



NOTICE OF PROCUREMENT OF GOODS THROUGH ALTERNATIVE METHODS OF PROCUREMENT

Notice is hereby given that the **Department of Public Works and Highways, Batangas III District Engineering Office, Tanauan City, Batangas** will conduct **Shopping** in accordance with Section 52.1 (b) of the Revised Implementing Rules and Regulations of RA 9184. Supplier of known qualification and of good standing may download the Request for Quotation free of charge from PhilGEPS website and DPWH website and are hereby requested to submit their price quotation on the following:

1.	Request for Quotation No.	:	PR No. 24-06-111
	Contract Name	:	Supply and Delivery of Office supplies for use in Various Sections
	Contract Location	:	DPWH Batangas III DEO
	Brief Description of Goods to be Procured	:	Office Supplies
	Approved Budget for the Contract	:	₱ 126,541.00
	Duration for Delivery of Goods	:	30 C.D.

The significant times and deadlines of procurement activities are shown below:

Activities	Schedule
1. Issuance of Request for Quotation	July 5, 2024 to July 9, 2024 not later than 9:00 A.M.
2. Submission of Quotation Form	On or before July 9, 2024 not later than 9:00 A.M.
3. Opening of Quotation Form	July 9, 2024 at 9:00 A.M.

Request for Quotation will be available only to prospective suppliers/ manufacturers/ distributors/ contractors at the BAC, Department of Public Works and Highways, Batangas III District Engineering Office, Tanauan City, Batangas.

The criteria to be used by the procuring agency are:

- Eligibility check of prospective bidder
- Examination and evaluation of bids;
- Post qualification; which shall be on a non-discretionary "pass / fail" basis.

The criteria to be used in conducting the eligibility check to prospective bidders will be in accordance with Revised IRR of R.A. No. 9184, series 2009 particularly section 52. The District BAC shall conduct examination of bids. The District TWG will do the conduct of the said post qualification. **Prospective bidders must acquire/secure certificate of G-EPS Registration.** The delivery schedule is expected to commence immediately after receipt of Purchase Order and should be completed within the number of calendar days stated as per Request for Quotation.





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BATANGAS III DISTRICT ENGINEERING OFFICE
J. Gonzales St., Barangay 4, Tanauan City, Batangas, Region IV-A



The **DPWH-Batangas III District Engineering Office** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35 and Section 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ANGELITA L. BASCO

BAC Chairperson

Email address: basco.angelita@dpwh.gov.ph

ERIKA RACHELLE L. LAUREL

BAC Secretariat Head

Procurement Unit

Email address: cuevas.lilibeth@dpwh.gov.ph

DPWH-Batangas III District Engineering Office
J. Gonzales St., Poblacion Barangay 4, Tanauan City
Telephone No. (043) 778-6019

You may visit the following website:

For downloading of Bidding Documents at www.dpwh.gov.ph & www.philgeps.gov.ph
For online submission: electronicbids_batangas3@dpwh.gov.ph

APPROVED:


ANGELITA L. BASCO

BAC Chairperson



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J. Gonzales St., Barangay 4, Tanauan City



Contract ID:	2024-056				
Contract Name:	Supply and Delivery of Office supplies for use in Various Sections				
Name of Procuring Entity: DPWH Batangas III DEO	Request for Quotation (P.R. No.):		24-06-111		
Revised On:	Date: 06/27/2024		ABC: P 126,541.00		
Standard Form/Title: REQUEST FOR QUOTATION	Office/End-User: Administrative Section				
Mode of Procurement: Shopping 52.1 (b)					
COMPANY NAME :	PHILGEPS NO.:				
ADDRESS :	TCC NO.:				
TEL./FAX NUMBER:	TIN NO.:				
Please submit your quotation for the item(s) listed below, which may be submitted in person at Bidding Room, Procurement Unit, 2nd Floor, DPWH Bldg., J.Gonzales St., Brgy. 4, Tanauan City, Batangas, or thru registered mail, facsimile or mail, not later than 9:00 A.M. of July 9, 2024.					
Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.					
TERMS and CONDITIONS:					
<div><div>1. All entries must be typewritten or legible written. 2. Delivery period within 30 C.D. upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for Supplies and (1) year for Equipment from date of acceptance by the end-user. 4. Price validity shall be for a period of sixty (60) calendar days. 5. The listed documents shall be attached upon submission of the quotation enclosed. <input type="checkbox"/> PhilGEPS Registration Certificate <input type="checkbox"/> Mayor's Permit 6. Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification. 7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to rejects all bids at any time prior to contract award without thereby incurring any liability to the affected bidder. 8. Bidders shall submit duly notarized Omnibus Sworn Statement with Documentary Stamp if the ABC is above P 50,000.00.</div><div> ANGELITA L. BASCO BAC Chairperson</div></div>					
Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Acrylic Table Name Holder 12x3" (L-slant)	50	pc		
2	Ballpen - Black	100	pcs.		
3	Ballpen - Blue	100	pcs.		
4	Ballpen - Red	25	pc		
5	Battery - AA (Heavy Duty, 2 pcs per pack)	20	pack		
6	Binder Clip - 19mm	20	box		
7	Binder Clip - 25mm	20	box		
8	Binder Clip - 32mm	20	box		
9	Binder Clip - 50mm	20	box		



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Name of Procuring Entity: DPWH Batangas III DEO		Request for Quotation (P.R. No.): 24-06-111			
10	Bond Paper - A3 (80 GSM)	20	reams		
11	Colored Copy Paper Green - A4	5	reams		
12	Corner Cutter - Heavy Duty	1	pc		
13	Double Sided Tape - 1"	30	pcs.		
14	Expanding Folder - Long	300	pcs.		
15	Fastener Short (Plastic)	24	box		
16	Folder- Long	300	pcs.		
17	Gel pen 1.0 (Blue)	72	pc		
18	Glue	12	bottle		
19	Highlighter - Assorted	20	pcs.		
20	Looseleaf	200	pc		
21	Magazine Box	20	pcs.		
22	Mailing Envelope Long - White	5	box		
23	Mechanical Pencil (0.5)	12	pc		
24	Notepad, Stick on (2X3)	30	pad		
25	Notepad, Stick on (Strip)	30	pad		
26	Nylon Cord - Green	5	roll		
27	Paper Clip Coated - Jumbo	15	box		
28	Paper Clip Coated - Small	15	box		
29	Permanent Marker (Black) (Broad)	24	pc		
30	Permanent Marker (Blue) (Broad)	24	pc		
31	Philippine Flag (2ft x 3ft)	12	pc		
32	Photo Paper - A4	12	pack		
33	Plastic Twine	6	roll		
34	Rubber Band - Big	5	box		
35	Rubber Band - Small	5	box		
36	Ruler - 12 inches	12	pc		
37	Ruler - 18 inches	10	pc		
38	Stamp Pad Ink - Black	5	bottle		
39	Stamp Pad Ink - Blue	5	bottle		
40	Stampe Wire #35 (5000 pcs)	20	box		
41	Trodat - Self Inking Stamp	2	pc		
TOTAL AMOUNT					
Please specify total amount in words (Php)					
Please specify brand names & model, if applicable.					
• Brand Name & Model: _____		Warranty: _____			
• Delivery Period: _____		Price Validity: _____			
After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Brand Name & Model, Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.					



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J. Gonzales St., Barangay 4, Tanauan City



Tel. No. (043) 778-51-34
eroldpwhbats3rd@gmail.com

Signature Over Printed Name/Date

Tel. no./Cellphone No./E-mail