



Republic of the Philippines
Department of Public Works and Highways
ALBAY 2nd DISTRICT ENGINEERING OFFICE
Rediras Bldg., RES Compound
Airport Site, Legazpi City

NAME OF PROCURING ENTITY: DPWH ALBAY 2nd DEO	REQUEST FOR QUOTATION (PR No.): 24-02-011
REVISED ON:	DATE (PR): February 6, 2024
STANDARD FORM TITLE: REQUEST FOR QUOTATION	OFFICE/END USER:
COMPANY NAME:	
ADDRESS:	
TEL. No./ FAX No.:	TIN NO. :

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. of March 5, 2024**, in the return envelope attached herewith to the BAC Secretariat, DPWH, Albay 2nd District Engineering Office, Airport Site, Legazpi City.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period is within Fifteen (15) CD upon receipt of approved funded Purchase Order (P.O).Administrative Penalties pursuant to Sec.69 of the Revised IRR RA 9184 shall be imposed for non-completion without valid reason.
- Warranty shall be for a minimum of three (3) months for Supplies & Materials One (1) year for Equipment; three (3) years for IT Equipment from date of acceptance by the end-user.
- Required to post a *Performance Security* per RA 9184. (If applicable)
- Price validity shall be for a period of sixty (60) Calendar Days.
- Mayor's Permit, PhilGEPS Reg. Number/Cert. of Platinum Membership, DTI or SEC Reg., BIR Cert. of Reg. and Tax Clearance shall be submitted upon submission of the RFQ.
- For contract with ABC above P500K, submit Income Tax Return upon submission of RFQ.
- Bidder shall submit notarized Omnibus Sworn Statement for contracts with ABC above P500K prior to payment of contract.
- Bidders shall submit original brochures of the product (if applicable).
- Please indicate the brand name for each item being offered.
- Payment is subject to Retention of 1% for Consumables & 5% for Non-Consumables.
- The Approved Budget for the Contract (ABC) is: Php 794,350.00

NINEZ B. REGALADO
Chief, Maintenance Section
BAC Chairman

ITEM NO	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
VII. JANITORIAL SUPPLIES/MATERIALS					
1	Air Freshener, assorted scent, 180g	125	btl/s		
2	Basin, small, plastic	10	pc/s		
3	Bleach, 500ml,multipurpose	99	btl/s		
4	Broom, Hard, stick	20	bundle		
5	Canister, plastic,	20	pc/s		
6	Deodorant Cake (Toilet Deodorizer)	100	pc/s		
7	Detergent Powder, pack, 1.1kg	120	pack		
8	Disinfectant Liquid, 450ml	75	btl/s		
9	Disinfectant Spray, 510g	90	btl/s		
10	Dishwashing Liquid, 475ml	200	btl/s		
11	Dishwashing Sponge, scrub sponges	50	pc/s		
12	Doormat (cloth) assorted	80	pc/s		
13	Dust Pan, big, plastic	10	pc/s		
14	Fabric Conditioner, 800ml	100	btl/s		
15	Feather Duster, microfiber,hand dust cleaner	19	pc/s		
16	Floor Mat (Rubber) assorted	45	pc/s		
17	Furniture Polish, 330ml, lemon	50	btl/s		
18	Garbage Bag (big)	400	pack		
19	Garbage Bag (small)	300	pack		
20	Glass Cleaner Liquid, 500ml, spray	70	btl/s		
21	Glass Cleaning Wiper, squeegee	30	pc/s		
22	Hand Sanitizer,300ml,hypoallergenic	120	btl/s		
23	Hand Towel, soft	100	pc/s		
24	Insecticide Spray, 500ml	75	pc/s		
25	Liquid Hand soap, 500ml	100	btl/s		
26	Mop w/ Mop Squeezer (Tornado Mop)	21	set/s		
27	Muriatic Acid, 500ml	30	gal/s		
28	Pail, plastic, big	25	pc/s		
29	Pail, plastic, small	30	pc/s		
30	Plastic bag (transparent)	59	pack		
31	Pranela (Trapo), soft	100	pc/s		
32	Soap (Bathsoap), 125g	50	pc/s		
33	Soap (Detergent Bar)150g	50	pc/s		
34	Soft Broom, Tamboo	20	pc/s		
35	Toilet Bowl Cleaner, 500ml.	150	btl/s		
36	Toilet Brush w/ Handle	25	pc/s		
37	Trash Can with Cover (small), manually press type, bin lid	50	pc/s		
38	Trash Can with Cover (big), manually press type, bin lid	10	pc/s		
39	Water Dipper, plastic	10	pc/s		
40	Mouse/Fly Trap	150	pcs		
41	Sink and Drain Declogger Liquid (Liquid Sosa) 1 ltr	20	pcs		
	nothing follows				
	Purchase of Janitorial Supplies/ Materials for the use of DPWH-Albay 2nd DEO Office.				

Brand and Model: _____
Delivery Period: _____

Warranty: _____
Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.
If the space provided for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by the DPWH.

Printed Name/Signature

Date

Tel. No./Cellphone/E-Mail Address