



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
COTABATO 1st DISTRICT ENGINEERING OFFICE
Midsayap, Cotabato, Region XII

Contract ID : 24GMD0066

Contract Name : Supply/Delivery of 1 Unit Multifunction Inkjet Printer (A3) and 6 units Uninterruptible Power Supply (UPS) for Use in Maintenance Section

Location of the Contract : DPWH Cotabato 1st DEO

Name of the Procuring Entity : DPWH-COTABATO 1ST DEO

Request for Quotation No. : 24-09-066

Revised on:

Date: September 11, 2024

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End-User: Maintenance Section

COMPANY NAME

ADDRESS

TEL.NO./FAX NO.

TIN:

Please quote your lowest price in the items(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **September 23, 2024**, in the return enveloped attached herewith, to the BAC Secretariat, DPWH-Cotabato 1st District Engineering Office, Villarica, Midsayap, Cotabato.

TERM AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **Ninety (15) CD** upon receipt of the approved funded Purchase Order (P.O), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty Shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation
6. Bidders shall submit original brochures showing certification of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P122,000.00**
9. All documentary requirements for the **Small Value Procurement** including the signed and notarized **Sworn Statement** shall be attached upon submission of the quotation.
10. **Quotation thru mail/fax will not be accepted**


EVELYN L. DILANGALEN
Engineer III
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Multifunction Inkjet Printer (A3)	1	Unit		
	For daily document printing, copying and scanning				
	General				
	Print technology - Inkjet (color)				
	Print speed - draft: 32 ppm or ISO: 20 ipm; speed measured using A4/Letter size paper				
	Print Quality - 4800 x 1200 dpi				
	Copy Speed - Draft: 30 cpm or ISO: 11 ipm; speed measured using A4/Letter size paper				
	Scan Resolution - 1200dpi				
	Scan Features - Multi-sheet scan to single PDF File				
	Scan Type - Flat bed and ADF				
	Duty Cycle - 5,000 pages per month				
	Ink System - Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.				
	Network Interface - Fast Ethernet				
	IO Ports - USB 2.0; Ethernet (RJ-45)				
	Paper Handling				
	Duplex Printing - Automatic two-sided printing				
	Paper Trays - Two trays (Standard Input Tray, Multi-purpose tray)				
	Maximum Media Size - A3 (11.7in x 17in)				
	Media Type - Paper (bond, light, heavy, plain, recycled rough), envelopes, labels, cardstocks, photo, brochures				
	Software				
	Supported OS - Windows 11, 10, 8.1 (32-bit and 64-bit)				
	Drivers - Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.				
	Other Requirements:				
	Brand and Model: Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.				
	Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy Consumption level				



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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.				
	Documentation and Media: The equipment shall be supplied with standard manufacturer documentation on any electric storage media and hard copy version where available.				
	Warranty and Maintenance: The Supplier is required to provide a one(1) year warranty for past and onsite labor from the date of the Inspection and Acceptance Report (IAR)				
	Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.				
2	UPS (650VA) for Workstation	6	Units		
	Main Equipment Components and Specification				
	<i>Power Ratings-</i> 650VA/390W				
	- 230 V- Input/Output Voltage				
	- 5 minutes back-up power at half load				
	- 8 hours recharge time				
	<i>Outlets-</i> 2 power output / connectors				
	<i>Features-</i> Built-in Automatic Voltage Regulator (AVR), Automatic Self-Test (built-in), Alarms (Online, on battery, replacement battery, and overload)				
	Accessories and Specification				
	Cables and Connectors- Azll necessary cables and connectors.				
	Other Requirements:				
	Brand and Model: Must be an International Brand Name with Existence of at least five (5) years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.				
	Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance: The Supplier is required to provide a one (1) year warranty for parts and on-site labor from the date of the Inpection and Acceptance Report.				
	Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am-5:pm 5 days a week (Monday-Friday) for problem resolution, Support shall have a response time of next business day.				
	xx				

AMOUNT IN WORDS:

Brand and Model: _____ **Warranty :** _____
Delivery Period: _____ **Price Validity :** _____
for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Condition specified by DPWH.

Tel No. (064) 577-0389
Telefax No. (064) 577-0389

Printed name/Signature/Date

Tel No./Cellphone No./E-mail Address