

Republic of the Philippines

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

SURIGAO DEL NORTE 2ND DISTRICT ENGINEERING OFFICE

Surigao City, Surigao del Norte, Region XIII

Name of F	Procuring Entity:DPWH- Surigao del Norte	Request for Quetat	ior(D.D.N)				
	2nd Engineering District Suries - Cit	Request for Quotation(P.R No.): 24-08-0254 Date P.R No. AUGUST 08, 2024					
Revised or		Date P.R NO.	AUGUST	8, 2024			
Standard	Form/Title: REQUEST FOR QUOTATION	Office/End User:	DBWH OFFE				
Company	Name:	onice/ Life Oser.	DPWH OFFI	JE			
Address: _							
TIN. No							
F	Please quote your lowest price on the item(s) listed bel	OW subject to the To	rms and Candit				
stated bell	ow and submit your quotation duly signed by your repi	resentative not later	than SEDTEMBE	D 12 2024			
Noon (12:0	DO) to the BAC Secretariat for Goods, DPWH-Surigao de TERMS AND CONDITIONS:	el Norte 2nd Enginee	ring District,Sur	igao City	īt Iwelve		
	1. All entries must be typewritten/legibly written.						
	2. Delivery period within TWENTY FIVE(25) C.D. upon receipt of th	o approved for the					
	Purchase Order(P.O) Admninistrative Penalties pursuant to Sec	stion 60 of the Device of					
	IRR RA 9184 shall be imposed for non-delivery without v	alid reason					
	3. Warranty shall be for a minimum of three(3)months for Supplie	es and Materials and		ROMMELA. PIAPE			
	year for equipment 3 years IT Equipment, from date of acceptan	ice by and user					
	4. Price validity shall be for a period of sixty (60) Calendar of	davs		BAC - CI	hairman		
	5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attack	thed upon submission of the	ha				
	6. Bidders shall submit Original brochures of the product,	sired apoli submission of the	ne i				
	7. Please indicate the brand for each items being offered.						
	8. Omnibus Sworn Statement						
	9. The approved budget ceiling for this procurement is Php	913,048.00					
ITEM	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE		
	VARIOUS OFFICE SUPPLY		1 0	ONTI PRICE	TOTAL PRICE		
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	x-x-x					
URPOSE:	FOR USE IN THE ADMINISTRATIVE SECTION, BAC UNI	T, ACCOUNTING SEC	TION, ICT, PRO	CUREMENT U	JNIT, CONTRACT		
	MANAGEMENT UNIT, ODE, ADE, MONITORING UNIT, CO	NSTRUCTION SECTION	ON,PLANNING 8	DESIGN SE	CTION, OAS, & COA		
	(3RD QUARTER CONSOLIDATED), DPWH-SURIGAO DE	L NORTE 2ND ENGIN	EERING, SURIO	AO CITY			
Б	V 1 1 2 2						
	d Model:	Warranty:_					
Delivery I		Price Valid	itv:				
After ha	ving successfully read and accepted your General cond	litions, I/We quote or	n the item(s) at	the			
ices noted	above.						
			Printed Name/Signature				
					00 00 0 00		
				Tel. No./C	ell No.		
				ő			



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Surigao City, Surigao del Norte, Region XIII

VARIOUS OFFICE SUPPLY

P.R NO.	24-08-02	VARIOUS OFFICE SUPPI	LY		
Stock No.	Unit	Item Description	Quantity	Unit Cost	
1	boxes	US Bondpaper, A4		Unit Cost	Total Cost
2	boxes	US Bondpaper, Long	150		
3	boxes	US Bondpaper, short	82		
4	boxes	A3 Size Bondpaper	17	 	
5	dozens	Expandable Folder. Long (assorted)	62		
6	dozens	Expandable Folder. Short	4		
7	dozens	Expandable envelope, A4	2	-	
8	dozens	Expandable envelope, Long	3		
9	dozens	Folder white, short	3	-	
10	dozens	Folder white, A4	3		
11	dozens	Folder White, Long	39		
12	dozens	Brown envelope Long (24pcs)	15		
13	dozens	Brown envelope, A4 (24pcs)	1		
14	dozen	Mailing envelope (Long)	3		
15	dozens	Mailing envelope (short)	1		
16	boxes	Pencil medium #2 (12 pcs/box)	18		
17	boxes	Paper Clip, medium	6		
18	boxes	Paper Clip, big	43		
19	boxes	Signpen Gel-pen 0.5mm, blue (12pcs/box)	7		
20	boxes	Signpen Gel-pen 0.5mm, black (12pcs/box)	16		
21	boxes	Signpen Gel-pen 0.5mm, green(12pcs/box)	5		
22	box	Signpen (uni-ball impact), black (12pcs/box)	6		
23	box	Signpen (uni-ball impact), blue (12pcs/box)	6		
24	box	Signpen (eye ball 0.5) black (12pcs/box)	14		
25	box	Signpen (eye ball 0.5) blue (12pcs/box)	4		
26	boxes	Refill Signpen (eye ball 0.5) black (12pcs/box)	10		
27	boxes	Refill Signpen (eye ball 0.5) blue (12pcs/box)	5		
28	boxes	Signature pen 1.0, blue	10		
29	boxes	V5 Hi Tech Point Ballpen, Blue	3		
30	boxes	V5 Hi Tech Point Ballpen, Black	3		
31	boxes	G-Tech C4 Sign pen, blue	8		
32	boxes	G-Tech C4 Sign pen, black	8		
33	boxes	Ballpen (uni-ball signo 307), Blue	2		
34	boxes	Ballpen (uni-ball signo 307), Black	2		
35	boxes	Ballpen (smooth ink pen 0.7), Blue	21		
36	boxes	Ballpen (smooth ink pen 0.7), Black	23		
37		Energel Pentel 0.5, blue	1		
38		Energel Pentel 0.5, black	3		
39	boxes	Correction Tape (12pcs/box)	2		
40		Correction pen	2		
41		Scotch tape 1"	45		
42		Scotch tape 2"	17		
43		Scotch tape 3"	5		
44		Masking Tape 1"	20		
45		Masking Tape 2"	28		
46	rolls	Masking Tape 3"	21		



