



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE VII
South Road Properties (SRP), Cebu City



Invitation to Bid
for

24GH00021; P.R. # 2024-08-0367 dtd. 08-27-2024 – Supply and Delivery of Consolidated request of Common Office Supplies, Electrical and Janitorial Supplies for use in DPWH R.O. VII, SRP, Cebu City

1. The Department of Public Works and Highways Regional Office VII, through the *FY 2024 RA 11975 Regular 2024 Current* intends to apply the sum of **Php 4,954,390.00** being the Approved Budget for the Contract (ABC) to payments under the contract for Supply and Delivery of Consolidated request of Common Office Supplies, Electrical and Janitorial Supplies for use in DPWH R.O. VII, SRP, Cebu City, with *Contract Id No. 24GH00021; P.R. # 2024-08-0367 dtd. 08-27-2024*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Department of Public Works and Highways Regional Office VII now invites bids for the hereunder Works:

Name of Contract	: Supply and Delivery of Consolidated request of Common Office Supplies, Electrical and Janitorial Supplies for use in DPWH R.O. VII, SRP, Cebu City
Contract ID No.	: 24GH00021; P.R. # 2024-08-0367 dtd. 08-27-2024
Locations	: DPWH R.O 7, SRP, Cebu City
Brief Description of Goods to be Procured	: Supply and Delivery of Common Office Supplies, Electrical and Janitorial Supplies
Approved Budget for the Contract	: Php 4,954,390.00
Contract Duration	: 45CD

Bidders should have completed a 25% contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183
4. Interested bidders may obtain further information from *Department of Public Works and Highways Regional Office VII* and inspect the Bidding Documents at the address given below from **8:00 A.M. to 5:00 P.M.**
5. A complete set of Bidding Documents may be acquired by interested bidders *September 26 – October 15, 2024 until 10:00 A.M. only* from given address and website/s below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php5,000.00**. The Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The Department of Public Works and Highways Regional Office VII will hold a Pre-Bid Conference on *October 03, 2024 at 10:00 A.M., Conference Room of DPWH-Regional Office VII, South Road Properties, Cebu City* and/or through Regional Office Official YouTube Channel **DPWH Regional**

Website: www.dpwh.gov.ph
Tel. No(s).: (032) 411-6752 / (032) 411-6753



Office VII Procurement LS or YouTube Handle: @DPWH.RO.7., which shall be open to prospective bidders.

7. Bid submission will be done manually on *October 15, 2024 @ 10:00 A.M.* Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on *October 15, 2024 at 10:30 A.M.*, Conference Room of DPWH Regional Office VII, South Road Properties, Cebu City and/or Regional Office Official YouTube Channel DPWH Regional Office VII Procurement LS or YouTube Handle: @DPWH.RO.7. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Department of Public Works and Highways Regional Office VII reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ENGR. ODILON N. ANDRINO
Head Procurement
(032)4116752; (032)4116753
Email address: andrino.odilon@dpwh.gov.ph or procurementtro7@gmail.com
12. You may visit the following websites:

For downloading of Bidding Documents: www.dpwh.gov.ph and PhilGEPS website

September 25, 2024



BRANDO RAY P. RAYA,
BAC Chairman

RO7/OB/DPWH/SP/ONA



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Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE VII
South Road Properties, Cebu City
PURCHASE REQUEST

Appendix 60



Entity Name: DPWH, R.O. No. VII Proper

Fund Cluster:

