



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CORDILLERA ADMINISTRATIVE REGION**  
Engineers Hill, Baguio City



**Shopping [Section 52.1 (b)]**

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 25GP00076

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: QAHD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 PM of 24 JUN 2025 in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within **within 15 CD** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. For all Suppliers, the two (2) envelope system will be followed. The first envelope  
The first envelope shall contain the following eligibility document/s:  
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number; and  
(B) Mayor's Permit (Certified Copy);  
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand for each items being offered in order to evaluate conformity with specifications.
8. Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
9. The approved budget ceiling for this procurement is **Php 497,478.00**
10. Source of Fund: \_\_\_\_\_

**REX B. PADERES**

BAC Vice Chairperson

\_\_\_\_ AOD

\_\_\_\_ FOM

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Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>25GP00076 - Procurement of Various Office Supplies and other Merchandise for use of Hydrology Section, Quality Assurance and Hydrology Division in relation to hydrologic data gathering relative to testing and quality control</b>				
1	Ink Bottle, Epson 001, Black	20	pcs.		
2	Ink Bottle, Epson 001, Cyan	20	pcs.		
3	Ink Bottle, Epson 001, Magenta	20	pcs.		
4	Ink Bottle, Epson 001, Yellow	20	pcs.		
5	Folder, sliding, plastic, A4 size, 10pcs./pack (colored, hard back cover, transparent front cover)	40	pcs.		
6	Folder, sliding, plastic, long size, 10pcs./pack (colored, hard back cover, transparent front cover)	40	pcs.		
7	Duct tape, 2", 50 meters length	30	roll		
8	Photo Paper, A4 size, glossy, 200 gsm	40	pack		
9	Tape, double sided, .5", 10 meters length	20	roll		
10	Tape, double sided, 1", 10 meters length	20	roll		
11	Tape, transparent, 2", 50 meters length	30	roll		
12	Stapler, heavy duty, with staple wire remover	15	pcs.		
13	Friction Pen	48	pcs.		
14	Marking Pen, Permanent, Black, broad	20	pcs.		

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
15	Marking Pen, Permanent, Blue, broad	20	pcs.		
16	Marking Pen, Permanent, Black, fine	10	box		
17	White Board Marker, Black, fine	20	pcs.		
18	White Board Marker, Blue, fine	20	pcs.		
19	Binder Clip, .5", 12pcs./box	10	box		
20	Binder Clip, 1 1/2", 12 pcs./box	10	box		
21	Binder Clip, 2", 12pcs./box	10	box		
22	Binder Clip, 3", 12pcs./box	10	box		
23	Paper fastener, plastic coated, 6"	20	box		
24	Ballpen, Retractable, blue, 12pcs./box	40	box		
25	Ballpen, Retractable, black, 12pcs./box	40	box		
26	Post-It-Pad 3"x5"	15	pcs.		
27	Post-It-Pad 79mm x 76mm	15	pcs.		
28	Post-It-Pad 3"x2"	15	pcs.		
29	Sign Here Sticker, 125 sheets/pack, 5 colors, .5"	5	box		
30	Extension wire, 5 meters	6	pcs.		
31	Puncher, heavy duty	5	pcs.		
32	Correction Tape	40	pcs.		
33	Bushnell Range Finder	2	pcs.		
34	Office Drawer Cabinet	6	pcs.		
35	Masking Tape, 1/2"	20	roll		
36	Ruler, big (stainless), 1 foot	30	pcs.		
37	Cutter, heavy duty, aluminum alloy	20	pcs.		
38	Mini Todate Dater Stamp S401	6	pcs.		
39	Travel Bag (Model: 5702 HWKTB; Capacity: 59L; Dimension: Large (25 L x 11W x 13H inches) Removable & Adjustable shoulder strap with shoulder pad	12	pcs.		
40	Portable Gas Stove with Butane gas (Automatic ignition; Safety cartridge device)	2	set		
41	Garbage Bags, plastic, size: XL	20	roll		
42	Butane gas	10	pcs.		
43	Cut Resistance Gloves	15	pair		
44	Safety Shoes (Waterproof synthetic leather and mesh)	10	pair		
45	Wading Suit, wear-resistant waterproof	2	pcs.		
46	Prism Rod/Range Pole, 5 meters (for survey)	4	pcs.		
47	Single Prism with holder (for survey)	4	pcs.		
48	Paint brush, 4"	11	pcs.		
49	Paint brush, 1/2"	11	pcs.		
50	9" Paint roller with tray	11	set		
51	B-600 4L White Quick Drying Enamel Paint	11	gallon		
52	Spray paint, red	22	can		
53	Spray paint, white	22	can		
54	Spray paint, black	22	can		
55	Climbing Rope (400 meters length)	2	roll		

Brand and Model : \_\_\_\_\_ Warranty: \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. (074) 424 1018  
Telefax: (074) 444-8838  
[dpwhcarbacc@yahoo.com](mailto:dpwhcarbacc@yahoo.com)

Printed Name/Signature/Date

Tel. No./ Cellphone No. / E-mail Address