

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE XII
Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.):	PR-2024-07-157	Request for Quotation No.: RFQ-2024-084
Mode of Procurement: Shopping	Date:	
Standard Form/Title:	Office/End-User: AMaintenance Division	
Company Name:		
Address:		
Tel. No./ FAX No.:	TIN No.:	PhilGEPS Reg. No.:

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of _____. In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- The Bidder shall attached upon the submission of the quotation the following:
 - PhilGEPS Registration Certificate**
 - Mayor's/Business permit**
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php 167,220.00**

ZARKHAN P. MANSUNGAYAN, JD, SCL
Chief Administrative Division
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	MAGUINDANAO 1st				
	OFFICE SUPPLIES				
1	Bond Paper A4(70gsm)	50	ream		
2	Bond Paper Long(70gsm)	50	ream		
3	Correction Tape, 5mm width, 6m length, disposable	101	piece		
4	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, 100 notes, asstd. Colors	30	pad		
5	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, 100 notes, asstd. Colors	30	pad		
6	Tape, transparent - 1 inch	14	roll		
7	Tape, transparent - 2 inch	21	roll		
8	Signpen, 0.5mm (Blue)	5	box		
9	Signpen, 0.5mm (Black)	5	box		
10	Air Freshener Spray, 320 ml	12	piece		
11	Tissue Paper, 2 ply, 12 rolls per pack	30	pack		
12	Tissue Paper in a box, 2 ply, 150 pulls	49	box		
13	Muriatic Acid	10	gallon		
14	Soft Broom (Tambo)	2	piece		
15	Cleaner, Toilet bowl and urinal, 900-1000ml	10	bottle		
16	Multiple insecticide Spray, 600ml	6	can		
17	Alcohol, 500ml (70% Ethyl)	10	bottle		
18	POWDERED LAUNDRY DETERGENT, 1.16 kg	6	pack		
19	BLEACH, FLORAL SCENT, Gallon	6	gallon		
20	BLEACH, COLOR SAFE, Gallon	10	gallon		
21	TRASHBAG, plastic, XXL, 10pcs/roll	31	roll		
22	USB HUB, 4 PORT USB HUB, 100cm cable	12	piece		
23	USB, 64GB, Black,	12	piece		
	COTABATO CITY				
	OFFICE SUPPLIES				
24	Bond Paper A4(70gsm)	51	ream		
25	Bond Paper Long(70gsm)	50	ream		
26	Correction Tape, 5mm width, 6m length, disposable	100	piece		
27	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, 100 notes, asstd. Colors	29	pad		
28	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, 100 notes, asstd. Colors	30	pad		
29	Tape, transparent - 1 inch	14	roll		
30	Tape, transparent - 2 inch	20	roll		
31	Signpen, 0.5mm (Blue)	5	box		
32	Signpen, 0.5mm (Black)	5	box		
33	Sticky Notes (Sign Here)	20	pads		
34	Air Freshener Spray, 320 ml	12	piece		
35	Tissue Paper, 2 ply, 12 rolls per pack	30	pack		
36	Tissue Paper in a box, 2 ply, 150 pulls	49	box		
37	Muriatic Acid	11	gallon		
38	Soft Broom (Tambo)	2	piece		
39	Cleaner, Toilet bowl and urinal, 900-1000ml	10	bottle		
40	Multiple insecticide Spray, 600ml	6	can		
41	Alcohol, 500ml (70% Ethyl)	10	bottle		
42	POWDERED LAUNDRY DETERGENT, 1.16 kg	6	pack		
43	BLEACH, FLORAL SCENT, Gallon	6	gallon		
44	BLEACH, COLOR SAFE, Gallon	10	gallon		
45	TRASHBAG, plastic, XXL, 10pcs/roll	40	roll		

MAGUINDANAO 2nd:							
OFFICE SUPPLIES							
46	DUCT TAPE, crim-backed pressure-sensitive tape, often coated with polyethylene		10	roll			
47	DUCT TAPE, crim-backed pressure-sensitive tape, often coated with polyethylene		10	roll			
48	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic		33	piece			
49	Paper Clip ,30mm		3	boxes			
50	Paper Clip ,50mm		3	boxes			
51	Record Book, 500pages		10	piece			
52	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min		5	pad			
53	NOTE PAD, stick on, (3" x 3") min		10	pad			
54	Colored Bond Paper, A4 (Assorted Color), 100 sheets/pack		5	pack			
55	STAPLE WIRE # 35		10	box			
56	TRASHBAG, plastic, XXL, 10pcs/roll		40	roll			
****Nothing Follows****							
Purpose: For use in the office in PMO-Maguindanao 1st and 2nd District and Cotabato City.							
The awarding for this RFQ will be on lump-sum basis.							
Prospective Suppliers must quote for all of the items							
Otherwise, they will be subjected for disqualification							
Brand and Model: _____ Warranty Period: _____							
Delivery Period: _____ Price Validity: _____							
After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.							
Tel. No. : (083)228-3908/09700410612							
email address: dpwhr12.procurement@gmail.com							
Regional Procurement Unit/BAC Secretariat, DPWH Region XII							

Printed Name / Signature / Date