



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CORDILLERA ADMINISTRATIVE REGION
Engineers Hill, Baguio City



Shopping [Section 52.1 (b)]

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 24GP00136

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: AD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00pm of 19 SEP 2024 in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 30 days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. For all Suppliers, the two (2) envelope system will be followed. The first envelope shall contain the following eligibility document/s:
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number; and
(B) Mayor's Permit (Certified Copy);
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand for each items being offered in order to evaluate conformity with specifications.
8. Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
9. The approved budget ceiling for this procurement is Php 535,920.00
10. Source of Fund: EAO

LEO F. MUSTARD

BAC Chairman

RBP
FBL

AOD
FOM

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	24GP00136 - Procurement of Office Equipment and Supplies for use in the Reproduction and Storage of Original Copies of Land Titles, Tax Declarations and and Other Important Documents relative to Office Properties in relation to administrative overhead				
1	Steel Vertical File Safe	1	unit		
	- Tops Safe with 3 File Drawers Each Keyed Separately with 1 Digital Lock				
	- 1 Hour SP Classified Fire Protection				
	- Water Resistance from Sprinkles and Fire Hoses				
	- Scratch Resistant Powder Coat Finish-Putty				
	- 1.2 Gauge Steel Body Construction				
	- 61" x 20" x 26" External Dimension				
2	Toner - Black (TA2553Ci)	4	pcs.		
3	Toner - Cyan (TA2553Ci)	4	pcs.		
4	Toner - Magenta (TA2553Ci)	4	pcs.		
5	Toner - Yellow (TA2553Ci)	4	pcs.		

Brand and Model : Warranty: _____
Delivery Period : Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. Telefax:

(074) 424 1018 (074) 444-8838
dpwhcarb@yaho.com

Printed Name/Signature/Date

Tel. No./ Cellphone No. / E-mail Address