



Name of Procuring Entity: DPWH Regional XII (PR No.):		PR-2025-05-060	Request for Quotation No.: RFQ-2025-040		
Mode of Procurement: SMALL VALUE PROCUREMENT		Date:			
Standard Form/Title:		Office/End-User: Administrative Division			
Company Name:					
Address:					
Tel. No./ FAX No.:		PhilGEPS Reg. No.:			
Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of . In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City					
TERMS and CONDITIONS:					
1. All entries must be typewritten or legibly written. 2. Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons. 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user. 4. Price validity shall be for a period of sixty (60) calendar days. 5. The Bidder shall attached upon the submission of the quotation the following: a. PhilGEPS Registration Certificate b. Mayor's/Business permit c. Income/Business Tax Return (Applicable on above Php 500,000.00) d. Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00) 6. Bidders shall submit original brochures showing certifications of the product, if applicable. 7. Please indicate the brand for each items being offered. 8. The approved budget ceiling for this procurement is Php 793,220.00					
Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
CHIEF ADMINISTRATIVE OFFICER - TONER WITH TWO (2) SERVICE UNIT					
1	Toner Cartridge, CRG054K, BLACK	15	cartridge		
2	Toner Cartridge, CRG054K, CYAN	12	cartridge		
3	Toner Cartridge, CRG054K, YELLOW	12	cartridge		
4	Toner Cartridge, CRG054K, MAGENTA	12	cartridge		
HUMAN RESOURCE AND MANAGEMENT SECTION - TONER WITH ONE (1) SERVICE UNIT					
5	Toner Cartridge, W090A-BLACK	5	pc		
6	Toner Cartridge, W091A-Cyan	5	pc		
7	Toner Cartridge, W092A-Yellow	5	pc		
8	Toner Cartridge, OPT-W093A-Magenta	5	pc		
SUPPLY AND PROPERTY MANAGEMENT SECTION TONER WITH TWO (2) SERVICE UNIT					
9	Toner Cartridge, CRG054K, BLACK	10	cartridge		
10	Toner Cartridge, CRG054K, CYAN	8	cartridge		
11	Toner Cartridge, CRG054K, YELLOW	8	cartridge		
12	Toner Cartridge, CRG054K, MAGENTA	8	cartridge		
TONER WITH ONE (1) SERVICE UNIT					
13	Toner Cartridge, XC2022K Black	10	cartridge		
14	Toner Cartridge, XC2022C Cyan	6	cartridge		
15	Toner Cartridge, XC2022Y Yellow	6	cartridge		
16	Toner Cartridge, XC2022M Magenta	6	cartridge		
TONER WITH ONE (1) SERVICE UNIT					
17	Toner Cartridge, 26X	12	cartridge		
HUMAN RESOURCE AND DEVELOPMENT SECTION - TONER WITH ONE (1) SERVICE UNIT					
18	Toner Cartridge, XP375X	10	pc		
SPECS OFFER:					
*Brand New Toner Cartridge, REFILL is NOT ACCEPTED.					
*With SERVICE UNIT PACKAGE w/ FREE Drum Unit, repair, parts & maintenance.					
*LIFETIME WARRANTY to Toner Cartridge.					
*BIDDER MUST COMPLY Sole Distributor Certification of the product.					
*BIDDER MUST ATTACHED DTI Domestic Bidders CERTIFICATE. And					
*BIDDER must FOLLOW the SPECIFICATION and INCLUSION to avoid disqualification.					
*STRICTLY NO COUNTER OFFER.					
*****Nothing Follows*****					
Purpose: IT Supplies for use of CAO, HRMS, SPMS AND HRDS, Administrative Division, DPWH Regional Office XII, Koronadal City.					

[illegible]

Brand and Model: _____ Warranty Period: _____

Delivery Period: _____ **Price Validity:** _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks; it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No.: (083)228-3908/09700410612

email address: dpwhr12.procurement@gmail.com

Regional Procurement Unit/BAC Secretariat, DPWH Region XII