



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

24-06-068
Request for Quotation (P.R. No.):
Date: JUN 21 2024

Name of Procuring Entity :
Revised on :
Standard Form/Title : REQUEST FOR QUOTATION
Office/End-User: Admin. Section

COMPANY NAME :

ADDRESS :

APPROVED FOR POSTING

THERESA OLIVIA F LOPOS
DISTRICT PUBLIC INFORMATION OFFICER
SIGNATURE:
DATE: 6/21/24

TIN No. :

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:A.M. of _____ in the return enveloped attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District, Ubay, Bohol.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 Calendar Days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years It Equipment from the date of acceptance by the end - user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPIS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworn Statement shall attached upon submission of the quotation.
- Bidders shall submit original brochures of the product.
- Please indicate the brand of each items being offered.
- The approved budget ceiling for the procurement is ₱ 161,325.00.

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Air Freshener, 320ml	47	bottle		
2	Alcohol 70% (500ml), Isopropyl	105	bottle		
3	Broom, soft (Tambo)	6	pcs		
4	Broom, stick (Tngting)	2	pcs		
5	Detergent Powder all purpose 500gms.	10	pack		
6	DETERGENT POWDER, 65 grams	16	dzn		
7	Dishwashing Liquid, 500ml	6	bottle		
8	Dishwashing Paste 200 grms	95	cup		
9	DISINFECTANT SPRAY, 340 grams net content	31	bottle		
10	Dust Pan, Non-Rigid Plastic, with detachable handle	4	pcs		
11	Furniture Cleaner (330ml)	30	bottle		
12	Glass Cleaner Spray (500ml)	22	bottle		
13	Glass Wiper	2	pcs		
14	Hand Soap Liquid 225ml	45	bottle		
15	Insect Spray, (Multi Insect Spray) 500ml	10	bottle		
16	Mop Screw Type, Aluminum Handle	5	pcs		
17	Paper Towel, 2 roll per pack	6	pack		
18	Rag Cotton, 7" Diameter	9	kilo		
19	Tissue (9 roll per pack)	40	pack		
20	Toilet Bowl Cleaner, 500ml	20	ltr		
21	TRASHBAG, plastic, black, Large, 10 pcs.per roll	84	roll		
22	TRASHBAG, plastic, black, Medium, 10 pcs. per roll	10	roll		
23	WET WIPES, 90 sheet	110	pack		
24	Floor Wax, Liquid, White, for vinyl use	4	gal		
25	Bathroom Soap, 90gms	20	pcs		
26	Fabric Conditioner, 25ml	10	dzn		
27	Bleaching Liquid, 500ml	5	bf		
28	Toilet Rag	5	pcs		
29	Plastic Water Drum with Cover, 60ltr Capacity (with water Dipper each)	10	pcs		
Total				*****	

Purpose: for use in DPWH Bohol 2nd DEO.(Admin. Section, Finance Section, Procurement Unit, Const. Section, Maint. Section and Quality Assurance Section)

Brand and Model:

Delivery period:

Warranty:

Price Validity:

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 518-8051 / 518-8050
email: dpwhboh02@yahoo.com

Printed Name / Signature / Date

Tel. No./ Cellphone No./ E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**

Office Location : **Ubay, Bohol**

UPDATED ANNUAL PROCUREMENT PLAN FOR FY 2024

P.R. No. ¹	Contract Package (Description)	Procurement Method	ABC ² (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	Common Office Supplies									
	1. Common Office Supplies	Public Bidding	6,138,822.62							
	2. Common Computer Supplies/Consumables	Public Bidding	13,172,981.90							
	3. Common Janitorials Supplies	shopping	963,860.70							
	4. Common Office Equipment	Public Bidding	4,268,569.00							
	5. IT Equipment and Software	Public Bidding	30,962,733.59							
	6. Common Electrical Supplies	Small Value	158,870.00							
	7. Service Vehicles and Equipment	Public Bidding	3,291,304.00							
	8. Fuels and Oils	Public Bidding	990,000.00							
	9. Other Categories	Public Bidding	113,793,500.77							
	INVENTORY									
	1. Inventory/Common Office Supplies	shopping	881,625.50							
	2. Inventory/Common Computer Supplies	Public Bidding	2,559,684.90							
	3. Inventory/Common Office Devices	Small Value	113,165.80							
	4. Inventory/Common Janitorials Supplies	Small Value	217,229.12							
	5. Inventory/Common Office Equipment	Small Value	151,472.00							
	6. Inventory/IT Equipment and Software	Small Value	161,200.00							
Total Budget Amount		Php	177,825,019.90							

