



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LAGUNA 2ND DISTRICT ENGINEERING OFFICE
Los Baños, Laguna, Region IV-A



Name of Procuring Entity: DPWH-LAGUNA 2ND DEO		Request for Quotation (PR No.) : 2024-09-075
Revised on:		Date: September 11, 2024
Standard Form/Title:	REQUEST FOR QUOTATION	Office/End-user: Administrative Section
COMPANY NAME :		
ADDRESS :		
TEL. NO./FAX NO. :		TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M. of September 23, 2024** in the return envelope attached herewith.

TERMS AND CONDITIONS:

- 1 All entries must be typewritten or legibly written.
- 2 Delivery period within **Forty (40)** calendar days upon receipt of the approved funded Purchase Order (P.O.) administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall imposed for non-delivery without valid reason.
- 3 Warranty shall be for a minimum of three (3) months for supplies and materials; one (1) year for Equipment; three (3) years IT Equipment from date of acceptance by the end-user.
- 4 Price validity shall be for a period of sixty (60) calendar days.
- 5 **PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/DTI/SEC** shall be attached upon submission of the quotation.
- 6 Bidders shall submit original brochures of the product.
- 7 Indicate the brand for each items being offered.
- 8 RFQ can be submitted in person or thru registered mails, facsimile or authorized email.
- 9 The approved budget ceiling for this procurement is **P 514,004.00**


DWIGHT JOHN B. ASTOM
BAC Chairperson

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Canon IR-ADV 3830i				
2263	Fixing Unit (Part No. FM1-Y640)	1	toner		
2264	Developing Unit (BK) (Part No. FM1-B267)	1	toner		
2265	Developing Unit (C) (Part No. FM1-B264)	1	toner		
2266	Developing Unit (M) (Part No. FM1-B265)	1	toner		
2267	Developing Unit (Y) (Part No. FM1-B266)	1	toner		
2268	Waste Toner (WT-202)	7	toner		
	Canon TZ5300				
2269	PFI-8740 MBK (700ml)	3	toner		
2270	PFI-8740 BK (700ml)	3	toner		
2271	PFI-8740 C (700ml)	3	toner		
2272	PFI-8740 M (700ml)	3	toner		
2273	PFI-8740 Y (700ml)	3	toner		
	AMOUNT IN WORDS:			Total Amount	

Purpose: **Furnishing and Delivery of IT Supplies (Ink) for Canon IR-ADV 3830i and Canon TZ5300 to be used at DPWH Laguna 2nd District Engineering Office, Brgy. Bambang, Los Baños, Laguna**

Delivery Period: _____	Warranty: _____
	Price Validity: _____
After having carefully read and accepted your General Conditions, I/ We quote you on the item (s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.	
Tel No & Telefax No. : (049) 557 2315	
_____ Printed Name/ Signature/ Date	
_____ Tel. No./ Cellphone No./ E-mail Address	



Website: www.dpwh.gov.ph
Tel. No(s).: (049) 557 2315

