

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ILOCOS NORTE 1ST DISTRICT ENGINEERING OFFICE
Airport Avenue, Brgy. Cavit, Laoag City

Name of Procuring Entity : DPWH-INFDEO Request for Quotation : 24GAA0140
(P.R. No.) : (2024-09-0216)
Revised on : Date : September 12, 2024
Standard Form/Title : REQUEST FOR QUOTATION Office/End-User : UPMO-FCMC
24GAA0140: PROCUREMENT OF OFFICE SUPPLIES FOR USE AT UPMO-FCMC, DPWH-INFDEO, LAOAG CITY, ILOCOS NORTE

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of September 23, 2024 in the return envelope attached herewith, to the BAC Secretariat DPWH-INED I, Airport Avenue, Brgy. Cavit, Laoag City.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within seven (7) calendar days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration, Tax Clearance, and Mayor's/Business Permit be attached upon submission of the quotation.
6. The approved budget ceiling for this procurement is P99,846.50


MARK LOUIE B. GALIZA
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1)	Color pencil, 12 colors	6	pack		
2)	Cutting mat 2ft x 3 ft	2	pcs		
3)	Duct tape, gray	20	rolls		
4)	Engineer's fieldbook	20.00	pcs		
5)	Folder, A4, white	2	pack		
6)	Glue	20	pcs		
7)	Packaging tape	20	rolls		
8)	Photo paper, satin A4	10	pack		
9)	Record book, 300 pages	20	book		
10)	Record book, 500 pages	20	book		
11)	Sign pen, 0.5 black	5	box		
12)	Sign pen, 0.7 black	5	box		
13)	Specialty paper, A4, pale cream	10	pack		
14)	Sticker paper, matte	10	pack		
15)	AAA battery	30	pair		
16)	AA battery	30	pair		
17)	Epson ink 774, black	10	btl		
18)	Epson ink 08, black	10	btl		
19)	Epson ink 01, black	10	btl		
20)	1TB External drive	2	pcs		
21)	Flashdrive, 128gb	5	pcs		
	***** Nothing Follows*****				

Brand and Model:

Delivery Period:

Warranty:

Price validity

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

The awarding for this RFQ will be on a lump sum basis. Prospective suppliers must quote for all of the items, otherwise, they will be subject for disqualification.

Printed Name / Signature / Date

Telefax: (077) 670-8468

c/o BAC Secretariat

email: doloroso.james@dpwh.gov.ph

Tel. No. / Cellphone No. / E-mail Address

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