PREPARED BY:

PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:

MARTIN A. PELARADA
BAC Chairman

APPROVED BY:

FERNANDO J. TALAGSA
OIC - District Engineer

¹PR No. = Purchase Request No.

²ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Admin. Section

Office Location : Ubay, Bohol

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2024

[illegible]

PREPARED BY:

EVALUATED BY: (To be included in the
DPWH Budget Proposal)

RECOMMENDED BY:

APPROVED BY

VIRGILIO B. AGUIMAN
Admin. Officer V

NILA B. VIRTUDAZO
Budget Officer

DIOSCORD C. MARTINEZ
OIC-Assst. District Engineer

FERNANDO J. TALAGSA
OIC-District Engineer

¹PR No. = Purchase Request No.

²ABC = Approved Budget for the Contract

Office/Unit: ADMINISTRATIVE SECTION
District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Procurement/ADE/DE
Office Location: Bohol 2nd DEO, Ubay, Bohol

PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2024

P.R. NO. 1	Contract Package (Description)	Procurement Method	1st QTR.	2nd QTR.	3rd QTR.	4th QTR.	ABC ² (Fund Source)	PROCUREMENT SCHEDULE					
								Pre-Procurement Conference (1 c.d.)	Advertisement (7c.d.)	Pre-Bid Conference(1 c.d.) 12 cd before submission of bid	Submission of Receipts of Bids (1.c.d.)	Bid Evaluation (1 c.d.)	Post Qualification (1 c.d.)
	Common												
	1. Common Office Supplies	shopping	175,236.50	152,286.90	139,452.75	100,796.15	567,772.30						
	2. Common Computer Supplies/Consumable	shopping	162,837.50	336,750.00	30,000.00	219,790.00	749,377.50						
	3. Common Office Devices	shopping											
	4. Common Janitorial Supplies	shopping	29,548.50	10,028.50	8,397.80	1,692.80	49,667.60						
	5. Common Office Equipment	shopping	170,150.00	111,710.00		2,297.00	284,157.00						
	6. IT Equipment and Software	shopping	64,500.00	642,000.00	342,000.00	250,000.00	1,298,500.00						
	Inventory												
	1. Inventory/Common Office Supplies	shopping	68,682.50	37,585.00	68,682.50	42,785.00	217,735.00						
	2. Inventory/Common Comp. Supplies	shopping		9,285.00	6,540.00		15,825.00						
	3. Inventory/Common Office Devices	shopping		11,219.00	3,275.00		14,494.00						
	4. Inventory/Common Janitorial Supplies	shopping	9,450.00	1,550.50	3,000.00	165.00	14,165.50						
	5. Inventory/Common Office Equipment	shopping		6,440.00			6,440.00						
	6. Inventory/IT Equipment and Software	shopping	-	-	-	-	-						
	Total Every QTR. -----		680,405.00	1,318,854.90	601,348.05	617,525.95	3,218,133.90						
	Total Budget Amount	Php	3,218,133.90										

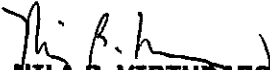
PREPARED BY:

EVALUATED BY: (To be included in the DPWH Budget Proposal)

RECOMMENDED BY:

APPROVED BY:


PRIMITIVA E. ABAN
Procurement Engineer


NILA B. VIRTUDAZO
Budget Officer


DIOSCORO C. VIRTUDAZO
OIC- Asst. District Engineer


FERNANDO J. TALAGOSA
OIC - District Engineer

¹PR No. = Purchase Request No.

