



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CORDILLERA ADMINISTRATIVE REGION
Engineers Hill, Baguio City



Shopping [Section 52.1 (b)]

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 24GP00187

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: AD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than **2:00 PM** of **02 DEC 2024** in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within **15 days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- For all Suppliers, the two (2) envelope system will be followed. The first envelope shall contain the following eligibility document/s:
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number; and
(B) Mayor's Permit (Certified Copy);
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
- Bidders shall submit original brochures showing certifications of the product if applicable.
- Please indicate the brand for each item being offered in order to evaluate conformity with specifications.
- Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
- The approved budget ceiling for this procurement is **Php 118,380.00**
- Source of Fund: _____


LEO T. MUSTARD
BAC Chairman
RBP AOD
CCL FOM

Item no.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	24GP00187 - Procurement of Training Supplies and Materials to be used during the Internal Audit Service (IAS) Annual Planning Workshop on December 11-14, 2024				
1	Notebook (A5, 100 Leaves, High Quality)	36	pcs.		
2	Ballpen, Sign Pen, 1.0mm, Black, 12 pcs/box	3	boxes		
3	Crossbody Bag	36	pcs.		
4	USB (32 GB)	36	pcs.		
5	Alcohol, 70% isopropyl, 330 ml, spray bottle	36	pcs.		
6	T-Shirt (Polo Shirt)	36	pcs.		
7	Nametag Holder w/ String	36	pcs.		
8	Specialty Paper (A4, white)	10	pcs.		
9	Certificate Holder (A4)	36	pcs.		
10	Tissue Paper, roll, 24 pcs/pack	10	packs		
11	Pull-out Tissue, 2-ply, 250 pulls	10	pcs.		
12	Stick Notes (3x3 inches, 80 sheets)	36	pcs.		
13	Envelope, Expanding, A4 size, Brown, 100 pcs/box	5	boxes		
14	Battery, AA size, rechargeable, 4 pcs/pack, w/ charger	5	packs		
15	Clipboard, White, A4	10	pcs.		

Brand and Model : Warranty: _____
Delivery Period : Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. Telefax:

(074) 424 1018
dpwhcarbac@yahoo.com

(074) 444-8838

Printed Name/Signature/Date

Tel. No./ Cellphone No. / E-mail Address