



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**SIQUIJOR DISTRICT ENGINEERING OFFICE**  
Larena, Siquijor



Appendix 61

**PURCHASE REQUEST**

Entity Name: **DPWH-Siquijor District Engineering Office**

Fund Cluster: **01**

COA Circular No. 2015-07 S 2015

Office/Section: <b>Maintenance Section</b>		P.R. No. <b>2025-06-014</b> Responsibility Center Code: <b>18-001-18-00123</b>		Date: <b>June 5, 2025</b>	
STOCK/ PROPERTY NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL
<b>Fuel/Fuel Additives and Lubricants and Anti-Corrosive</b>					
0005	Liter	Diesel	15,000		-
0013	Liter	Gasoline (UNLEADED)	5,000		-
0014	Liter	Synthetic Oil	250		-
0001	Liter	2T Oil	205		-
0004	Liter	Coolant	200		-
0008	Liter	HD Oil	202		-
<b>X-X-X-X</b>				<b>TOTAL</b>	<b>-</b>
Approved Budget for the Contract - <b>P 1,999,875.00</b>					
CHARGE TO: <b>MNRB FY2025</b>					
Purpose: <b>For use in the DPWH Service Vehicle.</b>					
Requested by: Signature: Printed Name: <b>JAY VINCENT C. PAL-ING</b> Designation: <b>Engineer III</b> <b>Chief, Maintenance Section</b>			Approved by:  <b>YUSOPH D. RASUMAN</b> <b>District Engineer</b>		



RFQ No.: 2025-012-JUN

Name of Procuring Entity: DPWH - Siquijor

Request for Quotation: P.R. No. 2025-06-016

Revised on:

Date: June 9, 2025

Standard Form/Title: **REQUEST FOR QUOTATION**Office/End User: **Maintenance Section****COMPANY NAME:****ADDRESS:**

CELL NO./TEL NO. /FAX NO.:

**TIN:**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of June 16, 2025 in the return envelope attached herewith, to the Goods & Services DPWH-Siquijor District Engineering Office, Larena, Siquijor.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within 30 C.D. upon receipt of the approved funded Purchase Order (P.O.). Administrative Penalties Pursuant to Sec. 69 of the Revised IRR of R.A.9184 shall be imposed for non-delivery without valid; reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials One year for Equipment; 3 years IT equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Supplier's Confidential Application for Registration shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product, if applicable.
7. Please indicate the brand for each items being offered, if applicable.
8. The approved budget ceiling for this procurement is Php 1,999,875.00

**RAKIL-ALI S. RAKI-IN, AER**  
Asst. District Engineer  
BAC Chairperson, BAC for Goods

<b>Item No.</b>	<b>ITEMS &amp; DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
1	Diesel	15,000	Liter		
2	Gasoline (UNLEADED)	5,000	Liter		
3	Synthetic Oil	250	Liter		
4	2T Oil	205	Liter		
5	Coolant	200	Liter		
6	HD Oil	202	Liter		
X-X-X					
	The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification				

**Purpose:** For use in the DPWH Service Vehicles.

**Brand and Model:** \_\_\_\_\_

**Delivery Period :** \_\_\_\_\_

**Warranty :** \_\_\_\_\_

**Price Validity:** \_\_\_\_\_

*After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left black, it means that I concur with the Terms and Conditions specified by DPWH.*

Telephone No.: 035-542-5760

Email Address: Dpwh\_siq2015@yahoo.com

Printed Name / Signature / Date  
Tel. No./Cellphone No./Email Address