

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

SURIGAO DEL SUR I

DISTRICT ENGINEERING OFFICE

REGIONAL OFFICE XIII

Tandag City

Name of Procuring Entity :		Request for Quotation (P.R. No.)			2025-01-006	
Revised on				Date	January 17, 2025	
Standard Form/Title		REQUEST FOR QUOTATION Office/End-L		er	DPWH SDS-1 DEO Administrative Section (HRMDU & SPMU)	
COMPANY						
TEL. NO./	ADDRESS /FAX No				TIN	
	quote your lowest price on the item(s) listed b	elow, subject to the Terms and Conditions	stated below and submit your		1114	_
TERMS and 1. All entries 2. Delivery p funded Purc IRR-RA. 918 3. Warranty Year for Equi 4. Price valid 5. Philgeps R Permit attached upo 6. Bidders st. 7. Please ind 8. The appro	y signed by your representative not later than a comparison of the quotation. The condition of the prochamatic of the quotation. The condition of the quotation. The condition of the prochamatic of the quotation. The condition of the quotation. The condition of the prochamatic offered. The condition of the prochamatic offered.	non receipt of the approved visuant to Sec. 69 of the Revised valid reason. Or supplies & materials; one viceptance by the end-user. days, ip or Philgeps Registration Number for Real	he return envelope attached	in the rel	MA. CECILIA A. Maingineer III / Chief, Main BAC Chairper	CEDRO stenance Section
	Sworn Statement FOR ABC above 50K ncome Tax Return for ABC above 500K					
Item No.	ITEMS	& DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL PRICE
1	Desktop Computer (Administrative Use)		5.00	sets		
2	Printer Multifunction Inkjet (A4)		2.00	units		
3	Projector (Travel Series/Portable)		1.00	unit		
	****/7.	othing follows****				
	_					
	The awarding for this PEO	will be on a lump-sum basis.				
	Prospective Suppliers mus	t quote for all of the items.				
	Otherwise they will be sub	ected for disqualification.	٠ا			
	(Total Amount in Words)					
Purpose:	For use in the Administrative Section (HF	MDU & SPMU).				
Brand and M	odel :		Warranty:			
Delivery Peri			Price Validity:			
above. If the	carefully read and accepted your General e space for Delivery Period, Warranty and					
renns and C	Conditions specified by DPWH,			-	Printed Name/S	Signature/Date



Doc. Code:

QMS-11.1.1-042 Rev00

Standard Technical Specifications for Desktop Computers

Page No.

Page 1 of 2

Name of Equipment: DESKTOP COMPUTER for Administrative Use

Description: For Administrative Use

Description: For Administrative ose						
Main Equipment Components	Specification					
Computer Processor & Chipset Internal Memory Storage Display & Graphics Audio Expansion Slot I/O Ports Network Interface Casing Software Operating System Recovery Media Office Software	Core-i3 (13th Gen) or its equivalent, minimum of 4-cores 8GB DDR4 512GB SSD 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory Integrated Sound Card with internal/external speaker 4 slots on-board, at least 1 PCI Express slot Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45) Integrated Gigabit Ethernet Two (2) external drive bays Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery. All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free. Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.					
Accessories	Specification					
Keyboard Mouse Webcam Headset Power Supply Cables and Connectors	Manufacturer's Standard (same brand as the computer) Optical with a mouse pad (same brand as the computer) 2MP FHD Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop) Manufacturer's Standard All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).					

Other Requirements:

Brand and Model: Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is

required.

Components: All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.



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Standard Technical Specifications for Desktop Computers

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Name of Equipment: DESKTOP COMPUTER for Administrative Use

Description: For Administrative Use

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.

Additional Notes:

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs. This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

MARY JANE N. PANTOJA
Chief, Business Innovation Division

Director, Information Management Service

Approved by:

ADOR G. CANIAS, CESO IV Undersecretary Technical Services and Information Management Service

Approved Date: 101624



Doc. Code:

QMS-11.1.1-035 Rev00

Standard Technical Specifications for Printers

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Name of Equipment: MULTIFUNCTION INKJET PRINTER (A4)

Description: For daily document printing, copying and scanning

Warranty and Maintenance: The Supplier must provide a one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00 am - 5:00 pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

MARY JANE JI. PANTOJA
Chief, Business Innovation Division

Director, Information Management Service

Approved by:

ADON G. CANUAS, CESO IV
Undersecretary Vechnical Services
and Information Management Service

Approved Date: 10 16 24



Doc. Code: QMS-11.1.1-046 Rev00

Standard Technical Specifications for Projector

Page No.

Page 1 of 1

Name of Equipment: PROJECTOR (Travel Series/Portable)

Description: For projection of electronic files during presentation and meeting conducted outside the Department's premises

Specification
DLP / 3LCD
WXGA (1280 x 800)
16:10
10,000:1
600 mm
600 lumens
20,000 hours
HDMI, USB
Not more than 0.45 kg
220-240 VAC
Specification
All necessary cables and connectors
Manufacturer's Standard (with batteries)
Manufacturer's Standard
Manufacturer's Standard
Same brand as projector (with PgUp/PgDn functions)

Other Requirements:

Brand and Model: Must be globally recognized brand of projectors and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier must provide one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

Chief, Business Innovation Division

Director, Information Management Service

TRS MEC

Approved by:

Undersecretary Vechaical Services and Information Management Service



Doc. Code:

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Standard Technical Specifications for Printers

Page No.

Page 1 of 2

Name of Equipment: MULTIFUNCTION INKJET PRINTER (A4)

Description: For daily document printing, copying and scanning

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Main Equipment Components	Specification		
General			
Print Technology	Inkjet (Color)		
Print Speed	Draft: 30 ppm or ISO: 17 ipm; speed measured using A4/Letter size paper		
Print Quality	600 x 600 dpi		
Copy Speed	Draft: 11.5 cpm or ISO: 5.5 ipm; speed measured using A4/Letter size paper		
Scan Resolution	1200 dpi		
Scan Features	Multi-sheet scan to single PDF file; Scan to Network Folder; Scan to USB/Memory Device		
Scan Type	Flatbed and ADF		
Duty Cycle	5,000 pages per month		
Memory	N/A		
Ink/Toner System	Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.		
Network Interface	Fast Ethernet		
IO Ports	USB 2.0 (Type A); Ethernet (RJ-45)		
Paper Handling			
Duplex Printing	Automatic two-sided printing		
Paper Trays	Two Trays; Standard Input tray (250 sheets), Multi-purpose tray (100 sheets)		
Maximum Media Size	Legal (8.5in x 14in)		
Media Type	Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.		
Software			
Supported OS	Windows 11, 10 (32-bit and 64-bit)		
Drivers	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.		
Accessories	Specification		
Ink/Toner Cartridge	Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.		
Cables and Connectors	All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).		

Other Requirements:

Brand and Model: Must be globally recognized brand of printers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.