Office/Section :		PR No.:	Date:		
Administrative Division		2024-08-0357	27 AUG 2024		
		Responsibility Center Code : 18-001-03-00007-00			
Stock/ Property No.	Unit	Item Description	QTY	Unit Cost	Total Cost
COMMON OFFICE SUPPLIES					
1	btl/s.	Alcohol, 70% Solution; 500ml	307		
2	gals	Alcohol, ethyl, 70% Solution; w/moisturizer	142		
3	bx/s	Ballpen, ordinary; good quality (black-81; blue-61)	142		
4	pcs	Ballpen, Retractable, 0.7mm; fine; ball point pen (black-324, blue-354, red-36)	714		
5	pcks	Battery, AA size; 2 pcs./pck.(branded)alkaline	270		
6	pcks	Battery, AAA; 2 pcs./pck.(branded)alkaline	244		
7	pcks	Battery, AA; 2 pcs./pck.(rechargeable)	44		
8	pcks	Battery, AAA; 2 pcs./pck.(rechargeable)	34		
9	pos	Battery, rechargeable, 9 volts, 175mAh, Nikel-Metal Hydride	4		
10	tube	Blade, cutter refill (18mm), 10's/tube	6		
11	reams	Bond Paper - A3 size; 70 gsm	89		
12	reams	Bond Paper - A4 size; 80 gsm; (210mmx297mm)	2,385		
13	reams	Bond Paper - legal size; 80 gsm (216mmx330mm)	1,015		
14	reams	Bond Paper - short size; 80 gsm	302		
15	pcs	Certificate Jacket/Holder (A4 size)	30		
16	pcs	C2S(magazine paper)130gsm, A4 size	4,000		
17	pcs	C2S (magazine paper) A3 (300gsm-200LBS.38x25)	150		
18	pcs	C2S (magazine paper) A3 (inari glossy 170gsm 25)	150		
19	pcs	Calculator, two way power, 14 digits	3		
20	pcks	Clear Sheet Protector, A4 size (11 holes)	5		
21	bx/s	Clip, binder - 2"; backfold	121		
22	bx/s	Clip, binder - 1"; 25mm; backfold	113		
23	bx/s	Clip, binder - 3/4"; backfold	53		
24	bx/s	Clip, binder - 1/2"; backfold	62		
25	bx/s	Clip, binder - 1 5/8"; backfold	50		
26	pos	Clip; board; A4 size; heavy duty with cover	30		
27	pos	Clip; board; legal size; heavy duty; with cover	4		
28	bx/s	Clip, bulldog, metal, 3"	6		
29	bx/s	Clip, paper; vinyl c. - jumbo size	93		
30	bx/s	Clip, paper; vinyl c. - small size	56		
31	pos.	Correction Pen, liquid, Good quality	101		
32	pos.	Correction Tape, refillable (5mm/6m)	294		
33	pcks	Correction Tape, refill (5mm/6mm)/2pcs.pck	184		
34	bx/s	Cover, pvc - thick/ A4 size ; good quality	32		
35	bx/s	Cover, pvc - thick/legal size; good quality	22		
36	pos.	Cutter, knife paper with blade; heavy duty; good quality	4		
37	pos.	Data File Box (double) legal size; color:blue with DPWH Logo	20		
38	pos.	Data File Box (single) legal size; color: blue with DPWH Logo	70		
39	pos.	DVD Compact Disc DVD-R	48		
40	pos.	Engineer's field book; good quality	30		
41	pos.	Envelope - brown; expanded; legal size	1,950		
42	pos.	Envelope - blue; expanded; legal size	500		
		X-X-X-X-X			



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE VII
South Road Properties, Cebu City



PURCHASE REQUEST

Entity Name: DPWH, R.O. No. VII Proper

Fund Cluster:

