Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 1ST DISTRICT ENGINEERING OFFICE
Malaybalay City, Bukidnon, Region X

Name of Procuring Entity:		Request for Quotation (RFQ No.): PR2025-01-0004	
Revised on:		Date: FEB 03 2025	
Standard Form/ Title: **REQUEST FOR QUOTATION**		Office/End-user:	
COMPANY NAME:		PhilGEPS No:	
ADDRESS:		TCC No:	
TEL. NO./FAX NO:		TIN:	

(SMALL VALUE PROCUREMENT ABOVE 50K)

Please quote your lowest priceon the item/s listed below inclusive of VAT, subject to the Terms & Conditions stated below & submit your SEALED/OPEN qoutation duly signed by your represenmtative not later than **10 am** of FEB 11 2025 at the **DE'S Cottage Conference Room of Bukidnon 1st DEO, DPWH, Malaybalay City.**

Please Observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of the bidder and address to the BAC Chairman & bear a warning "DO NOT OPEN BEFORE... date and time for the opening. No bids shall be submitted through email. Sealed quototatin must meet the following requirements.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. **Delivery period** is within 30 days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
3. **Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:
   - **Expendable Supplies** (consumed in used within 1 year like fuel, spareparts and etc.) **-3 MONTHS**
   - **Non-Expandable Supplies** (serviceable in more than one (1) year like furniture, fixu **-1 YEAR**
   - **IT Equipments** (computers, printers and etc.) **-3 YEARS**
4. **Price validity** shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration , Mayor's Permit & DTI , Income/ Business Tax shall Return and Omnibus Sworn Statement shall be attached upon submission of quotation.
6. Bidders shall submit original brochures showing certifications of the product , if applicable
7. Please indicate the **"BRAND NAME/MODEL"** for each items being offered
8. The approved budget ceiling (**ABC**) for this procurement is **PHP 80,227.00**
9. The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items, otherwise they will be subjected for disqualification.
10. For FUEL, Unit price may change subject for flactuation of current pump price upon withdrawal of diesel fuel.
11. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submitted along with their qoutation.

SARAH JANE B. LAGRAMA
Asst. District Engineer
BAC Chairman

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Drum DR218 Black	2	pcs		
2	Fusing unit	1	Unit		
3	IU After Assy	1	Unit		
4	Developer DV116	1	pc.		
5	Drum DR114	1	pc.		
	x-x-x-x-x-x-x				
				TOTAL	

Purpose: Supply and Delivery of various parts of heavy duty printer for use in the operation of 3 units printer at Finance Section, DPWH Malaybalay City

Brand and Model: _____ **Warranty:** _____
Delivery Period: _____ **Price Validity:** _____

After having carefully read and accepted your General Conditions, I/We qoute you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.

_____
Printed Name & Signature, Date

_____
Contact Number/E-mail Address