² ABC = Approved Budget for the Contract

ITEMIZED LIST OF GOODS
PPMP, FY 2024

Office/Unit: PROCUREMENT UNIT
District:DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

	GOODS	UNIT	PRICE	TOTAL		DISTRIBUTION BY QUARTERS							
				CALENDAR		1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
				QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
	COMMON JANITORIAL SUPPLIES												
1	AIR FRESHENER, any brand	bottle	273.90	34	9,312.60	15	4,108.50	15	4,108.50	2	547.80	2	547.80
2	ALCOHOL, any ml	bottle	92.00	40	3,680.00	20	1,840.00	10	920.00			10	920.00
3	Hand Soap, Liquid, 225ml	bottle	130.00	25	3,250.00	20	2,600.00	5	650.00				
4	DETERGENT POWDER	dozen	135.00	5	675.00		-	5	675.00				
5	DISINFECTANT SPRAY, 400 grams net content	can	160.00	15	2,400.00	10	1,600.00	5	800.00				
6	WET WIPES, 90 sheet	bottle	135.00	45	6,075.00	30	4,050.00	15	2,025.00				
7	DISHWASHING PASTE	pack	45.00	15	675.00	10	450.00		0.00			5	225.00
8	DISHWASHING Soap	bottle	110.00	20	2,200.00	10	1,100.00			10	1,100.00		
9	GLASS CLEANER	bottle	137.50	4	550.00		-	4	550.00				
10	TRASHBAG, plastic, black, (Large and Medium), 10 pcs. Per pack per roll	roll	150.00	4	600.00	2	300.00	2	300.00				
11	Tissue (9 roll per pack)	roll	210.00	30	6,300.00	20	4,200.00			10	2,100.00		
12	Furniture Cleaner,300 ml/can	bottle	465.00	30	13,950.00	20	9,300.00			10	4,650.00		0.00
	TOTAL EVERY QTR. -----						29,548.50		10,028.50		8,397.80		1,692.80
	PROGRAM TOTAL AMOUNT:-----						49,667.60						

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: FINANCE SECTION
Office Location : Bohol 2ND DEO. UBAY, BOHOL

PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2024

P.R. No. ¹	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC ² (Fund Source)	PROCUREMENT SCHEDULE						
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post- Qualification (1 c.d.)	Award of Contract (2 c.d.)
	Common													
	1. Common Office Supplies	shopping	87,291.70	72,813.30	87,648.10	74,536.90								
	2. Common Computer Supplies/Consumable	shopping	262,405.00	262,405.00	254,805.00	254,805.00								
	3. Common Office Devices	shopping												
	4. Common Janitorials Supplies	shopping	16,962.60	16,962.60	16,962.60	16,962.60								
	5. Common Office Equipment	shopping	117,390.00	103,148.00	191,075.00	101,700.00								
	6. IT Equipment and Software	shopping/Public Bidding	309,500.00	556,753.90	364,100.00	216,200.00								
	INVENTORY													
	1. Inventory/Common Office Supplies	shopping	56,474.00	27,379.00	56,474.00	27,379.00								
	2. Inventory/Common Computer Supplies	shopping	23,711.60	23,711.60	23,711.60	23,711.60								
	3. Inventory/Common Office Devices	shopping	8,334.00	1,160.00	3,500.00	5,994.00								
	4. Inventory/Common Janitorials Supplies	shopping	17,095.00	1,580.00	8,378.00	1,750.00								
	5. Inventory/Common Office Equipment	shopping												
	6. Inventory/IT Equipment and Software	-----												
TOTAL EVERY QTR. -----			899,163.90	1,065,913.40	1,006,654.30	723,039.10	-							
Total Budget Amount		Php	3,694,770.70											

PREPARED BY: EVALUATED BY: (To be included in the DPWH Budget Proposal) RECOMMENDED BY: APPROVED BY:

LITO A. REGAMADAS
Accountant III

NILA B. VIRTUDAZO
Budget Officer II

DICEDORO C. MARIANO
OIC, Office of the Assistant District Engineer

FERNANDO J. TALAGSA
OIC, Office of the District Engineer

¹PR No. = Purchase Request No.