Office/Section :		PR No.: <u>2024-08-0357</u>		Date: <u>27 AUG 2024</u>	
Administrative Division		Responsibility Center Code : 18-001-03-00007-00			
Stock/ Property No.	Unit	Item Description	QTY	Unit Cost	Total Cost
Balance Forwarded					
43	pcs.	Envelope - brown; expanded; A4 size	450		
44	pcs.	Envelope - brown; legal size	1,770		
45	pcs.	Envelope - brown; A4 size	1,030		
46	pcs.	Envelope - brown; short size	70		
47	pcs.	Envelope - white; mailing; legal size	130		
48	bxs	Envelope - white; mailing; legal size	15		
49	pcs.	Expandable plastic Drawing Tube 12.5 cm	20		
50	pcs.	Eraser, rubber; big; branded (good quality)	34		
51	bxs	Fastener, metal; good quality w/ soft edges	79		
52	bxs	Fastener, plastic coated	155		
53	bxs	Fastener Plastic; XL size	32		
54	pcks	Fastener Plastic 8cm (10pcs/pck)	40		
55	bxs	Film, Transparency A4 size (Acetate)	4		
56	pcs	Finger Moistener	31		
57	pcs.	Flag, Philippine, 4'x8	10		
58	pcs.	Folder, ordinary; A4 size	1,220		
59	pcks	Folder ordinary; white; legal size; good/high quality; thick; (100pcs/pck)	162		
60	pcs.	Folder, expanded, with metal tab, good quality	100		
61	pcs.	Folder, expanded, w/o metal tab, good quality	530		
62	pcs.	Folder with side mechanism lock, 11" x 13.5 size, color blue with DPWH logo at the top	540		
63	pcs.	Glue, all purpose - 130 grms	20		
64	pcs.	Glue, all purpose - 240 grms	142		
65	pcs.	Glue Gun - shaped device Big	5		
66	btls.	Glue; padding	2		
67	tubes	Glue Stick (small)	6		
68	tubes	Glue Stick (big)	110		
69	pcs	Hardbound PU Cover Journal	20		
70	pcs.	Highlighter, good quality; assorted colors (neon green-56; neon orange-56; neon yellow-60; neon pink-52; neon blue-29)	253		
71	pcs.	ID Badge Clips	1,500		
72	pcs.	ID Jackets (4"x3")	1,500		
73	btls.	Ink for stamp pad; good quality (blue-54; purple-21)	75		
74	btls.	Ink for Permanent marker, black; good quality	21		
75	btls.	Ink for Whiteboard marker, black; good quality	6		
76	rolls	Laminating Film, 250 microns, Size: 300mmx50m/12" LCT	1		
77	reams	Laminating Film; legal size; good quality 250 microns	6		
78	pcs.	Microfiber Cloth	14		
79	pcs.	Notebook; 80 leaves; good quality	230		
80	pcks	Notebook assorted color 3" x 6"; good quality	6		
81	pcks	Notebook assorted color 3" x 2" asstd. Colors; good quality	6		
82	pcks	Notebook assorted color 2"x2"; good quality	126		
83	pcks	Notebook assorted color 3"x4"; good quality	6		
84	pcks	Notebook assorted color 3"x3"; good quality (yellow-219; neon pink-10; neon orange-10; neon green-10)	249		
		x-x-x-x-x			



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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE VII
South Road Properties, Cebu City

Appendix 60



PURCHASE REQUEST

Entity Name: DPWH, R.O. No. VII Proper

Fund Cluster:

