



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ISABELA 2ND DISTRICT ENGINEERING OFFICE
Roxas, Isabela



Name of Procuring Entity: DPWH – ISDEO

Purchase for Quotation (P.R. No.) : 2025-03-0018

Revised on:

Date : March 27, 2025

Standard Form/Title : REQUEST FOR QUOTATION

Office/End-User : DPWH-ISDEO

COMPANY NAME

ADDRESS

TEL. NO./FAX No.

TIN:

Please quote your lowest price on the item (s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **April 02, 2025** in the return envelope attached herewith, to the Goods & Services Division, Procurement Services DPWH-Isabela 2nd District Engineering Office, Roxas, Isabela

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within **30** C.D. upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; one (1) year IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration/ Mayor's Permit and DTI Registration/Sec. Registration and Omnibus Sworn Statement (for 50k and above only) for Small Value Procurement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered (if applicable)
8. Please **specify brand name**, other wise, bids will not be accepted.
9. The approved budget ceiling for this procurement is **Php125,150.00**


ROLLY M. CABAUATAN
Chief, Quality Assurance Section
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	SIGN PEN black, liquid in gel, 0.3mm needle tip	10	box		
2	Retractable Hi-tecpoint 0.5 (black)	15	box		
3	Retractable Hi-tecpoint 0.5 (Blue)	5	box		
4	Retractable Hi-tecpoint 0.5 (Green)	5	box		
5	Retractable Hi-tecpoint 0.5 (Red)	5	box		
6	Photo Paper 115gsm	60	packs		
7	Brown Folder (ordinary) Long	100	pcs		
8	FOLDER, pressboard, plain, for legal size papers	50	pcs		
9	A3 Paper 80 gsm (substance 24)	50	ream		
10	Battery AAA	30	packs		
11	Battery AA	20	packs		
12	TAPE double Sided 1"	20	roll		
13	Flash Drive Dual (USB & Type C) 3.1 type A & type C ; Form: all metal/ capacity: 128GB	5	pcs		
14	Wired Mouse	5	pcs		
15	Correction Tape	20	pcs		
16	Heavy Duty, Stapler	10	pcs		
17	Ruler (Metal)	5	pcs		
18	Heavy Duty Scissors	5	pcs		
19	Stapler Remover (Plier type)	20	pcs		
20	Paper Cutter with wood base	1	pc		
21	Walkie Talkie (1 set)	2	pcs		
22	Flash Drive (Ordinary)16gb	5	pcs		
23	Specialty work Paper A4	5	reams		
	Purpose : Purchase & Delivery of various Office Supplies for use in the Operation of the Construction Section				
	DPWH-ISDEO, San Antonio Roxas, Isabela				
	Note:Delivery is at the Office of the Supply Officer				
	Inclusive of Withholding Tax, VAT and Labor Cost				
	The awarding of this RFQ will be on a package basis.			TOTAL P	
	Prospective Suppliers must quote for all items, otherwise they will be subjected for disqualification.			Amount in Words :	

Brand and Model :

Warranty :

Delivery Period :

Price Validity :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No. CP No. & E-mail Address