



Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE REGIONAL DIRECTOR
Regional Office No. XII
Koronadal City



Cor. Alunan Avenue, Mabini Street, Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.):

PR-2024-05-112

Request for Quotation No.: RFQ-2024-138

Mode of Procurement: **Shopping**

Date:

Standard Form/Title:

REQUEST FOR QUOTATION

Office/End-User: ORD - ARD Staff

Company Name:

Address:

Tin No.

PhilGEPS Reg. No.

Tel. No./ FAX No.:

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of _____ In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- The Bidder shall attached upon the submission of the quotation the following:
 - PhilGEPS Registration Certificate**
 - Mayor's/Business permit**
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php 180,000.00**

ZARKHAN P. MANSUNGAYAN, JD, SCL
Chief Administrative Division
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Laptop (Administrative Use) (See attached specification)	1	unit		
Name of Equipment: LAPTOP COMPUTER for Administrative Use					
Description: For Administrative Use					
Main Equipment Components					
Laptop					
Processor & Chipset					
Core-i5 (12th Gen), 10 cores and 64-bit or its equivalent					
Internal Memory					
8GB DDR4					
Display & Graphics					
14" Diagonal Full High-Definition LED Wide Screen Display with integrated high-definition graphics					
Audio					
Integrated high-definition audio support, integrated speakers and integrated wide-screen HD					
Webcam					
3 USB (2 Type-A and 1 Type-C), HDMI/DisplayPort, Headset jack, and other ports					
I/O Ports					
Bluetooth and wireless LAN (auto detecting and auto sensing) not more than 1.63 kg / 3.59 lbs.					
Network Interface					
Weight					
Software					
Operating System					
Recovery Media					
Office Software					
Accessories					
Mouse					
Carry Case					
Cable Adapter					
Headset					
Other Requirements:					
Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and must be the same brand as the laptop and factory installed and new. The Supplier is not allowed to change or add any components to the equipment.					
Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Laptops that do not carry an Energy Star label, an appropriate or a test report from a recognized body to demonstrate compliance with this requirement.					
Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.					
Warranty and Maintenance: The Supplier must provide a 3-year warranty on all parts including mouse, headset, USB, microphone, and associated software and onsite labor from the date of the Inspection and Acceptance Report.					
In any case that the laptop needs to be pulled for servicing, the Supplier must return the unit within two (2) weeks or a service unit with the same or higher specifications must be issued.					
Technical Support: The local technical support shall include telephone and email, 8 hours per day (Monday - Friday) for problem resolution. Support shall have a response time of not more than 24 hours.					
Additional Notes: N/A					

****Nothing Follows****

Purpose: IT Supplies of ORD-ARD Staff, DPWH Regional Office XII, Koronadal City

The awarding for this RFQ will be on lump-sum basis.
Prospective Suppliers must quote for all of the items
Otherwise, they will be subjected for disqualification

Brand and Model:

Warranty Period:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. : (083)228-3908

email address: dpwhr12.procurement@gmail.com

Regional Procurement Unit/BAC Secretariat, DPWH Region XII

Printed Name / Signature / Date