



Republic of the Philippines

Request for Quotation No.: RFQ-2024-134

Mode of Procurement: SMALL VALUE PROCUREMENT

Date: _____

Date:

Mode of Procurement:

REQUEST FOR QUOTATION

Office/End-User: Finance Division

Company Name:

Tel. No. / FAX No.:

PhilGEPS Reg. No.

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of _____. In the return envelope attached here

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. The Bidder shall attached upon the submission of the quotation the following:

a. PhilGEPS Registration Certificate

b. Mayor's/Business permit

c. Income/Business Tax Return (Applicable on above Php 500,000.00)

d. Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00)

6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **Php 75,000.00**

ZARKHAN P. MANSUNGAYAN, JD, SCL

Chief Administrative Division

BAC Chairperson

[illegible]

Purpose: For use in the Finance Division 2nd Quarter CY - 2024

The awarding for this RFQ will be on lump-sum basis.

Prospective Suppliers must quote for all of the items

Otherwise, they will be subjected for disqualification

Brand and Model:

Warranty Period:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. : (083)228-3908/09700410612

email address: dpw12.procurement@gmail.com

Regional Procurement Unit/BAC Secretariat, DPWH Region XII

Printed Name / Signature / Date