



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BATANES DISTRICT ENGINEERING OFFICE
Brgy. Kayvaluganan, Basco, Batanes



Name of Procuring Entity	: DPWH-BDEO	(PR No.) RFQ No.	2025-07-0068
Revised on	:	Date :	August 4, 2025
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End User :	COA
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX NO. :		TIN NO.:	

Please quote your lowest price on the item(s) listed below, subject to the **TERMS AND CONDITIONS** stated below and submit your quotation duly signed by your representative not later than **10:00 AM of August 11 2025**.

TERMS AND CONDITIONS

- All entries must be **TYPE WRITTEN** or **LEGIBLY WRITTEN**.
- Delivery must be completed within **45 (C.D.)** from receipt of the approved Notice to Proceed (NTP). Failure to deliver without valid reason will result in administrative penalties as per Sec.69 of the Revised IRR-RA 9184.
- WARRANTY** shall be for a minimum of three (3) months for SUPPLIES & MATERIALS; one (1) year for EQUIPMENT; one (1) year for IT Equipment from date of acceptance by the end-user
- Price Validity** shall be for a period of **sixty (60)** calendar days.
- G-EPS Registration Certificate/Mayor's Permit/Latest Income Tax return/Tax Clearance and DTI shall be attached upon submission of the quotation.
- For Small Value with **ABC above Php 50,000.00**, **Omnibus Sworn Statement** shall be attached and
- Bidders shall submit original **BROCHURES** showing certificate of the product **IF APPLICABLE**.
- Please indicate the **BRAND** for each items being offered if applicable.
- The approved budget ceiling for this procurement is **P53,380.00**

EVA NINA C. NARAG
BAC, Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	Unit	Unit Price	Total Price
1	Battery (AA), 2pcs/pad	1	pad		
2	Battery (AAA), 4pcs/pad	1	pad		
3	Bondpaper (A4)	5	ream		
4	Bondpaper (Legal)	5	ream		
5	Bondpaper (Letter)	5	ream		
6	Brother Cartridge (yellow) LC3619XL	2	pc		
7	Brother Cartridge (blue) LC3619XL	2	pc		
8	Brother Cartridge (magenta) LC3619XL	2	pc		
9	Brother Cartridge (black) LC3619XL	2	pc		
10	EPSON INK L5290, Black	2	pc		
11	EPSON INK L5290, Magenta	2	pc		
12	EPSON INK, L5290, Yellow	2	pc		
13	EPSON INK, L5290, Cyan	2	pc		
14	Ethyl Alcohol	2	pc		
15	Expandable Folder, green, thick	100	pc		
16	External Hard Drive 1TB	1	pc		
17	Folder (White) (Long)	100	pc		
18	Paper Fastener, 7cm	3	pc		
19	Permanent Marker, Broad, Black	1	box		
20	Permanent Marker, Fine, Black	1	box		
21	Ring Binder 1 1/2"	5	pc		
22	Ring Binder 1"	5	pc		
23	Ring Binder 1/2"	5	pc		
24	Sacks big	100	pc		

25	Scissor 8"	1	pc		
26	Signpen .5 - Blue	1	box		
27	Signpen .5 - Red	1	box		
28	Signpen .5 - Black	1	box		
29	Stand Fan 16"	2	unit		
30	Toilet Tissue, 12 rolls, 2ply	25	pack		
31	Water (refill)	75	gallon		
32	WD40	2	can		
				TOTAL:	

Brand & Model: _____**Warranty:** _____**Delivery Period:** _____**Price Validity:** _____

*After having carefully read and accepted your General Condition I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the **Terms and Conditions** specified by **DPWH**.*

 Printed Name/Signature/Date
 Tel. No./Cellphone/Email Address