²ABC = Approved Budget for the Contract

ITEMIZED LIST OF GOODS **PPMP, FY 2024**

Service/RO/PMO : **Finance Section**

District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

GOODS			UNIT	PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
Category / Nature and Description / Specification		1ST QTR.					2ND QTR.		3RD QTR.		4TH QTR.			
		QTY					AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	
COMMON JANITORIAL SUPPLIES														
1	BATHROOM SOAP, 90gms.		piece	49.00	16	784.00	4	196.00	4	196.00	4	196.00	4	196.00
2	HAND SOAP, Liquid, 500 ml		bottle	190.00	24	4,560.00	6	1,140.00	6	1,140.00	6	1,140.00	6	1,140.00
3	CLEANSER, scouring powder, 350gms.		canister	50.00	16	800.00	4	200.00	4	200.00	4	200.00	4	200.00
4	DETERGENT POWDER, all purpose, 70gms.		pouch	20.00	40	800.00	10	200.00	10	200.00	10	200.00	10	200.00
5	DISINFECTANT SPRAY, 400 grams net content		can	160.00	16	2,560.00	4	640.00	4	640.00	4	640.00	4	640.00
6	FURNITURE CLEANER, 300ml/can min		can	105.00	16	1,680.00	4	420.00	4	420.00	4	420.00	4	420.00
7	FURNITURE CLEANER, (Wax in can)		can	599.75	16	9,596.00	4	2,399.00	4	2,399.00	4	2,399.00	4	2,399.00
8	TOILET BOWL & URINAL CLEANER, 900ml		bottle	135.50	16	2,168.00	4	542.00	4	542.00	4	542.00	4	542.00
9	TRASHBAG, plastic, black, (Large and Medium), 10 pcs per pack per roll		roll	150.00	60	9,000.00	15	2,250.00	15	2,250.00	15	2,250.00	15	2,250.00
10	TRASHBAG, plastic, black, (Small), 10 pcs per pack per roll		roll	130.00	60	7,800.00	15	1,950.00	15	1,950.00	15	1,950.00	15	1,950.00
11	AIR FRESHENER, any brand		btl	273.90	16	4,382.40	4	1,095.60	4	1,095.60	4	1,095.60	4	1,095.60
12	ALCOHOL, big		btl	110.00	48	5,280.00	12	1,320.00	12	1,320.00	12	1,320.00	12	1,320.00
13	TISSUE (9 roll per pack)		pck	210.00	16	3,360.00	4	840.00	4	840.00	4	840.00	4	840.00
14	WET TISSUE, (90 sheets)		pck	110.00	64	7,040.00	16	1,760.00	16	1,760.00	16	1,760.00	16	1,760.00
15	GLASS CLEANER		btl	137.50	8	1,100.00	2	275.00	2	275.00	2	275.00	2	275.00
16	DUST PAN, non-rigid plastic, with detachable handle		piece	135.00	4	540.00	1	135.00	1	135.00	1	135.00	1	135.00
17	INSECTICIDE, 600ml/can		can	285.00	8	2,280.00	2	570.00	2	570.00	2	570.00	2	570.00
18	DISWASHING PASTE (200 grams)		cup	45.00	24	1,080.00	6	270.00	6	270.00	6	270.00	6	270.00
19	DISWASHING Liquid Soap		bottle	140.00	16	2,240.00	4	560.00	4	560.00	4	560.00	4	560.00
20	Sponge (Dishwashing)		piece	100.00	8	800.00	2	200.00	2	200.00	2	200.00	2	200.00
	TOTAL EVERY QTR. -----						16,962.60		16,962.60		16,962.60		16,962.60	
	PROGRAM TOTAL AMOUNT:-----					67,850.40								

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **QUALITY ASSURANCE SECTION**
Office Location : **Ubay, Bohol**

PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2024

P.R. No. ¹	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC ² (Fund Source)	PROCUREMENT SCHEDULE					
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)
	Common												
	1. Common Office Supplies/Goods	shopping	160,857.30	115,895.95	134,403.60	180,775.85	591,932.70						
	2. Common Computer Supplies/Consumables	shopping	21,285.00	113,520.00	66,220.00	66,220.00	267,245.00						
	3. Common Janitorials Supplies	shopping	28,263.80	25,035.40	23,785.40	24,271.30	101,355.90						
	4. Common Office Equipment	shopping	-	-	-	11,693.00	11,693.00						
	5. IT Equipment and Software	shopping	449,403.00	-	177,817.00	167,912.00	795,132.00						
	6. Other Categories	shopping	445,466.00	-	286,670.00	70,220.00	802,356.00						
	INVENTORY												
	1. Inventory/Common Office Supplies	shopping	59,413.50	58,352.00	58,352.00	68,057.00	244,174.50						
	2. Inventory/Common Computer Supplies	shopping	18,134.00	-	2,080.00	22,485.00	42,699.00						
	3. Inventory/Common Office Devices	shopping	11,153.80	549.50	549.50	12,084.50	24,337.30						
	4. Inventory/Common Janitorials Supplies	shopping	-	934.50	1,233.00	2,273.00	4,440.50						
	5. Inventory/Common Office Equipment	shopping	5,792.00	-	-	-	5,792.00						
	TOTAL EVERY QTR.		1,199,768.40	314,287.35	751,110.50	625,991.65	2,891,157.90						
	Total Budget Amount	Php		2,891,157.90									

PREPARED BY:

EVALUATED BY:

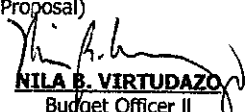
RECOMMENDED BY:

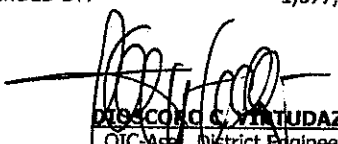
1,377,102.15

APPROVED BY:


SUSAN G. LORA
OIC- Quality Assurance Section

(To be included in the DPWH
Budget Proposal)


NILA B. VIRTUDAZO
Budget Officer II


DIOSDADO C. VIRTUDAZO
OIC-Ass. District Engineer


FERNANDO J. TALAGSA
OIC-Office of the District Engineer

¹PR No. = Purchase Request No.

²ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

ITEMIZED LIST OF GOODS PPMF, FY 2024

FINANCE SECTION

District Engineering Office, Ubay, Bohol

GOODS			UNIT	TOTAL		DISTRIBUTION BY QUARTERS								
Category / Nature and Description / Specification			UNIT	PRICE	QTY	AMOUNT	1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
INVENTORY / COMMON COMPUTER SUPPLIES							QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1	FLASH DRIVE, 32GB, USB 3.0, plug and play OTG	piece	544.50	26	14,157.00	16	8,712.00	-	-	-	-	10	5,445.00	
2	FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	385.00	20	7,700.00	10	3,850.00	-	-	-	-	10	3,850.00	
3	DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	15.00	24	360.00	12	180.00	-	-	-	-	12	180.00	
4	KEYBOARD, USB connection type	piece	225.00	8	1,800.00	4	900.00	-	-	-	-	4	900.00	
5	KEYBOARD wireless, (bluetooth type)	piece	650.00	8	5,200.00	4	2,600.00	-	-	-	-	4	2,600.00	
6	MOUSE, optical, USB connection type	piece	295.00	8	2,360.00	4	1,180.00	-	-	-	-	4	1,180.00	
7	MOUSE, optical wireless, (bluetooth type)	piece	520.00	8	4,160.00	-	-	-	-	4	2,080.00	4	2,080.00	
8	MOUSE PAD	piece	89.00	8	712.00	8	712.00	-	-	-	-	-	-	
9	Micro SD Card w/ SD adaptor, 16 GB	piece	1,250.00	5	6,250.00	-	5.00	-	-	-	-	5	6,250.00	
TOTAL EVERY QTR.							18,134.00		-		2,080.00		22,485.00	
PROGRAM TOTAL AMOUNT:					42,704.00									
INVENTORY/COMMON OFFICE DEVICES														
1	CUTTER, heavy duty Knife	piece	55.00	10	550.00	5	275.00	-	-	0	0.00	5	275.00	
2	Paper CUTTER, heavy duty	unit	900.00	6	5,400.00	1	900.00	-	-	0	0.00	5	4,500.00	
2	PUNCHER, heavy duty	piece	764.50	10	7,645.00	5	3,822.50	-	-	0	0.00	5	3,822.50	
3	SCISSORS, (Big)	piece	109.90	27	2,967.30	12	1,318.80	5	549.50	5	549.50	5	549.50	
4	SHARPENER,	piece	180.00	15	2,700.00	10	1,800.00	-	-	0	0.00	5	900.00	
5	STAPLER, heavy duty, standard with remover	piece	327.50	10	3,275.00	5	1,637.50	-	-	0	0.00	5	1,637.50	
7	STAPLE remover	piece	80.00	10	800.00	5	400.00	-	-	0	0.00	5	400.00	
7	Metal Base Paper Trimmer 15x 18 (A3)	piece	1,000.00	1	1,000.00	1	1,000.00	-	-	-	0.00	-	-	
TOTAL EVERY QTR.							11,153.80		549.50		549.50		12,084.50	
PROGRAM TOTAL AMOUNT:					24,337.30									
COMMON JANITORIAL SUPPLIES														
1	BATHROOM SOAP, 90gms.	piece	49.00	10	1,960.00	10	490.00	10	490.00	10	490.00	10	490.00	
2	CLEANSER, scouring powder, 350gms.	canister	16.90	10	169.00	5	84.50	-	-	0	0.00	5	84.50	
3	DETERGENT POWDER, all purpose, 500gms.	pouch	7.00	40	280.00	10	70.00	10	70.00	10	70.00	10	70.00	
4	DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	27.00	40	1,080.00	10	270.00	10	270.00	10	270.00	10	270.00	
5	DISINFECTANT SPRAY, 400 grams net content	can	160.00	6	960.00	2	320.00	1	160.00	1	160.00	2	320.00	
6	FURNITURE CLEANER, 300mL/can min	can	105.00	6	630.00	2	210.00	1	105.00	1	105.00	2	210.00	
7	HAND SOAP, Liquid, 500 ml	bottle	179.60	40	7,184.00	10	1,796.00	10	1,796.00	10	1,796.00	10	1,796.00	
8	TOILET BOWL & URINAL CLEANER, 1LTR	bottle	135.50	30	4,065.00	15	2,032.50	5	677.50	5	677.50	5	677.50	
9	TOILET DEODORANT CAKE, deoderizer/moth proofer 50gms, 3 pcs/pack	box	35.00	20	700.00	5	175.00	5	175.00	5	175.00	5	175.00	
10	TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll	150.00	15	30,000.00	50	7,500.00	50	7,500.00	50	7,500.00	50	7,500.00	
1	AIR FRESHENER, any brand	btl	273.90	6	1,643.40	2	547.80	1	273.90	1	273.90	2	547.80	
2	ALCOHOL, any 500ml	btl	92.00	400	36,800.00	100	9,200.00	100	9,200.00	100	9,200.00	100	9,200.00	
3	TISSUE (9 roll per pack)	pck	91.50	15	3,660.00	10	915.00	10	915.00	10	915.00	10	915.00	
4	WET TISSUE, any brand 90sheet	pck	65.00	15	5,200.00	20	1,300.00	20	1,300.00	20	1,300.00	20	1,300.00	
5	GLASS CLEANER	btl	137.50	7	962.50	2	275.00	2	275.00	2	275.00	1	137.50	
6	Dishwashing paste (200 grams)	cup	28.90	20	2,312.00	20	578.00	20	578.00	20	578.00	20	578.00	
7	Insect Spray (400 grams)	can	250.00	15	3,750.00	10	2,500.00	5	1,250.00	0	0.00	0	-	
TOTAL EVERY QTR.							28,263.80		25,035.40		23,785.40		24,271.30	
PROGRAM TOTAL AMOUNT:					101,355.90									

