity and warranty.
8. All documents must be CERTIFIED TRUE COPY.
9. The approved budget ceiling for this procurement is **Php 467,000.00**

Very truly yours,


JOEL F. LIMPENGCO
Assistant Regional Director
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	PM Snack	200	pax	P	P	
2	Dinner	200	pax	P	P	
3	Venue	200	lot	P	P	
	(allotment per participants, organizers, and secretariats)					
	-Will be provided by the winning bidder					
	(preferably hotel/function room within Manila)					
	-Venue is known for conducting meetings and seminars					
	-Has separate comfort rooms for female, male, and PWD					
	-If meeting is conducted on 2nd floor and above, the venue should have an accessible elevator and provisions for PWD					
	-Has an internet access and parking passes					
	-Hotel/Function room is subject to government's protocol during pandemic.					
	Inclusion:					
	-Ingress/egress at least 2 hours before/after event					
	-Has a free flowing coffee and tea facility					
	- Free WIFI Connection					

Delivery Period : _____

Price Validity : _____

Warranty : _____

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

Printed Name/Signature

Republic of the Philippines Department of Public Works and Highways NATIONAL CAPITAL REGION Manila							Page 2 of 2
Name of Procuring Entity				Request for Quotation (P.R.): 2024-07-048			
Revised on				Date: 07/12/2024			
Standard Form/Title				Office/End-User: DPWH-NCR			
COMPANY NAME:							
ADDRESS :							
TEL. NO./FAX NO.:							
Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 10:00 A.M. of July 17, 2024 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila							
TERMS and CONDITION :							
1. All entries must be type written or lightly written							
2. Delivery period within <u>One (1)</u> calendar day upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.							
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment from date of acceptance by the end-user							
4. Price validity shall be for a period of sixty (60) calendar days.							
5. PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.							
6. Bidders shall submit brochures showing certifications of the product applicable							
7. Please indicate the brand for each item being offered, delivery period, price validity and warranty.							
8. All documents must be CERTIFIED TRUE COPY.							
9. The approved budget ceiling for this procurement is Php 467,000.00							
ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL	
	-I.T. Equipment like LCD Projector and Screen, Tape Decks, CD Player and Microphones						
	-Podium with microphone						
	-Registration table						
	-Supplies and Material (Flipcharts with pencils, pads, markers)						
	-Has a Parking lot and complimentary Parking pass for the attendees						
	-Around Manila City						
	-Dedicated technician for the whole duration of stay						
	-Waived electricity charges for the laptop, printer & LCD Projector						
	-Standard physical arrangement						
	x x x						
	GRAND TOTAL =				P		
	NOTE: DPWH-NCR Meeting.						

Very truly yours,


JOEL F. LIMPENGCO
Assistant Regional Director
BAC Chairperson

Delivery Period : _____

Price Validity : _____ Warranty : _____

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

Printed Name/Signature