



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CORDILLERA ADMINISTRATIVE REGION
Engineers Hill, Baguio City



Small Value Procurement [Section 53.9]

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 24GP00009

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: PDD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of 22 JAN 2024 in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **15 days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. For all Suppliers, the two (2) envelope system will be followed. The first envelope The first envelope shall contain the following eligibility document/s:
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number;
(B) Mayor's Permit (Certified Copy); and
(C) Omnibus Sworn Statement. (*pursuant to Annex "H" Appendix A of RA 9184*)
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand for each items being offered in order to evaluate conformity with specifications.
8. Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
9. The approved budget ceiling for this procurement is **Php 66,000.00**
10. Source of Fund: **EAO**

EnP REX B. PADERES, MNSA
BAC Chairman

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	24GP00009 - Procurement of Catering Services to be served during the Orientation of Planning Engineers on January 24, 2024 in relation to administrative overhead				
1	Lunch and 2 Snacks	35	pax		
2	Dinner	150	pax		
	Note:				
	Lunch/Dinner: 3 viands: 1 meat, 1 fish, 1 vegetable				
	rice, soup, dessert, bottled water				
	Snacks: sample choices				
	sandwich with Fries, Pasta with Garlic Bread, Pancit with Puto, Kakanin with Turon, Spaghetti with Bread, Arroz Caldo (with chicken and egg) or Goto with egg, fresh lumpia with shanghai, Palabok with Shanghai or Garlic Bread, Guinataang Bilo-bilo with Turon, Spaghetti with Garlic Bread				
	with juice (in can - 4 season, pineapple juice, etc.)				

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	with free flowing coffee and lemon grass tea with Honey				
	with 2-4 food servers (with health certificate)				
	with flower arrangement on tables				
	tables and chairs to be provided by caterer				

Brand and Model : _____ Warranty: _____
 Delivery Period : _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. _____ Telefax: _____
 (074) 424 1018 (074) 444-8838
dpwhcarbacc@yahoo.com Printed Name/Signature/Date
 Tel. No./ Cellphone No. / E-mail Address