



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

NEGROS OCCIDENTAL 2ND DISTRICT ENGINEERING OFFICE

Binalbagan, Negros Occidental



Name of Procuring Entity: NEGROS OCCIDENTAL 2ND DEO	Request for Quotation(P.R. No.):	2024-06-065
Revised on :	Date: June 25, 2024	ABC: Php 210,000.00
Standard Form/Title: REQUEST FOR QUOTATION	Office/End-user:	Administrative Section
Mode of Procurement: Negotiated Procurement - Small Value Procurement		
COMPANY NAME:	PHILGEPs No.:	
ADDRESS:	TCC No.:	
TEL NO /FAY NO:	TIN:	

Please submit your quotation for the item(s) listed below, which may be submitted in person at BAC Office, DPWH, Negros Occidental 2nd District Engineering Office, Binalbagan, Negros Occidental, or thru registered mail, facsimile or mail, not later than 10:00 A.M. of July 02, 2024.

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

TERMS AND CONDITIONS:

- 1. All entries must be typewritten or legibly written.
- 2. Delivery period must be within <u>30 working days</u> upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- 3. Warranty shall be for a minimum of three (3) months for Supplies and one (1) year for Equipment from date of acceptance by the end-user.
- 4. Price validity shall be for a period of sixty (60) calendar days.
- 5. PhilGEPS Registration Certificate, Mayor's/Business Permit and Omnibus Sworn Statement shall be attached upon submission of the Quotation. DTI/SEC and Latest Tax Clearance shall be submitted before the award of the Purchase Order (P.O.).
- 6. Bidders must quote for all of the items. Indicate offered brand and model. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
- 7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

DERICK D. TURINGAN, ASEAN Eng.
Assistant District Engineer

tem No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL PRICE
	SUBM No. 2024-07-02: Procurement of Office Equipment				
	for use in the Records Management Unit, Administrative				
	Section, DPWH, Negros Occidental, 2nd District Engineering				
-	Office, Binalbagan, Negros Occidental.				
	Heavy Duty Photo Copier	1	unit		
	Technical Specifications				
	Machine Type: Multi-function Printer/Copier/Scanner with				
	Automatic Document Feeder				
	Panel Size/Resolution: 5 line LCD/128x64				
	Print Speed: 22ppm				
	Toner Technology: HD Polymerized Toner				
	Automatic Document Feeder: up to 130 Originals; A5-A3;35-				
	138g/m2; RADF				
	Automatic Duplexing: A5-A3; 64-90g/m2				
	Manual Bypass Tray: 100 sheets; A5-A3 custom sizes; 64-				
	157g/m2				
	Printable Paper Size/Weight: A5-A3; customized paper				
	sizes				
	Printable Paper Weight: 64-157g/m2				
	Paper Input Capacity: 350 sheets/1,350 sheets (standard/max)				
	Toner Lifetime: Up to 12,000 pages				
	Imaging Unit Lifetime: up to 55,000 pages				
	Print Resolution: 600x600 dpi				
	Scan Speed: up to 55ipm (mono) 20ipm (colour)				
	Multicopy:1-999				
	Magnifications: 25-400% in 1 steps; Auto Zooming				
	Stapling Capacity: 2-35 Sheets (80gsqqm) flat clinch Stapling				** W.F.
	Stapling Speed: 0.7 sec per staple				
	Loading Capacity: 100 staples				
	Throat Depth: 90 degree 1/8" to 5/8" (3 to 15mm), 45 Degree				

₩ebsite: www.dpwh.gov.ph
Tel. No(s).: (034) 3888 256 loc 60014



3



Republic of the Philippines

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Binalbagan, Negros Occidental

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Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL PRICE				
	to 3/4" to 1-1/4(18-30mm)								
	Multi-ID Copy								
	Outer Erase Feature								
	Aftersales Service Requirements:								
	Must have authorized Serviced Establishment with at least 20								
	years in operation within Bacolod City. Supplier is required to								
	provide Exclusive Distributorship from the manufacturer of the								
	product offered for the labor, genuine parts and consumables.			······································					
	With at least 5 Service Engineer for technical support and available								
	within the area, 8 hours per day (8:00am-5:00pm), 2 hours								
	minimum, 24 hours maximum response time during service call.				 				
	Free lifetime service with regular check up, free training upon								
	installation of the machine.								
	installation of the machine.		1						
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	TOTAL AMOUNT (Php)		+						
	Please specify total amount in words (Php)		+		 				
	ricuse specify total amount in words (Filp)								
Please	specify brand names & model, if applicable.								
	nd Model:		Warranty:						
Delivery			Price Validity	/:					
After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.									
	Telefax: 3888-256/60014 Signature Over Printed Name/Date				Name/Date				
	Telefax: 3888-256/60014 maravilla.glory_june@dpwh.gov.ph			Signature Over Friilled i	rame, Date				
	maravina.givi y_june@upvvn.gov.pm			Tel. No./Cellphone No./E-	mail address				
Dates of Publication									
PhilGEPS and DPWH Website: June 26-July 02, 2024									
RO6.21 TCS/GJTM/RDT									
Page 2 of 2									

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