**ITEMIZED LIST OF GOODS
PPMP, FY 2024**

INSURANCE SECTION
Bohol 2nd District Engineering Office, Ubay, Bohol

GOODS		UNIT	PRICE	TOTAL		DISTRIBUTION BY QUARTERS							
Category / Nature and Description / Specification		UNIT	PRICE	QTY	AMOUNT	1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
INVENTORY/COMMON JANITORIAL SUPPLIES						QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1	BROOM, soft (tambo)	piece	125.00	12	1,125.00	3		3	375.00	3	375.00	3	375.00
2	BROOM, STICK (tingting)	piece	50.00	8	200.00	1		1	50.00	2	100.00	1	50.00
3	DUST PAN, non-rigid plastic, with detachable handle	piece	135.00	6	540.00	2			-	2	270.00	2	270.00
4	Glass Wiper	piece	155.50	7	777.50	2		1	155.50	2	311.00	2	311.00
4	360° Spin Mop	piece	545.00	4	545.00	2			-	0	-	1	1090.00
5	MOP HANDLE, screw type, wooden handle	piece	92.00	6	92.00	1		1	92.00	0	-	0	0.00
6	MOP HEAD, 100% rayon, 400g	piece	85.00	6	85.00	1		1	85.00	0	-	0	0.00
7	RAG, COTTON, (7") in diameter, assorted colors	kilo	59.00	12	531.00	3		3	177.00	3	177.00	3	177.00
TOTAL EVERY QTR.							-		934.50		1,233.00		2,273.00
PROGRAM TOTAL AMOUNT:					3,895.50								
COMMON OFFICE EQUIPMENT													
1	Fusing Unit (ADXX-PGX-00) (INEO-185)	unit	11,693.00	1	11,693.00				-		-	1	11,693.00
2	Executive Chair	unit	6,374.50	20	127,490.00	10	63,745.00	10	63,745.00	-	-		
3	Airconditioner, Split Type	unit	75,000.00	1	75,000.00	0	-	0	-	1	75,000.00		
TOTAL EVERY QTR.							-		-		-		-
PROGRAM TOTAL AMOUNT:					214,183.00								
INVENTORY/COMMON OFFICE EQUIPMENT													
1	CALCULATOR, scientific, 10	unit	528.00	4	2,112.00	4	2,112.00		-		-		
2	CALCULATOR, scientific, 12	unit	920.00	4	3,680.00	4	3,680.00		-		-		
TOTAL EVERY QTR.							-		-		-		-
PROGRAM TOTAL AMOUNT:					5,792.00		5,792.00		-		-		-
IT EQUIPMENT AND SOFTWARE													
1	DESKTOP COMPUTER, for Clerical	unit	78,000.00	8	624,000.00	8	624,000.00		-		-		-
2	LAPTOP, for seminars only	unit	47,515.00	2	95,030.00	2	95,030.00		-		-		-
3	Photo Copy Machine (Colored,with toner, Fedeer)	unit	90,000.00	1	90,000.00	0	-		-		-		-
4	Printer (Alone)	unit	5,675.00	5	28,375.00	3	17,025.00		-	2	11,350.00		-
5	Printer (with scanner)	unit	8,939.00	8	71,512.00	5	44,695.00		-		-	3	26,817.00
6	Powerbank (10,000mah)	piece	3,000.00	6	18,000.00	6	18,000.00		-		-		-
7	Smartphone, for Geotagging (Latest Model)	unit	38,000.00	6	228,000.00		-		-	3	114,000.00	3	114,000.00
6	External Hard Drive, 500gb	unit	3,245.00	2	3,245.00	0	-		-		-	1	3,245.00
7	External Hard Drive, 1tb	unit	4,200.00	2	12,600.00	2	8,400.00		-		-	1	4,200.00
8	UPS 1100VA /230V	piece	6,550.00	8	52,400.00	2	13,100.00		-	3	19,650.00	3	19,650.00
TOTAL EVERY QTR.							449,403.00		-		177,817.00		167,912.00
PROGRAM TOTAL AMOUNT:					804,132.00								