Office/Section : Administrative Division		PR No.: 2024-08-0357	Responsibility Center Code : 18-001-03-00007-00	Date:27 AUG 2024		
Stock/ Property No.	Unit	Item Description		QTY	Unit Cost	Total Cost
Balance Forwarded						
85	pkgs	Notepad assorted color 3"x1 7/8"; good quality		6		
86	pkgs	Notepad assorted color 1.5"x2"; good quality		56		
87	pkgs	Note pad/stick-on, Sign Here; good quality		50		
88	pkgs	Parchment Paper (for certificate) A4 size (100pcs./pkg)		30		
89	pkgs	Paper, board specialty A4 size; 200gsm		24		
90	pkgs	Paper, board specialty legal size; 200gsm (blue-140; pink-90, cream white-10)		240		
91	pkgs	Paper, Special Bevania Splendorgel, legal size color: Ivory		100		
92	bxs	Paper, Carbon, legal size, black (plastic foil)		2		
93	pkgs	Paper colored, A4 size (20pcs./pkg); 80gsm (orange-17, skyblue-25; assorted colors-8)		42		
94	reams	Paper colored, a4 size (assorted); 80gsm; good quality		8		
95	pkgs	Paper, construction; Legal size (assorted colors); good quality		8		
96	pos.	Paper, Manila		40		
97	pkgs	Paper, photo, glossy A4; 180 g/m2		33		
98	pkgs	Paper; slicker, non-glossy; white A4 size; good quality		28		
99	pkgs	Paper, Special Coated (A4 White)		1		
100	pkgs	Paper, vellum; A4 size, good quality		50		
101	pkgs	Paper, vellum; Legal size, good quality		50		
102	jar	Paste		12		
103	pos.	Pen, Fineliner 0.4mm (Brown Color)		20		
104	pos	Pen, permanent marking; fine point; good quality (black-70; blue-64; red-18)		152		
105	pos	Pen, permanent marking; broad; good quality (black-180; blue-88; red-18)		286		
106	pos	Pen, sign Gel Type; 1.0 mm; good quality; (blue-125; black-35)		160		
107	bxs	Pen, sign Gel Type; 1.0 mm; good quality; (black-3; blue-151)		154		
108	bxs	Pen, sign energel ; 1.0 mm; good quality; (black-3; blue-3)		6		
109	pos	Pen, sign energel ; 0.7 mm; good quality; (black-40; blue-40)		80		
110	- pos	Pen, sign energel ; 0.5 mm; good quality; (black-273; blue-367)		640		
111	pos	Pen, sign Hi-tecpoint; V5; retractable; good quality; (black-44, blue-158)		202		
112	pos	Pen, sign Hi-tecpoint; V10; retractable; good quality; black		24		
113	pos	Pen, sign; G-tech C4; 0.4; good quality; (black-194; blue-158; red-6)		358		
114	pos	Pen, sign, My-Gel; 0.5; good quality; (black brown-20; skyblue-50; pink-20; orange-20; green-20; blue-252, black-132)		514		
115	pos	Pen, whiteboard marker, good quality (black-46; blue-26; red-10)		82		
116	bxs	Pencil, No. 2		118		
117	bxs	Pins, push; good quality		2		
118	length	Plastic Comb Binding - 1 1/2" size (circular)		114		
119	length	Plastic Comb Binding - 3/8" size (circular)		18		
120	length	Plastic Comb Binding - 1/2" size (circular)		108		
		X-X-X-X-X-X				

Website: www.dpwh.gov.ph

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PURCHASE REQUEST

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Entity Name: DPWH, R.O. No. VII Proper

Fund Cluster:

Office/Section : **PR No.: 2024-08-0357** Date: **27 AUG 2024**
Administrative Division: **Responsibility Center Code : 18-001-03-00007-00**

Stock/ Property No.	Unit	Item Description	QTY	Unit Cost	Total Cost
Balance Forwarded					
121	length	Plastic Comb Binding - 1" size (circular)	63		
122	length	Plastic Comb Binding - 2" size (circular)	168		
123	rolls	Plastic Cover (Thick Quality)	4		
124	pcs	Puncher, heavy duty; super punch no.75	11		
125	pcs	Rechargeable AA and AAA Battery Charger with 4 AA	4		
		NIMH Rechargeable Batteries			
126	pcs	Record book, hard-bound 300 pages	50		
127	pcs	Record book, hard-bound 500 pages	109		
128	pcs	Ribbon, Electric Typewriter	10		
129	bxs	Rubber band - jumbo size;	35		
130	pcs	Ruler (12", plastic), good quality	24		
131	pcs	Ruler (24", big), good quality	2		
132	pcs	Scissor, heavy duty; good quality	15		
133	pcs	Sharpener for pencil; good quality, heavy duty	7		
134	bxs	Stainless blade	2		
135	pcs	Stamp, Dater, 3mm (small letters & numbers)	10		
136	pcs	Stamp, Numbering (6 digits)	2		
137	pcs	Stamp, Numbering (8 digits)	2		
138	pcs	Stamp, Numbering (10 digits)	10		
139	pcs	Stamp, Numbering (12 digits)	6		
140	pcs	Stamp pad, good quality, big size	17		
141	pcs	Starfile Storage Box Arlin with DPWH Logo	24		
142	pcs	Stapler, no.35; heavy duty; good quality (can staple up to 30sheets)	32		
143	pcs	staple wire remover, plier type; good quality	40		
144	bxs	Staple Wire No. 35	158		
145	bxs	Staple wire; 1213FA-H	20		
146	pcs	Tape dispenser, for 1"; good quality	22		
147	rls	Tape, double sided; 2"; thick/good quality	28		
148	rls	Tape, double sided; 1" w, foam, thick	12		
149	rls	Tape, double sided; 1"; thick/good quality	325		
150	rls	Tape, double sided; 1/2"; thick/good quality	290		
151	rls	Tape, duct 2" w; thick/good quality; (gray-99, blue-38)	137		
152	rls	Tape, electrical, 3m, 1"; thick/good quality	6		
153	rls	Tape, magic 1"; thick/good quality	34		
154	rls	Tape, masking 1" (24mm); thick/good quality	134		
155	rls	Tape, masking 2" (48mm); thick/good quality	106		
156	rls	Tape, transparent 2"; thick/good quality	98		
157	rls	Tape, transparent 1"; thick/good quality	317		
158	rls	Tape, transparent 1/2"; thick/good quality	18		
159	rls	Tape, transparent 3/4"; thick/good quality	98		
160	rls	Tape, packaging 2"; thick/good quality; brown	134		
161	rls	Tape, packaging 3"; thick/good quality; brown	52		
162	rls	Whiteboard eraser	11		
JANITORIAL SUPPLIES					
162	btls	Air Freshener, spray type 320ml;	256		
		X-X-X-X-X			



