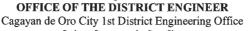


Republic of the Philippines

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS Region X





Bulua, Cagayan de Oro City Name of Procuring Entity: CDO 1st DEO Request for Quotation (P.R. No. 2024-01-017): 2024-01-002 Date: January 25, 2024 Revised on: Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: Administrative Section

COMPANY NAME: ADDRESS:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of **JAN** 30,2024 in the return envelope attached herewith, to the BAC Secretariat for for Goods, 10th RES Compund, Bulua, Cagayan de Oro City.

TERMS and CONDITIONS:

- 1. All entries must be typewritten or legibly written.
- 2. Delivery period within thirty (30) c.d. upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
- 4. Price validity shall be for a period of sixty (60) calendar days.
- 5. Phil-GEPS Registration Certificate, the following documents must be updated: Mayor's Business Permit, DTI, Income/ Business Tax Return, Tax Clearance and Omnibus Sworn Statement (DPWH-G&S-18) shall be attached upon submission of the quotation.
- 6. Bidders shall submit original brochures showing certifications of the product, if
- 7. Please indicate the brand for each items being offered.
- 8. The approved budget ceiling for this procurement is
- 9. Submission of RFQ thru e-mail shall not be entertained.
- 10. Bids submitted thru Representatives must present their Special Power of Attorney together with their valid ID.

Chief, Maintenance Section BAC- chairperson

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.

No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Toner Cartridge for Docucentre SC2022 Black (FujiZerox)	5	unit		
2	Toner Cartridge for Docucentre SC2022 Cyan (FujiZerox)	5	unit		
3	Toner Cartridge for Docucentre SC2022 Magenta (FujiZerox)	5	unit		
4	Toner Cartridge for Docucentre SC2022 Yellow (FujiZerox)	6	unit		
5	HP Color Laser Jet ProMFP M183fw W2310A 215 A (Black)	50	unit		
6	HP Color Laser Jet ProMFP M183fw W2310A 215 A (CYAN)	20	unit		
7	HP Color Laser Jet ProMFP M183fw W2310A 215 A (Yellow)	20	unit		
8	HP Color Laser Jet ProMFP M183fw W2310A 215 A (Magenta)	20	unit		

URPOSE: For use in Administrative Section, Office of the District Engineer, Budget Unit and Chief of Staff Office. Brand and Model: Warranty:

After having carefully read and accepted your General Conditions, 1 / We quote you in the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC-Secretariat: Tel. No. 880-0177 Local 74619

Printed Name/Signature/Date

Price Validity:

Tel. No./Cellphone No./E-mail Address



Website: https://www.dpwh.gov.ph Tel. Nos. (088)-557-3016 / 880-0177

