



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CORDILLERA ADMINISTRATIVE REGION
Engineers Hill, Baguio City



Shopping [Section 52.1 (b)]

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 25GP00009

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: PDD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 PM of 17 FEB 2025 in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within **15 days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- For all Suppliers, the two (2) envelope system will be followed. The first envelope shall contain the following eligibility document/s:
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number; and
(B) Mayor's Permit (Certified Copy);
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
- Bidders shall submit original brochures showing certifications of the product if applicable.
- Please indicate the brand for each item being offered in order to evaluate conformity with specifications.
- Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
- The approved budget ceiling for this procurement is **Php 265,000.00**
- Source of Fund: _____

LEO T. MUSTARD

BAC Chairman

RBP
CCL

AOD
FOM

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	25GP00009 - Procurement of IT Equipment for use of Planning and Design Division and the Office of the Auditor, Commission on Audit				
1	Laptop for Administrative Use	1	unit		
2	Desktop for Specialized Application Software Use (Please see attached specifications)	1	unit		

Brand and Model : _____ Warranty: _____
Delivery Period : _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. _____ Telefax: _____

(074) 424 1018 (074) 444-8838

dpwhcarb@yaho.com

Printed Name/Signature/Date

Tel. No./ Cellphone No. / E-mail Address



Department of Public Works and Highways
CENTRAL OFFICE

**Standard Technical Specifications for
Desktop Computers**

Doc. Code:

QMS-11.1.1-042 Rev01

Page No.

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Name of Equipment: DESKTOP COMPUTER (Specialized Software Use)

Description: For Specialized Software Use

Main Equipment Components		Specification
Computer		
	<i>Processor & Chipset</i>	Core-i7 (13th Gen) high performance or its equivalent, minimum of 16-cores and 5.40 GHz max turbo frequency
	<i>Internal Memory</i>	32GB DDR4
	<i>Storage</i>	1TB SSD + 500GB 7200RPM HDD
	<i>Display & Graphics</i>	23-inch to 24-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); 8GB GDDR6 dedicated graphics memory
	<i>Audio</i>	Integrated Sound Card with internal/external speaker
	<i>Expansion Slot</i>	4 slots on board, at least 1 PCI Express slot
	<i>Cooling System</i>	Air Cooling System
	<i>I/O Ports</i>	Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)
	<i>Network Interface</i>	Integrated Gigabit Ethernet
	<i>Casing</i>	Two (2) external drive bays
Software		
	<i>Operating System</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
	<i>Recovery Media</i>	All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free.
	<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
Accessories		Specification
	<i>Keyboard</i>	Manufacturer's Standard (same brand as the computer)
	<i>Mouse</i>	Optical with a mouse pad (same brand as the computer)
	<i>Webcam</i>	2MP FHD
	<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack / USB connections type. Must be compatible with the offered desktop)
	<i>Power Supply</i>	Manufacturer's Standard
	<i>Cables and Connectors</i>	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

Other Requirements:

Brand and Model: Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.



Department of Public Works and Highways
CENTRAL OFFICE

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QMS-11.1.1-042 Rev01

**Standard Technical Specifications for
Desktop Computers**

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Name of Equipment: DESKTOP COMPUTER (Specialized Software Use)

Description: For Specialized Software Use

All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier must provide a 1-year warranty on all parts including mouse, keyboard, webcam, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.

Additional Notes:

The UPS (1000VA) shall be issued in bundle with the Desktop Computer for Specialized Software Use tech specs. This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

MARY JANE M. PANTOJA
Chief, Business Innovation Division
KAT WFC

RHALF B. CAWALING
Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV
Undersecretary, Technical Services
and Information Management Service

Approved Date: 010725



**Standard Technical Specifications for
Laptop Computer**

Name of Equipment: LAPTOP COMPUTER for Administrative Use

Description: For Administrative Use

Main Equipment Components		Specification
Laptop	<i>Processor & Chipset</i>	Core-i3 (13th Gen) or its equivalent, minimum of 6-cores and 4.40 GHz max turbo frequency
	<i>Internal Memory</i>	8GB DDR4
	<i>Storage</i>	512GB SSD
	<i>Display & Graphics</i>	14" Diagonal Full High-Definition Wide Screen Display with integrated graphics memory
	<i>Audio</i>	Integrated high-definition audio support, integrated speakers and integrated digital microphone.
	<i>Webcam</i>	Integrated widescreen HD
	<i>I/O Ports</i>	3 USB (2 Type-A and 1 Type-C), HDMI/DisplayPort, Audio Port, Ethernet (RJ-45)
	<i>Network Interface</i>	Bluetooth, wireless LAN (auto detecting and auto sensing), Gigabit Ethernet
	<i>Weight</i>	not more than 1.78 kg / 3.95 lbs.
Software	<i>Operating System</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
	<i>Recovery Media</i>	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.
	<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
Accessories		Specification
	<i>Mouse</i>	Optical with mouse pad (same brand as the laptop)
	<i>Carry Case</i>	Manufacturer's Standard
	<i>Cable Adapter</i>	Gigabit Ethernet Cable Adapter (for laptop models without ethernet port)
	<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)
Other Requirements:		
<p>Brand and Model: Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.</p> <p>All components must be the same brand as the laptop (except for the headset), manufacturer installed and new. The Supplier is not allowed to change or add any components to the equipment.</p> <p>Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Laptops that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.</p>		



Department of Public Works and Highways
CENTRAL OFFICE

**Standard Technical Specifications for
Laptop Computer**

Doc. Code: QMS-11.1.1- 043 Rev01

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Name of Equipment: LAPTOP COMPUTER for Administrative Use

Description: For Administrative Use

Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

In any case that the laptop needs to be pullout for servicing, the Supplier must return the unit within two (2) weeks or a service unit with the same or higher specifications must be issued.

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:


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Director, Information Management Service

Approved by:


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Undersecretary, Technical Services
and Information Management Service

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