



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**Quezon 3<sup>RD</sup> District Engineering Office**  
Catanauan, Quezon, Region IV-A



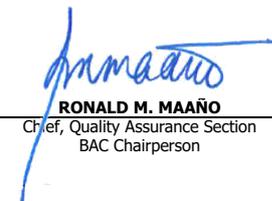
Alternative Modality: **SMALL VALUE PROCUREMENT**

|                           |  |                             |  |
|---------------------------|--|-----------------------------|--|
| Name of Procuring Entity: | <b>DPWH-QUEZON 3<sup>RD</sup> District Engineering Office, Catanauan, Quezon</b> | Request for Quotation No. : | <b>25GDM0074 (P.R. No. 2025-06-0074)</b> |
| Revised on:               |  | Date :                      | <b>June 4, 2025</b>                      |
| Standard Form/Title:      | <b>REQUEST FOR QUOTATION</b>   | Office End User :           | <b>Administrative Section</b>            |
| COMPANY NAME:             | _____  |                             |  |
| ADDRESS:                  | _____  |                             |  |
| TEL. NO./FAX NO. :        | _____  | TIN:                        | _____                                    |

**Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10 A.M. of June 11, 2025 in the return envelope attached herewith, to the BAC Secretariat, DPWH, Quezon 3rd, Catanauan, Quezon.**

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period within 10 calendar days upon receipt of the approved funded Purchase Order (P.O.)
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from the date of acceptance by the end-user
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPS Registration Certificate shall be attached upon submission of the quotation.
- Mayor's/Business Permit shall be attached upon submission of the quotation.
- PCAB License (If Infra) shall be submitted.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each items being offered if applicable.
- The approved budget ceiling for this procurement is **PHP 925,976.51**
- Omnibus Sworn Statement shall be submitted for ABCs Above Php50K.
- Income/Business Tax Return shall be attached upon submission of the quotation for ABCs Above Php500K.
- Bidder/s may submit an open or sealed quotation.
- RFQ can be submitted in person or thru emails at **dpwh.q3procurement@gmail.com**

  
**RONALD M. MAAÑO**  
 Chief, Quality Assurance Section  
 BAC Chairperson

| Item No. | ITEMS AND DESCRIPTION  | QTY  | UNIT  | UNIT PRICE | TOTAL PRICE |
|----------|--|------|-------|------------|-------------|
| 1        | DX-25FT, Toner Cartridge BA  | 2.00 | piece |            |             |
| 2        | DX-25FT, Toner Cartridge CA  | 2.00 | piece |            |             |
| 3        | DX-25FT, Toner Cartridge MA  | 2.00 | piece |            |             |
| 4        | DX-25FT, Toner Cartridge YA  | 2.00 | piece |            |             |
| 5        | TASKalfa 4052Ci, Toner Kit TK-8529BK                                 | 3.00 | piece |            |             |
| 6        | TASKalfa 4052Ci, Toner Kit TK-8529C                                  | 2.00 | piece |            |             |
| 7        | TASKalfa 4052Ci, Toner Kit TK-8529M                                  | 2.00 | piece |            |             |
| 8        | TASKalfa 4052Ci, Toner Kit TK-8529Y                                  | 2.00 | piece |            |             |
| 9        | TASKalfa 4052Ci, TR-550, transfer belt                               | 1.00 | piece |            |             |
| 10       | TASKalfa 4054Ci, Toner Kit TK-8540BK                                 | 3.00 | piece |            |             |
| 11       | TASKalfa 4054Ci, Toner Kit TK-8540C                                  | 2.00 | piece |            |             |
| 12       | TASKalfa 4054Ci, Toner Kit TK-8540M                                  | 2.00 | piece |            |             |
| 13       | TASKalfa 4054Ci, Toner Kit TK-8540Y                                  | 2.00 | piece |            |             |
| 14       | TASKalfa 4054Ci, Waste Toner Bottle WT-8500                          | 2.00 | piece |            |             |
| 15       | IM C2000, Print Cartridge Black IM C2500                             | 6.00 | piece |            |             |
| 16       | IM C2000, Print Cartridge Cyan IM C2500                              | 1.00 | piece |            |             |
| 17       | IM C2000, Print Cartridge Magenta IM C2500                           | 1.00 | piece |            |             |
| 18       | IM C2000, Print Cartridge Yellow IM C2500                            | 1.00 | piece |            |             |
| 19       | IM C2000, Feed Roller  | 1.00 | piece |            |             |
| 20       | IM C2000, Separation Roller  | 1.00 | piece |            |             |
| 21       | IM C2000, PCDU:C:IMC2000-2500  | 1.00 | piece |            |             |
|          | <i>X-X-X-X-X-X-X-X-X-X-X-NOTHING FOLLOWS-X-X-X-X-X-X-X-X-X-X-X-X</i> |      |       |            |             |

**PURPOSE:**  
**Procurement of Various Copier consumables and Spare Parts to be used in DPWH Quezon 3RD DEO, Catanauan, Quezon**

|                        |                       |
|------------------------|-----------------------|
| Brand and Model: _____ | Warranty: _____       |
| Delivery Period: _____ | Price Validity: _____ |

*After having carefully read and accepted your General Condition, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by the DPWH.*

\_\_\_\_\_  
 Printed Name/Signature/Date

Email Address: [dpwh.q3procurement@gmail.com](mailto:dpwh.q3procurement@gmail.com)  
 Telefax No. 042-315-8194

\_\_\_\_\_  
 Tel. No. /Cellphone No. E-mail Address