



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NEGROS OCCIDENTAL 5TH
DISTRICT ENGINEERING OFFICE
San Carlos City, Negros Occidental



INVITATION TO BID

FOR

**PROCUREMENT OF FUELS & MOTOR OIL FOR USE OF SERVICE VEHICLES,
HEAVY EQUIPMENT, GRASS CUTTERS AND SPECIAL EQUIPMENT
ASSIGNED AT MAINTENANCE SECTION DPWH NEGROS OCCIDENTAL 5TH
DISTRICT ENGINEERING OFFICE, SAN CARLOS CITY NEGROS
OCCIDENTAL**

1. The Department of Public Works and Highways (DPWH) Negros Occidental 5th District Engineering Office, through the FY 2024 RA 11975 REGULAR 2024 CONTINUING with SUB ALLOTMENT ADVISE NO. SR2025-05-016546 intends to apply the sum of Php 919,651.60 being the Approved Budget for the Contract (ABC) to payments under the Contract ID No. 25RRE009 – Procurement of Fuels & Motor Oil for use of Service Vehicles, Heavy Equipment, Grass Cutters and Special Equipment assigned at Maintenance Section DPWH Negros Occidental 5TH District Engineering Office, San Carlos City Negros Occidental. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Department of Public Works and Highways (DPWH) Negros Occidental 5th District Engineering Office now invites bids for the above Procurement project. Delivery of Goods is required as specified in the Schedule of Requirements. Bidders should have completed, within (5) years from the date of submission and receipt of bids, a contract similar to the Project whose values must be at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders).
3. Per GPPB Resolution No. 15-2021, prospective bidders are required to upload and maintain current of the following eligibility documents in the PhilGEPS:
 - a. Registration certificate (SEC/DTI Registration)
 - b. Mayor's/Business permit or its Equivalent Documents
 - c. Tax Clearance
 - d. PCAB License and Registration, and
 - e. Audited Financial Statement

Any expired documents among the afore-cited eligibility documents shall render the PHILGEPS Platinum Registration Certificate as automatically suspended and its validity shall resume only once the said expired document is already updated with the PhilGEPS.

For recently expired Mayor's Permit, the recently expired Mayor's Permit together with the official receipt as proof the prospective bidder has applied for renewal within the period prescribed by the LGU shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Platinum Registration and Membership.

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulation (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act". The contract shall be awarded to the Lowest Calculated Responsive Bidder (LCRB) who was determined as such during post-qualification.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to the citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. Prospective Bidders may obtain further information from **DPWH Negros Occidental 5th District Engineering Office** and inspect Bidding Documents at the address given below during Monday to Friday from 8:00 A.M. to 5:00 P.M.

6. A complete set of Bidding Documents may be acquired by interested bidders on **June 27, 2025** until before 10:00 A.M. of **July 18, 2025** from the given address or website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 1,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

For purposes of procurement activities to be held through DPWH Negros Occidental 5th DEO, prospective bidders are hereby notified that said DEO is unable to accept payments for Bidding Documents due to the current structure of its Finance Section. In consideration thereof, prospective bidders are advised to pay the applicable fee from other DPWH offices for the Bidding Documents.

Also, for purposes of maintaining the orderly conduct of procurement activities, prospective bidders are further advised that the Bids and Awards Committee will only accept bids within the period as provided under applicable rules and regulations only if submitted together with an Official Receipt (OR) evidencing that the aforementioned fee has been duly paid.

7. The **DPWH Negros Occidental 5th District Engineering Office** will hold a Pre-Bid Conference on **July 4, 2025 at 10:00 A.M.** at **Conference Room, DPWH Negros Occidental 5th District Engineering Office, San Carlos City, Negros Occidental** and/or through webcasting via YouTube Live of **DPWH Negros Occ 5th DEO Procurement Livestream** which shall be open to prospective bidders.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 10:00 A.M. on **July 18, 2025**. Late bids shall not be accepted.

9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**
10. Bid opening shall be on **July 18, 2025 at 10:00 A.M** at Conference Room, **DPWH Negros Occidental 5th District Engineering Office, San Carlos City, Negros Occidental.** Bids will be opened in the presence of the bidder's representative who choose to attend at the address below and/or through webcasting via YouTube Live of **DPWH Negros Occ 5th DEO Procurement Livestream.** Late bids shall not be accepted.
11. The **DPWH Negros Occidental 5th District Engineering Office** through its Bids and Awards Committee reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of 2016 Revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

MARK ROVIN C. PIDO

Head, Bids and Awards Committee Secretariat
DPWH Negros Occidental 5th District Engineering Office,
San Carlos City, Negros Occidental
bacdpwhnegoc5thdeo@gmail.com ; 09770650078

13. You may visit the following websites:

For downloading of Bidding Documents: www.dpwh.gov.ph and/or
www.notices.philgeps.gov.ph


PEDRITO R. BAUTISTA
BAC Chairperson