



Request for Quotation (RFQ No.): ~~RFQ~~ 24-08-0907

Date:

Office/End-user:

AUG 29 2024

PhIIGEPs No:

TCC No:

TIN:

(SMALL VALUE PROCUREMENT ABOVE 50K)

Please quote your lowest price on the item/s listed below inclusive of VAT, subject to the Terms & Conditions stated below & submit your SEALED/OPEN quotation duly signed by your representative not later than **10 am** of **SEP 06 2014** at the **DE'S Cottage Conference Room of Bukitnon 1st DEO, DPWH, Malaybalay City.**

DE'S Cottage Conference Room of Bukidnon 1st DEO, DPWH, Malaybalay City.

Please Observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of the bidder and address to the BAC Chairman & bear a warning "DO NOT OPEN BEFORE... date and time for the opening. No bids shall be submitted through email. Sealed quototatin must meet the following requirements.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written

2. **Delivery period** is within 30 days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.

SARAH JANE B. LAGRAMA
OIC - Asst. District Engineer

3. **Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:

Expendable Supplies (consumed in used within 1 year like fuel, spareparts and etc.) - **3 MONTHS**

IT Equipments (computers, printers and etc.)

-3 YEARS

4. **Price validity** shall be for a period of sixty (60) calendar days.

5. PhilGEPS Registration, Mayor's Permit & DTI, Income/ Business Tax shall Return and Omnibus Sworn Statement shall be attached upon submission of quotation.

6. Bidders shall submit original brochures showing certifications of the product , if applicable
7. Please indicate the "**BRAND NAME/MODEL**" for each item being offered

8. The approved budget ceiling (ABC) for this procurement is

PHP 84,000.00

9. The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items, otherwise they will be subjected for disqualification.

11. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submitted along with their quotation.

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Binder (A4 SIZE BINDER WITH HARD COVER PORTRAIT CUSTOMIZED)	300	pcs		
	X-X-X-X-X-X-X				
Supply and Delivery of A4 size Binder				TOTAL	

Supply and Delivery of A4 size Binder	
Purpose: For use in the Finance Section new Building, DPWH-Malaybalay City	

Brand and Model:

Warranty:
Price Validity:

Delivery Period:

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.

Printed Name & Signature, Date

Contact Number/E-mail Address