



Republic of the Philippines  
Department of Public Works and Highways  
**AGUSAN DEL NORTE**  
**DISTRICT ENGINEERING OFFICE**  
REGIONAL OFFICE XIII  
J. Rosales Avenue, Butuan City

Name of Procuring Entity: **DPWH-DEO, Agusan del Norte** Request for Quotation (P.R. No.): 2025-06-0048

Revised on \_\_\_\_\_ Date : 6/17/2025

Standard Form/T **REQUEST FOR QUOTATION** Office/End-User : Maintenance Section

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No./FAX No.: \_\_\_\_\_

TIN: \_\_\_\_\_

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith, to the Procurement Unit, DPWH-DEO, Agusan del Norte.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within 30 calendar days Upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies & materials: one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty(60) calendar days
5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P 435,123.29**

**REYNALDO B. PALIMA**  
Engineer III  
BAC Chairperson

Item No.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Desktop Computer</b> (application use)	1	set		
	Processor & Chipset: Core i5 (13th Gen) or its equivalent, minimum of 14-cores and 4.80Ghz max turbo frequency				
	Memory: 16GB DDR4				
	Hard Drive: 1TB 7200RPM HDD + 512GB SSD				
	Display Graphics: 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory				
	Audio: Integrated Sound Card with internal/external speaker				
	Expansion Slots: 4 slots on-board, at least 1 PCI Express slot				
	Cooling System: No Cooling System Requirement				
	IO Ports: Minimum of Six (6) USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)				
	Network Interface: Integrated Gigabit Ethernet				
	Casing: Minimum of Two (2) drive bays				
	<b>Software:</b>				
	Operating System: Licensed OEM Windows 11 Professional 64bit media installer. Must be activated with Microsoft prior to delivery.				
	Recovery Media: All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
	Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	<b>Accessories:</b>				
	Keyboard: Manufacturer's Standard (same brand as the Computer)				
	Mouse: Optical with mouse pad (same brand as the Computer)				
	Webcam: 2MP FHD				
	Headset: Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)				
	Power Supply: Manufacturer's Standard				
	Cables & Connectors: All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				





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**REYNALDO B. PALIMA**  
Engineer III  
BAC Chairperson

Item No.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Other Requirements:</b>				
	Brand and Model: The offered desktop computer must be from a globally recognized brand that has been marketed in the Philippines for at least the past 10 years. The model must be listed in the current catalog and must not be end-of-life from the time of bidding until expiration of the warranty period. A manufacturer's Certificate is required. All components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to changed or add any components to the equipment.				
	Regulatory: Energy Star certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	Documentation & Media: All equipments shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	Warranty & Maintenance: The supplier is required to provide a 1-yr warranty on all parts including mouse, keyboard, webcam, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).				
	Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.				
	Additional Notes: The UPS (650VA) shall be issued in bundle with the Desktop Computer for Application Use tech specs. specs. This technical specification shall be issued along with the Cetification issued by IMS.				
2	<b>Desktop Computer</b> (adminn use)	1	set		
	Processor & Chipset: Core i3 (13th Gen) or its equivalent, minimum of 4-cores and 4.50Ghz max turbo frequency				
	Memory: 8GB DDR4				
	Hard Drive: 512GB SSD				
	Display Graphics: 21-inch Diagonal Full Hight-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory				
	Audio: Integrated Sound Card with internal/external speaker				
	Expansion Slots: 4 slots on-board, at least 1 PCI Express slot				
	Cooling System: No Cooling System Requirement				
	IO Ports: Minimum of Six (6) USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)				
	Network Interface: Integrated Gigabit Ethernet				





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Item No.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Casing: Minimum of Two (2) drive bays				
	<b>Software:</b>				
	Operating System: Licensed OEM Windows 11 Professional 64bit media installer. Must be activated with Microsoft prior to delivery.				
	Recovery Media: All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
	Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	<b>Accessories:</b>				
	Keyboard: Manufacturer's Standard (same brand as the Computer)				
	Mouse: Optical with mouse pad (same brand as the Computer)				
	Webcam: 2MP FHD				
	Headset: Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)				
	Power Supply: Manufacturer's Standard				
	Cables & Connectors: All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
	<b>Other Requirements:</b>				
	Brand and Model: The offered desktop computer must be from a globally recognized brand that has been marketed in the Philippines for at least the past 10 years. The model must be listed in the current catalog and must not be end-of-life from the time of bidding until expiration of the warranty period. A manufacturer's Certificate is required. All components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to changed or add any components to the equipment.				
	Regulatory: Energy Star certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	Documentation & Media: All equipments shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				





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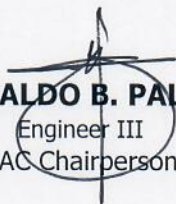
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	Warranty & Maintenance: The supplier is required to provide a 1-yr warranty on all parts including mouse, keyboard, webcam, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).				
	Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.				
	Additional Notes: The UPS (650VA) shall be issued in bundle with the Desktop Computer for Application Use tech specs. This technical specification shall be issued along with the Cetification issued by IMS.				
3	<b>Multifunction Inkjet Printer (A4)</b>	1	unit		
	Print Technology: Inkjet (Color)				
	Print Speed: Minimum speed of 30 ppm or 17 ipm; speed measured using A4/Letter size paper				
	Print Quality: 600 x 600 dpi				
	Copy Speed: Draft: Minimum 11.5 cpm or 5.5 ipm; speed measured using A4/Letter size paper				
	Scan Resolution: 1200 dpi				
	Scan Features: Multi-sheet scan to PDF file; Scan to Network Folder; Scan to USB/Memory Device				
	Scan Type: Flatbed and ADF				
	Duty Cycle: 5,000 pages per month				
	Ink System: Continuous Ink Supply or System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required. Pre-installed ink tanks with additional three (3) standard ink refill bottles per color.				
	Network Interface: Fast Ethernet				
	IO Ports: USB 2.0 (Type A); Ethernet: (RJ-45)				
	<b>Paper Handling</b>				
	Duplex Printing: Automatic two-sided printing				
	Paper Trays: Two Trays (Standard Input tray (250 sheets), Multi-purpose tray (100 sheets)				
	Maximum Media Size: Legal (8.5in x 14in)				
	Media Type: Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.				
	<b>Software:</b>				
	Supported OS: Windows 11, 10				
	Drivers: Original CD/DVD copy or in any electronic media storage.				
	<b>Accessories:</b>				
	Cables and Connectors: All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector,				





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	5 meters, preferably color orange).				
	<b>Other Requirements:</b>				
	Brand and Model: The offered printer must be from a globally recognized brand that has been marketed in the Philippines for at least the past 10 years. The model must be listed in the current catalog and must not be end-of-life from the time of bidding until expiration of the warranty period. A manufacturer's Certificate is required.				
	Regulatory: Energy Star certified (with Energy Star Stamp). For Printers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	Documentation and Media: The equipments shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance: The supplier is required to provide a 1-yr warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).				
	Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am-5:00pm), 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.				
	Additional Notes: This technical specification shall be issued along with the Certification issued by IMS.				
4	<b>External Solid State Drive (SSD) 512Gb</b>	15	pcs		
	<i>For use in Maintenance Section for daily and monthly accomplishment report and for backing up important files, transferring large amounts of data.</i>				
	<b>Note: Lump Sum Basis</b>				

Brand and Model : \_\_\_\_\_

Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No.: (085) 817-3696/817-1436

Email Address: dpwhagusandelnorte@yahoo.com.ph

Printed Name/Signature/Date \_\_\_\_\_

Tel. No./Cellphone No./E-mail Address \_\_\_\_\_