

## Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

## **CAGAYAN DE ORO CITY 2ND DISTRICT ENGINEERING OFFICE**



Tel. No. / Cellphone No. / E-mail Address

Macabalan, Cagayan de Oro City

| Name of  | Procuring Entity  | : Request for Quotation  | (PR No. 2024-03-085)    |      |  | : 2024-03-0        | )27         |  |
|--|---|--|-------------------------|------|--|--------------------|-------------|--|
| Revised on :   |   |  |                         |      | Date: March 25, 2024   |                    |             |  |
| Standar  | d Form/Title :  | : REQUEST FOR QUO  | TATION                  |      | Office/End-L   | Jser:              |             |  |
|  | COMPANY NAME  | :  |                         |      |  |                    |             |  |
|  | ADDRESS :   | :  |                         |      |  |                    |             |  |
| TEL. NO./FAX No. :   |   |  |                         |      | TIN:   |                    |             |  |
| by your<br>Room, D   | representative not later that   | on the item(s) listed below, subject on 10:00 A.M. of <b>April 1, 202</b> acabalan, Cagayan de Oro City. | 4 in the return envelop |      |  |                    |             |  |
| 2. Delivery period within 15 CD upon receipt of the approved funded Purchase Order Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be in for non-delivery without valid reason.  3. Warranty shall be for a mininum of three (3) months for supplies & materials; one ye Equipment; 3 years IT Equipment from date of acceptance by the end-user.  4. Price validity shall be for a period of sixty (60) calendar days.  5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.  6. Bidders shall submit original brochures of the product.  7. Please indicate the brand for each items being offered.  8. The approved budget ceiling for this procurement is P 771,000.00 |   |  |                         | or   | NOEL B. ALFONSO BAC Chairman  The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification. |                    |             |  |
| o. I IIe ap  | groved budget ceiling for ti  | This procurement is <u>P 771,000.0</u>   | <u></u>                 |      |  |                    |             |  |
| Item<br>No.  | ITE   | MS & DESCRIPTIO  | N                       | QTY. | UNIT   | UNIT PRICE         | TOTAL PRICE |  |
|  |   | Services/Black and White A4,<br>nk/Free Maintenance for 7 u  |                         | 6    | month  |                    |             |  |
|  | Printer Rental/Printing Services/Colored A4, 3 in 1 Photo Copy, Scan & Print/Unlimited Ink/Free Maintenance for 8 units |  |                         | 6    | month  |                    |             |  |
|  |   | Services/Colored A3, 3 in 1 P<br>Maintenance for 14 units  | hoto Copy, Scan &       | 6    | month  |                    |             |  |
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| <b>Delivery</b> Afte the sp  | r having carefully read<br>ace for Delivery Perio   | d and accepted your Gene<br>od, Warranty and Price V   |                         |      | e you on the   |                    |             |  |
| Condit   | ions specified by DPWI  | n.   |                         |      |  |                    |             |  |
|  | Tel. No. 8  | 856-8774 local 74712   |                         | •    | Prin   | ted Name / Signati | ure / Date  |  |