



## INVITATION TO BID

### FOR

### PROCUREMENT OF (2) UNIT LAPTOPS FOR THE USE OF PLANNING AND DESIGN SECTION

The Department of Public Works and Highways **Apayao 2<sup>nd</sup> District Engineering Office**, through its Bids and Awards Committee, through the **FY 2025 RA 12116 REGULAR 2025 CURRENT** intends to apply the sum of **THREE HUNDRED SIXTY THOUSAND PESOS ONLY (Php 360,000.00)** being the ABC to payments under the contract for **Contract ID No. 25GPC0007- PROCUREMENT OF (2) UNIT LAPTOPS FOR THE USE OF PLANNING AND DESIGN SECTION**.

1. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. **The DPWH-Apayao 2<sup>nd</sup> District Engineering Office** now invites bids for the above Procurement Project. Delivery of the Goods is required **FORTY-FIVE (45) calendar days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary **"pass/fail"** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Department of Public Works and Highways **Apayao 2<sup>nd</sup> District Engineering Office** and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM (Monday-Friday)**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 4, 2025- June 25, 2025** from the given address or website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE HUNDRED PESOS (Php 500.00)**. The procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The **DPWH-Apayao 2<sup>nd</sup> District Engineering Office** will hold a Pre-Bid Conference on **June 13, 2025, (10:00 AM)** at the **Procurement Office, DPWH-Apayao 2<sup>nd</sup> District Engineering Office, San Isidro Sur, Luna, Apayao** and/or through video conferencing or webcasting via any available video conferencing services website/applications, which shall be open to prospective bidders.



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**APAYAO 2<sup>ND</sup> DISTRICT ENGINEERING OFFICE**  
Luna, Apayao



Contract ID: **25GPC0007**

Contract Name: **PROCUREMENT OF (2) UNIT LAPTOPS FOR THE USE OF PLANNING AND DESIGN SECTION**

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **June 25, 2025 at 9:00 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **June 25, 2025 at 2:00 PM** at the given address below and/or via any available video conferencing services website/applications. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. Bids shall address to:

**JERRY A. RAGOJOS**

BAC Chairperson

DPWH-Apayao 2<sup>nd</sup> DEO

San Isidro Sur, Luna, Apayao

11. The DPWH-Apayao 2<sup>nd</sup> District Engineering Office reserves the right to reject any and all bids, declare a failure bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

**BENJAMIN V. DOMINGO**

Head, BAC Secretariat

Procurement Unit Office, Apayao 2<sup>nd</sup> DEO

apayaosecondprocurement@yahoo.com

CP No: 09280494899

13. You may visit the following websites:

For downloading of Bidding Documents:

**DPWH Website:** June 4-June 11, 2025

**PhilGEPS Website:** June 4-June 25, 2025

Approved By:

**JERRY A. RAGOJOS**

Chief, Construction Section

Chairperson, Bids and Awards Committee

**BILL OF QUANTITIES**  
**Department of Public Works and Highways (DPWH)**

Project ID No. 25GPC0007

**PROCUREMENT OF (2) UNIT LAPTOPS FOR THE USE OF PLANNING AND DESIGN SECTION**

ABC: P360,000.00

CONTRACT DURATION: 45CD

Part No.: \_\_\_\_\_

Procuring Entity	Description	Quantity	Unit	Column ( 5) and (6) are to be filled up by the Bidder Unit Price ( Pesos )	Amount ( Pesos )
Pay item No.					
1	2	3	4	5	6
1	<p>Laptop Computer, i7, for special software use</p> <p><b>Specifications:</b></p> <p>Processor &amp; Chipset : Core-i7 (13th Gen) or its equivalent, minimum of 16-cores and 5.0 GHz max turbo frequency</p> <p>Internal Memory: 32GB DDR5</p> <p>Storage: 1 TB SSD</p> <p>Display &amp; Graphics: 15.6"-16" Diagonal Full High-Definition Wide Screen Display; 8GB GDDR6 dedicated graphics memory</p> <p>Audio: Integrated high-definition audio-support, integrated speakers and integrated digital microphone</p> <p>Webcam: Integrated widescreen HD</p> <p>Cooling System: Standard air cooling system</p> <p>I/O Ports: 3 USB (2 Type-A and 1 Type-C), HDMI/DisplayPort, Audio Port, Ethernet (RJ-45)</p> <p>Network Interface: Bluetooth, wireless LAN (auto detecting and auto sensing), Gigabit Ethernet</p> <p>Weight: not more than 3.1kg/6.8lbs.</p> <p><b>SOFTWARE</b></p> <p>Operating System : Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.</p> <p>Recovery Media: All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.</p> <p>Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.</p> <p>Accessories:</p> <p>Mouse: Optical with mouse pad (same brand as the laptop)</p> <p>Carry Case: Manufacturer's Standard</p> <p>Cable Adapter: Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port)</p> <p>Headset: Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop.</p>	2.00	unit	<p style="text-align: center;">In Words: Pesos</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">In Figures: _____</p>	<p style="text-align: center;">In Words: Pesos</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">In Figures: _____</p>

<p>Other Requirements:</p> <p><b>Brand and Model:</b> The offered computer must be from a globally recognized brand that has been marketed in the Philippines for at least the past 10 years. The model must be listed in the current catalog and must not be end-of-life from the time of bidding until the expiration of the warranty period. A Manufacturer's Certificate is required. All components must be the same brand as the laptop (except for the headset), manufacturer installed and new. The Supplier is not allowed to change or add any components to the equipment.</p> <p><b>Regulatory:</b> ENERGY STAR certified (with Energy Star Stamp). For Laptops that do not carry an Energy Star Label, an appropriate means of proof of Energy consumption levels shall be submitted such as the technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.</p>
<p><b>Documentation and Media:</b> All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.</p>
<p><b>Warranty and Maintenance:</b> The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance report (IAR).</p>
<p>In any case that the laptop needs to be pullout for servicing, the Supplier must return the unit within (2) weeks or a service unit with the same or higher specifications must be issued.</p>
<p><b>Technical Support:</b> The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.</p>
<p><b>Additional Notes:</b> This technical specification shall be issued along with the Certification issued by IMS.</p>

"Total Amount in Words: \_\_\_\_\_  
Project to be completed within \_\_\_\_\_ CD.

Submitted By:

\_\_\_\_\_  
( Name and Signature of the Duly Authorized Bidders Representative ) (Date)

\_\_\_\_\_  
( Position )

\_\_\_\_\_  
( Name of Bidder )