



**NOTICE OF PROCUREMENT OF GOODS THROUGH
ALTERNATIVE METHODS OF PROCUREMENT**

Notice is hereby given that the **Department of Public Works and Highways, Batangas III District Engineering Office, Tanauan City, Batangas** will conduct **Shopping** in accordance with Section 52.1 (b) of the Revised Implementing Rules and Regulations of RA 9184. Supplier of known qualification and of good standing may download the Request for Quotation free of charge from PhilGEPS website and DPWH website and are hereby requested to submit their price quotation on the following:

1.	Request for Quotation No.	:	PR No. 25-06-078
	Contract Name	:	Supply and Delivery of Office Supplies (Arch File) for use in DPWH-Batangas III DEO, Tanauan City
	Contract Location	:	DPWH Batangas III DEO
	Brief Description of Goods to be Procured	:	Arch File
	Approved Budget for the Contract	:	₱ 375,000.00
	Duration for Delivery of Goods	:	60 C.D.

The significant times and deadlines of procurement activities are shown below:

Activities	Schedule
1. Issuance of Request for Quotation	June 30, 2025 to July 3, 2025 not later than 9:00 A.M.
2. Submission of Quotation Form	On or before July 3, 2025 not later than 9:00 A.M.
3. Opening of Quotation Form	July 3, 2025 at 9:00 A.M.

Request for Quotation will be available only to prospective suppliers/ manufacturers/ distributors/ contractors at the BAC, Department of Public Works and Highways, Batangas III District Engineering Office, Tanauan City, Batangas.

The criteria to be used by the procuring agency are:

- Eligibility check of prospective bidder
- Examination and evaluation of bids;
- Post qualification; which shall be on a non-discretionary "pass / fail" basis.

The criteria to be used in conducting the eligibility check to prospective bidders will be in accordance with Revised IRR of R.A. No. 9184, series 2009 particularly section 52. The District BAC shall conduct examination of bids. The District TWG will do the conduct of the said post qualification. **Prospective bidders must acquire/secure certificate of G-EPS Registration.** The delivery schedule is expected to commence immediately after receipt of Purchase Order and should be completed within the number of calendar days stated as per Request for Quotation.

The **DPWH-Batangas III District Engineering Office** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35 and Section 41 of the 2016 Revised



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BATANGAS III DISTRICT ENGINEERING OFFICE
J. Gonzales St., Barangay 4, Tanauan City, Batangas, Region IV-A



Implementing Rules and Regulations (IRR) of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

BENSON P. TESNADO

BAC Chairperson

Email address: tesnado.benson@dpwh.gov.ph

LILIBETH M. CUEVAS

BAC Secretariat Head

Procurement Unit

Email address: cuevas.lilibeth@dpwh.gov.ph

DPWH-Batangas III District Engineering Office
J. Gonzales St., Poblacion Barangay 4, Tanauan City
Telephone No. (043) 778-6019

You may visit the following website:

For downloading of Bidding Documents at www.dpwh.gov.ph & www.philgeps.gov.ph

APPROVED:

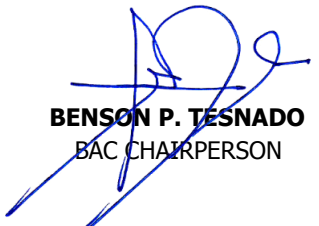
BENSON P. TESNADO

BAC Chairperson



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BATANGAS III DISTRICT ENGINEERING OFFICE
J. Gonzales St., Barangay 4, Tanauan City



Contract ID: 2025-038					
Contract Name: Supply and Delivery of Office Supplies (Arch File) for use in DPWH-Batangas III DEO, Tanauan City					
Name of Procuring Entity: DPWH Batangas III DEO	Request for Quotation (P.R. No.): 25-06-078				
Revised On:	Date: 06/27/2025 ABC: P 375,000.00				
Standard Form/Title: REQUEST FOR QUOTATION Office/End-User: Administrative Section					
Mode of Procurement: Shopping 52.1 (b)					
COMPANY NAME :	PHILGEPS NO.:				
ADDRESS :	TCC NO.:				
TEL./FAX NUMBER:	TIN NO.:				
Please submit your quotation for the item(s) listed below, which may be submitted in person at Bidding Room, Procurement Unit, 2nd Floor, DPWH Bldg., J.Gonzales St., Brgy. 4, Tanauan City, Batangas, or thru registered mail, facsimile or mail, not later than 9:00 A.M. of July 3, 2025					
Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.					
TERMS and CONDITIONS:					
<ol style="list-style-type: none">1. All entries must be typewritten or legible written.2. Delivery period within 30 C.D. upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.3. Warranty shall be for a minimum of three (3) months for Supplies and (1) year for Equipment from date of acceptance by the end-user.4. Price validity shall be for a period of sixty (60) calendar days.5. The listed documents shall be attached upon submission of the quotation enclosed. <input type="checkbox"/> PhilGEPS Registration Certificate <input type="checkbox"/> Mayor's Permit <input type="checkbox"/> DTI or SEC Cert. <input type="checkbox"/> Latest Tax Clearance <input type="checkbox"/> Audited Financial Statement6. Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.8. Bidders shall submit duly notarized Omnibus Sworn Statement with Documentary Stamp if the ABC is above P 50,000.00.					
 BENSON P. TESNADO BAC CHAIRPERSON					
Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Legal Size - Customized with hard cover and with thickness of 2.5mm or more, PVC royal blue cover white ply-leaf inside with 7cm (capacity) x 3 inches (ring distance) lever-arch file mechanism with rado lock ring pocket and DPWH three (3) colored logo on spine expansion of at least 75mm with white background	1500	pcs		
	TOTAL AMOUNT				
	Please specify total amount in words (Php)				
Please specify brand names & model, if applicable.					
• Brand Name & Model: _____			Warranty: _____		
• Delivery Period: _____			Price Validity: _____		



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BATANGAS III DISTRICT ENGINEERING OFFICE
J. Gonzales St., Barangay 4, Tanauan City



Name of Procuring Entity: DPWH Batangas III DEO	Request for Quotation (P.R. No.): 25-06-078
After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Brand Name & Model, Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.	
 Tel. No. (043) 778-51-34 eroldpwhbats3rd@gmail.com	 <hr/> <i>Signature Over Printed Name/Date</i> <hr/> <i>Tel. no./Cellphone No./E-mail Address</i>