




Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE
Masipit, Calapan City, Oriental Mindoro, MIMAROPA Region (IV-B)

Name of Procuring Entity	Request for Quotation (P.R. No.) : 2024-09-370
Revised on :	Date : September 16, 2024
Standard Form/Title : REQUEST FOR QUOTATION	Office/End-User : Administrative Section
COMPANY NAME :	
ADDRESS :	
TEL. NO./FAX No. :	TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of Sept. 23, 2024 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is 955,500.00.
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
8. Bidder/s may submit an open or sealed quotation.
9. RFQ can be submitted in person or thru registered mails, facsimile or email.


ALBIÉN M. MAHIA
Assistant District Engineer
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	For use in Kyocera Taskalfa 3212i				
1	Toner Kit, TK-7120	10	box		
	For use in Kyocera Ecosys M8124cidn				
2	Toner Black, TK-8113K	15	pc		
3	Toner Yellow, TK-8113Y	15	pc		
4	Toner Magenta, TK-8113M	15	pc		
5	Toner Cyan, TK-8113C	15	pc		
	The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.				

Brand and Model :	Warranty :
Delivery Period :	Price Validity :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. _____ Telefax: _____

Printed Name / Signature / Date
Tel. No. / Cellphone No. / E-mail Address