



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**NEGROS OCCIDENTAL 2ND DISTRICT**  
**ENGINEERING OFFICE**  
Binalbagan, Negros Occidental




Name of Procuring Entity : <b>NEGROS OCCIDENTAL 2ND DEO</b>	Request for Quotation(P.R. No.) : <b>2024-06-065</b>
Revised on :	Date: <b>June 25, 2024</b> ABC: <b>Php 210,000.00</b>
Standard Form/Title: <b>REQUEST FOR QUOTATION</b>	Office/End-user: <b>Administrative Section</b>
Mode of Procurement: <b>Negotiated Procurement - Small Value Procurement</b>	
COMPANY NAME:	PHILGEPS No.:
ADDRESS:	TCC No.:
TEL. NO./FAX NO.:	TIN:

Please submit your quotation for the item(s) listed below, which may be submitted in person at BAC Office, DPWH, Negros Occidental 2nd District Engineering Office, Binalbagan, Negros Occidental, or thru registered mail, facsimile or mail, not later than **10:00 A.M. of July 02, 2024**.

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

**TERMS AND CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period must be within **30 working days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for Supplies and one (1) year for Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Certificate, Mayor's/Business Permit and Omnibus Sworn Statement** shall be attached upon submission of the Quotation. **DTI/SEC and Latest Tax Clearance** shall be submitted before the award of the Purchase Order (P.O.).
- Bidders must quote for all of the items. Indicate offered brand and model. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

  
**FREDERICK D. TURINGAN, ASEAN Eng.**  
Assistant District Engineer  
BAC Chairperson

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL PRICE
	<b>SUBM No. 2024-07-02: Procurement of Office Equipment for use in the Records Management Unit, Administrative Section, DPWH, Negros Occidental, 2nd District Engineering Office, Binalbagan, Negros Occidental.</b>				
1	<b>Heavy Duty Photo Copier</b>	1	unit		
	<b>Technical Specifications</b>				
	<b>Machine Type:</b> Multi-function Printer/Copier/Scanner with Automatic Document Feeder				
	<b>Panel Size/Resolution:</b> 5 line LCD/128x64				
	<b>Print Speed:</b> 22ppm				
	<b>Toner Technology:</b> HD Polymerized Toner				
	<b>Automatic Document Feeder:</b> up to 130 Originals; A5-A3;35-138g/m2; RADF				
	<b>Automatic Duplexing:</b> A5-A3; 64-90g/m2				
	<b>Manual Bypass Tray:</b> 100 sheets; A5-A3 custom sizes; 64-157g/m2				
	<b>Printable Paper Size/Weight:</b> A5-A3; customized paper sizes				
	<b>Printable Paper Weight:</b> 64-157g/m2				
	<b>Paper Input Capacity:</b> 350 sheets/1,350 sheets (standard/max)				
	<b>Toner Lifetime:</b> Up to 12,000 pages				
	<b>Imaging Unit Lifetime:</b> up to 55,000 pages				
	<b>Print Resolution:</b> 600x600 dpi				
	<b>Scan Speed:</b> up to 55ipm (mono) 20ipm (colour)				
	<b>Multicopy:</b> 1-999				
	<b>Magnifications:</b> 25-400% in 1 steps; Auto Zooming				
	<b>Stapling Capacity:</b> 2-35 Sheets (80gsqqm) flat clinch Stapling				
	<b>Stapling Speed:</b> 0.7 sec per staple				
	<b>Loading Capacity:</b> 100 staples				
	<b>Throat Depth:</b> 90 degree 1/8" to 5/8" (3 to 15mm), 45 Degree				



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SOCIÉTÉ INTERNATIONALE  
SOCOTEC  
ISO 9001