Republic of the Philippines
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PURCHASE REQUEST

Entity Name: DPWH, R.O. No. VII Proper

Fund Cluster:

Office/Section : Administrative Division		PR No.: 2024-08-0367	Responsibility Center Code : 18-001-03-00007-00		Date: 27 AUG 2024
Stock/ Property No.	Unit	Item Description	QTY	Unit Cost	Total Cost
Balance Forwarded					
163	btls	Bleaching Liquid (1892ml)	166		
164	pcs	Broom, soft/ tambo/baguio	95		
165	pcs	Broom, stick	102		
166	pcs	Brush, toilet; push w/ handle	71		
167	pcs	Brush with handle	36		
168	btls	Car cleanser	51		
169	pcs	Car Freshner Mini Clip	96		
170	pcs	Car Freshner organic (Cherry and Strawberry Flavor)	123		
171	pcs	Car Leather & Vinyl Restorer	100		
172	pcs	Car Liquid Wax	71		
173	btls	Car Shampoo	151		
174	btls	Cleaner, glass; spray type 500 ml.	107		
175	qals	Cleaner, toilet bowl, 900ml	228		
176	pcs	Deodorizer, bathroom (scented gel)	200		
177	pkgs	Detergent powder 950 grams	365		
178	pcs	Disinfectant Spray ; lightly scented; 510 gms.	155		
179	pcs	Dishwashing liquid; 600ml.; refill (lemon-; kalamansi-)	454		
180	pcs	Duster - Feather	6		
181	pcs	Duster - Plastic, good quality	9		
182	pcs	Dust mop head; 36" heavy duty	7		
183	pcs	Dust mop - big/large; wood handle; good quality; 36"	5		
184	pcs	Dust Mop Handle with Rotable Head (Heavy Duty)	1		
185	pcs	Dust pan plastic with handle big	25		
186	pcs	Fabric conditioner (antibac) refill, 800 ml.	200		
187	pcs	Floor & Door Mat Large 610mmx914mm; good quality; heavy duty; black	9		
188	pcs	Floor mop with squeezer (scotch bright)	1		
189	pkgs	Fly/Rat Catcher (4pcs.pkt)	40		
190	pcs	Furniture cleaner/polish ; aerosol type	264		
191	rls	Garbage bag - Small size (10pcs/pk)	780		
192	rls	Garbage bag - XL size (10pcs./rl.)	1,242		
193	pcs	Heavy duty Foldable Push Cart 400k capacity	2		
194	pairs	Hand gloves; heavy duty; rubber	14		
195	bxs	Hand gloves; plastic	3		
196	pcs	Hand liquid soap, Antibac; 500 ml.pumptype	279		
197	pcs	Hand Sanitizer 500ml; pump type	129		
198	pcs	Hand towel good quality;	91		
199	pcs	Insecticide spray - 500 ml.	200		
200	pcs	Mop Handle, plastic; Heavy Duty, screw type	38		
201	pcs	Mop head; rayon; thick ; good quality	87		
202	btls	Muriatic Acid ; pure 1 liter	64		
203	qals	Muriatic Acid - per gallon	135		
204	btls	Oil/Lubricant	26		
205	pcs	Pail, plastic (big) 5 gals.	29		
206	mtrs	Planella Cloth	10		
		X-X-X-X-X			



