



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**ZAMBOANGA SIBUGAY 2nd DISTRICT ENGINEERING OFFICE**  
Ipil, Zamboanga Sibugay, Region IX

Name of Procuring Entity : DPWH-Zamboanga Sibugay 2nd DEO Request for Quotation (P.R. No.) : 2024-09-253  
Revised on : Date : September 09, 2024

**REQUEST FOR QUOTATION**

Standard Form/Title : **24GJF0308 - Office Equipment's for used in the printing needs of various Sections/Units, this district** Office/End-User : Supply Unit

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of October 16, 2024 in the return envelope attached herewith, to the Goods & Services Division, Procurement Unit, Zamboanga Sibugay 2nd DEO, Tirso Babiera, Ipil, Zamboanga Sibugay.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 37 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Price validity shall be for a period of sixty (60) calendar days.
4. G-EPIS Registration Certificate/Mayor's Permit/DTI/Omnibus sworn statement/Income tax return shall be attached upon submission of the quotation.
5. Bidders shall submit original brochures of the product.
6. Please indicate the brand for each items being offered.
7. The approved budget ceiling for this procurement is P 586,080.00

**RYAN VERGEL C. BUAC**

Engineer - III

Chief, Planning & Design Section

BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Printer with Scanner (A3)</b>	2	units		
	Printer Type: print,scan,copy,fax with ADF				
	manimum ink droplet volume: 3.8pl				
	maximum reolution:4800 x 2400 dpi				
	scanner type : flatbed colour image scanner				
	optical resolution: 1200 x 2400 dpi				
	maximum scan area: 297 x 431.8 (mm)				
	reduction/ enlargement: 25 - 400%				
	maximum copy size : A3				
	Copy Resolution: 600 x 600 dpi				
2	<b>Printer (Legal)</b>	8	units		
	Print Direction: Bi-Directional printing, Uni-Directional printing				
	Max Resolution :5760 x 1440 dpi (with variable-sized droplet technology				
	print method: on - demand inkjet (piezoelectric)				
	maximum paper size: 8.5" x 14"				
3	<b>Scanner ( Legal and A4 Paper)</b>	1	unit		
	Upto 600 DPI Scanning				
	Scanning speed up to 80 ipm				
	Auto document Feeder(ADF)				
	Network Connectivity				
	Optical Resolution:600 x 600 dpi				
	Output Resolution: 50dpi - 4800dpi (1 dpi increments)				
	Scanner type : A3 image scanner				
	x-x-x-x-x				

Brand Name and Model : Warranty :  
Delivery Period : 37 days Price Validity : None

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.