



## INVITATION TO BID

FOR

**24GFN0013 – Procurement and delivery of Commonly- Used Office Supplies, Common Janitorial Supplies, Common Office Equipment, Furnitures and Fixture, Office and Construction Equipment, Other Supplies and Consumables and Accessories for use in DPWH Camarines Sur 5<sup>th</sup> District Engineering Office, Sta. Teresita, Baao, Camarines Sur (Purchase Request No. 24-07026 dated July 03, 2024)**

1. The Department of Public Works and Highways, Camarines Sur 5<sup>th</sup> District Engineering Office, through the *Annual Maintenance Work Program CY-2024 & Engineering and Administrative Overhead (EAO) CY-2024* intends to apply the sum of **Two Million Seven Hundred Eighty-Eight Thousand Three Hundred Forty-Five Pesos and 77/100 Only (P2,788,345.77)** being the ABC to payments under the contract for the **above stated contract**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Department of Public Works and Highways, Camarines Sur 5<sup>th</sup> District Engineering Office* now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 Calendar Days**. Bidders should have completed, within **Five (5) Years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Department of Public Works and Highways, Camarines Sur 5<sup>th</sup> District Engineering Office* and inspect the Bidding Documents at the address given below during **Mondays to Fridays from 8:00AM to 5:00PM.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **July 03-23, 2024** from the given address and website(s) *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of* **Five Thousand Pesos Only (P5,000.00).** The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The Department of Public Works and Highways, Camarines Sur 5<sup>th</sup> District Engineering Office will hold a Pre-Bid Conference on **10:00 AM of July 11, 2024** at DPWH Camarines Sur 5<sup>th</sup> DEO, BAC Office, for Pre-Bid Conference, or through video conferencing or webcasting via **YouTube channel (<https://m.youtube.com/@DPWH.CamSur5DEO>)** which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **10:00AM of July 23, 2024** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on of **July 23, 2024 at 10:00 AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Department of Public Works and Highways, Camarines Sur 5<sup>th</sup> District Engineering Office* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**BAC CHAIRMAN:**

NIDA P. PONTILLAS, MPA  
DPWH Camarines Sur 5<sup>th</sup> DEO  
Sta. Teresita, Baao, Camarines Sur  
(054) 266-3465

**BAC SECRETARIAT HEAD:**

REYNALDO N. MANAOG  
DPWH Camarines Sur 5<sup>th</sup> DEO  
Sta. Teresita, Baao, Camarines Sur  
[manaog.reynaldo@dpwhnet.gov.ph](mailto:manaog.reynaldo@dpwhnet.gov.ph)  
(054) 266-3465

12. You may visit the following websites:

*PhilGEPS Website:* [www.philgeps.gov.ph](http://www.philgeps.gov.ph)  
*DPWH Website:* [www.dpwh.gov.ph](http://www.dpwh.gov.ph)

Approved by:



**NIDA P. PONTILLAS, MPA**  
BAC - Chairman  
Chief, Maintenance Section

July 03, 2024

**DATE OF PUBLICATION:**

DPWH & PhilGeps Website  
Bulletin Board, DPWH, Camarines Sur 5<sup>th</sup> DEO