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South Road Properties, Cebu City

Appendix 60



PURCHASE REQUEST

Entity Name: DPWH, R.O. No. VII Proper

Fund Cluster:

Office/Section : Administrative Division		PR No.: 2024-08-0357	Date:27 AUG 2024		
Responsibility Center Code : 18-001-03-00007-00					
Stock/ Property No.	Unit	Item Description	QTY	Unit Cost	Total Cost
Balance Forwarded					
207	pcs	Pump for Toilet Bowl; good quality	22		
208	pcs	Rag, car, chammoise; big size;synthetic	91		
209	pcs	Rag, clean up; all purpose (clean&dry)	30		
210	pcs	Rag, cloth; rectangular; big size	31		
211	pcs	Rag, circular	1,180		
212	pkgs	Rag lint free; microfiber(2pcs/pack)	109		
213	mtls	Rag, planilla	22		
214	pcs	Sack, empty	330		
215	pcs	Scrubbing Pad; green; Big	81		
216	pcs	Spin Mop Head Refill	100		
217	pcs	Sponge; good quality	137		
218	pcs	Tire black	49		
219	pcs	Tire Wax (500ml)	94		
220	pcs	Toilet deodorant cake 100gms.	148		
221	pcs	Trash box with cover, plastic; big; good quality	3		
222	rls	Twine, plastic; 1kl./roll	16		
223	pcs	WD40 Specialist High Performance Dry Lube (412ml)	45		
ELECTRICAL SUPPLIES					
224	pcs	Aluminum troffer w/ reflector, wide louver, recessed type, 1200x600x70mm (LED)	20		
225	rls	Duplex Wire # 12	2	1	
226	rls	Electrical tape; 1" w (good quality)	28		
227	bxs	Electrical wire, #12	4		
228	bxs	Electrical wire, #14	4		
229	pcs	Heavy duty drum roll extension cord; 4 gang, 15a, 250 volts, 50 meters, royal cord	2		
230	pcs	Heavy duty drum roll extension cord; 4 gang, 15a, 250 volts, 20 meters, royal cord	6		
231	pcs	LED T8 tubelight, 40 watts, daylight	40		
232	pcs	Lamp, bulb 18 watts	108		
233	pcs	LED Lamp, bulb 18 watts	20		
234	pcs	LED, Bulb 9 watts, good quality	60		
235	pcs	LED Fluorescent Tube, slim, 18watts	100		
236	pcs	LED Fluorescent Tube, 40W, 220V	48		
237	pair	Safety Gloves	20		
238	rolls	Tape, electrical 3m big, 1"	8		
239	pcs	USB Charger Outlet & Universal Outlet	8	1,	
240	pcs	Universal Socket Adapter	6		
		x-x-x-x-x-x			

Website: www.dpwh.gov.ph

Tel. No(s).: (032) 411-6752 - / (032) 411-6753





PURCHASE REQUEST

Entity Name: DPWH, R.O. No. VII Proper

Fund Cluster:

[illegible]

Purpose: Consolidated request of Common Office Supplies, Electrical and Janitorial Supplies for use in DPWH R.O. VII, SRP, Cebu City.

Requested by:

Approved by:

Signature _____

Printed Name

ATTY. AYAON S. MANGGIS

Chief, Administrative Division

Signature _____

Printed Name

ATTY. AYAON S. MANGGIS

Chief, Administrative Division

DANILO J. VILLA, JR.

OIC-Regional Director

