



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE XIII
J. Rosales Avenue, Butuan City

Name of Procuring Entity : DPWH R.O. XIII, Butuan City Request for Quotation (P.R. No.): 24-09-421
Revised on : Date : September 26, 2024 ABC: Php 341,750.48
Standard Form/Title : REQUEST FOR QUOTATION Office /End-user : AD, EMD, MD, PDD, ORD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO. :

TIN :

Please submit your quotation for the item/s listed below, subject to the Terms and Conditions hereof, which may be submitted in person or thru registered mail not later than 10:00 A.M. of October 4, 2024 in a sealed or open envelope duly signed by the firm's owner or authorized representative, to the BAC Secretariat for Goods, DPWH Regional Office XIII, J. Rosales Avenue, Butuan City.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 70 Cal. Days upon receipt of the approved funded Purchase Order (PO) Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years for IT equipment from date of acceptance by the end user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Number, certified true copy of Mayor's Permit and DTI or SEC shall be attached upon submission of the quotation.
- Certified true copy of Income/Business Tax Return for ABC Php500K & above and Notarized Omnibus Sworn of Statement for ABC Php50K & above shall be submitted before the award of Purchase Order (PO) for Small Value Procurement (Sect. 53.9 of the Revised IRR-RA9184).
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.


JOEY D. GINGANE

Chief, Administrative Division
BAC-Chairperson

1st extension : _____
2nd extension : _____
3rd extension : _____

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all the items. Otherwise they will be subjected for disqualification.

| ITEM No. | ITEMS AND DESCRIPTION | QTY. | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|-------|---------|------------|-------------|
| | Acrylic Sheet Transparent & Sticker, 4.5mm with Installation Cost | | | | |
| | Administrative Division | | | | |
| 1 | Mision/Vision, (HRMS/HRDS/SPMS/CS), 32 x 24inch (768 sq.inch) 4-pcs | 3072 | sq.inch | | |
| 2 | Quality/Policy, (HRMS/HRDS/SPMS/CS), 32 x 24inch (768 sq.inch) 4-pcs | 3072 | sq.inch | | |
| 3 | Core Values (HRMS/HRDS/SPMS/CS), 32 x 24inch (768 sq.inch) 4-pcs | 3072 | sq.inch | | |
| 4 | Functional Chart, 31 x 27inch (837 sq.inch) 1-pc | 837 | sq.inch | | |
| 5 | Work Flow Chart, 31 x 27inch (837 sq.inch) 1-pc | 837 | sq.inch | | |
| 6 | Process Flowchart, 33 x 29inch (957 sq.inch) 1-pc | 957 | sq.inch | | |
| 7 | Organizational Chart, 29 x 33.5inch (971.5 sq.inch) 1-pc | 971.5 | sq.inch | | |
| | Equipment Management Division | 0 | 0 | | |
| 8 | Mision/Vision, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 9 | Quality/Policy, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 10 | Core Values 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 11 | Functional Chart, 30 x 24inch (720 sq.inch) 1-pc | 720 | sq.inch | | |
| 12 | Organizational Chart, 30 x 30inch (900 sq.inch) 1-pc | 900 | sq.inch | | |
| 13 | Workflow Chart, 30 x 30inch (900 sq.inch) 1-pc | 900 | sq.inch | | |
| | Maintenance Division | 0 | 0 | | |
| 14 | Mision/Vision, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 15 | Quality/Policy, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 16 | Core Values 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 17 | Functional Chart, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 18 | Organizational Chart, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 19 | Locator Chart, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| | Planning & Design Division | 0 | 0 | | |
| 20 | Mision/Vision, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 21 | Quality/Policy, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 22 | Core Values 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 23 | Functional Chart, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 24 | Organizational Chart, 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| | Office of the Regional Director | 0 | 0 | | |
| 25 | Mision/Vision, (PrU/RPAIS/ICTS), 32 x 24inch (768 sq.inch) 3-pcs | 2304 | sq.inch | | |
| 26 | Quality/Policy, (PrU/RPAIS/ICTS), 32 x 24inch (768 sq.inch) 3-pcs | 2304 | sq.inch | | |
| 27 | Core Values (PrU/RPAIS/ICTS), 32 x 24inch (768 sq.inch) 3-pcs | 2304 | sq.inch | | |
| 28 | Functional Chart, (RD) 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 29 | Organizational Chart, (with Sections) 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 30 | Organizational Chart, (with DEs) 32 x 24inch (768 sq.inch) 1-pc | 768 | sq.inch | | |
| 31 | Functional Chart, (PrU) 18 x 23inch (414 sq.inch) 1-pc | 414 | sq.inch | | |
| 32 | Organizational Chart, (PrU) 18 x 23inch (414 sq.inch) 1-pc | 414 | sq.inch | | |
| 33 | Process FlowChart, (PrU) 18 x 23inch (414 sq.inch) 1-pc | 414 | sq.inch | | |
| 34 | Work FlowChart, (PrU) 18 x 23inch (414 sq.inch) 1-pc | 414 | sq.inch | | |
| 35 | Locator Chart, (PrU) 18 x 23inch (414 sq.inch) 1-pc | 414 | sq.inch | | |

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REGIONAL OFFICE XIII
J. Rosales Avenue, Butuan City

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Name of Procuring Entity : DPWH R.O. XIII, Butuan City

Request for Quotation (P.R. No.): 24-09-421

Revised on :

Date: September 26, 2024

ABC: Php 341,750.48

Standard Form/Title: **REQUEST FOR QUOTATION**

Office /End-user : AD, EMD, MD, PDD, ORD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN :

Please submit your quotation for the item/s listed below, subject to the Terms and Conditions hereof, which may be submitted in person or thru registered mail not later than 10:00 A.M. of OCT 04 2024 in a sealed or open envelope duly signed by the firm's owner or authorized representative, to the BAC Secretariat for Goods, DPWH Regional Office XIII, J. Rosales Avenue, Butuan City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 70 Cal. Days upon receipt of the approved funded Purchase Order (PO) Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years for IT equipment from date of acceptance by the end user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Number, certified true copy of Mayor's Permit and DTI or SEC shall be attached upon submission of the quotation.
6. Certified true copy of Income/Business Tax Return for ABC Php500K & above and Notarized Omnibus Sworn of Statement for ABC Php50K & above shall be submitted before the award of Purchase Order (PO) for Small Value Procurement (Sect. 53.9 of the Revised IRR-RA9184).
7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.


JOEY D. GINGANE
Chief, Administrative Division
BAC-Chairperson

1st extension :

2nd extension :

3rd extension :

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[illegible]

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3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years for IT equipment from date of acceptance by the end user.
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Purpose: Fabrication and Installation of Acrylic Sheet Transparent & Sticker for ISO requirements to be used in various offices

Please specify brand names & model, if applicable.

Brand :

Warranty :

Model :

Price Validity : _____

After having carefully read and accepted your General conditions, I / We quote you on the item (s) at prices note above. If the space for Delivery period, Warranty and price Validity are left blank, it means that I concur with the Term and Conditions specified by DPWH.

Tel. No.: 975-9174

Telefax No.: 975-9174

c/o Procurement Staff

email: bac_r13@dpwhnet.gov.ph

Signature over Printed Name / Date

Tel. No. / Cellphone No. / E-mail Address