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ock No.	Unit	Item Description	Quantity	Unit Cast	T / 10
47	rolls	Packaging Tape		Unit Cost	Total Cost
48	rolls	Double sided tape, medium	5		
49	pcks	Double sided Photopaper, A4	49		
50	pcks	Double sided Photopaper, Long	30		
51	boxes	Super Color Marker (black	30		
52	boxes	Paper Fastener, short (7cm)	37		
53	boxes	Paper Fastener Long			
54	packs	Sticker paper, A4	78		
55	packs	Sticker paper, Long	63		
56	pcks	Photopaper, A4	48		
57	pcks	Matte Photopaper, A4	25		
58	reams	Colored paper	10		
59	packs	Customized Sticky notes (5 colors)	50	-	
60	packs	Sticky notes 3x3	108		
61	boxes	Binder Clip, small	25		
62	boxes	Binder Clip, medium	18		
63	boxes	Binder Clip Big	22		
64	pads	Photopaper, Long	6		
65	pcs	Rubber Eraser	10		
66	pcs	Pressedboard Folder, Long	600		
67	pcs	Ruler (12 inches)	35		
68	pcs	Sharpener	2		
69	boxes	Staple Wire No.35	77		
70	boxes	Staple Wire No.23/13	20		
71	pcs	Stapler HD-50R	29		
72	pcks	Battery AA (4pcs/pcks)	12		
73	btls	Elmers Glue	28		
74		Pentelpen, blue	1		
75		Pentelpen, black	6		
76	boxes	Uni Pen Fine Line (Water and Fade Proof, Pigment)0.7	5		
77	boxes	Fine Tech, 0.3mm, black	5		
78	pcs	Number Stamp	11		
79		Record Book (300 pages)	30		
80		Record Books (500pages)	6		
81		Field Book (Engineer)	30		
82	pcs	Stainless steel Scissors (150mm) (all purpose)	16		
83		Paper Tray (3 layer)	3		
84		Scientific Calculator (fx991ES plus)	2		
85	pcs	Puncher heavy duty	14		
86		White Board 1.5 x2 ft	6		
87		Pencil, Steadler	5		
88		Color Pencil	10		
89		Measuring Tape (8m)	10		
90	pcs	Measuring Tape (50m)	20		



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VARIOUS OFFICE SUPPLY

Unit pcs boxes	Item Description Measuring Tape (30m)	Quantity	Unit Cost	Total Cost	
		Quantity	I OTHE COSE I	101311051	
boxes		20		Total cost	
DONES	DVD (w single holder)	10			
pcs	Clip board, Long	10			
boxes	PVC Cover, A4	15	-		
boxes	PVC Cover, Long		-		
dozen	Mighty Bond		 		
pcs	Wipe Out Dirt and Stain Remover	_			
boxes	Chalk				
pcs	Black board (50cmx70cm)				
pcs	Black board eraser				
boxes	Spring Binder, small				
boxes	Spring Binder, medium				
boxes	Paper Clamps sizes 1"				
boxes	Paper Clamps sizes 11/4"				
boxes	Paper Clamps sizes 2"				
pcs	Steel tape (5m)				
box	Paper clips big				
dozens	Brown envelope, Long				
rolls	Double sided tape				
pack	Photo Paper				
1m	Paper binding cover, A4				
pads	Yellow Pad				
pcs	Yarn Notebook				
1m	PVC Cover, A4	1			
pcs	Stapler, HD 50R	2			
pcs	Scissors	2			
pcks		2			
pcks		6			
pcs		4			
pcs		2			
pcs		50			
		1			
box		1			
case		2			
case		2			
unit	·	1			
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-				
OR USE IN T	HE ADMINISTRATIVE SECTION, BAC UNIT, ACCOUNTING SECT	ION, ICT, PRO	CUREMENT UN	IT, CONTRACT	
MANAGEMENT UNIT, ODE, ADE, MONITORING UNIT, CONSTRUCTION SECTION, PLANNING & DESIGN SECTION, QAS, & COA					
(3RD QUARTER CONSOLIDATED), DPWH-SURIGAO DEL NORTE 2ND ENGINEERING, SURIGAO CITY					
4	dozen pcs boxes pcs boxes boxes boxes boxes boxes boxes pcs box dozens rolls pack 1m pads pcs 1m pcs	dozen Mighty Bond pcs Wipe Out Dirt and Stain Remover boxes Chalk pcs Black board (50cmx70cm) pcs Black board eraser boxes Spring Binder, small boxes Spring Binder, medium boxes Paper Clamps sizes 1" boxes Paper Clamps sizes 2" pcs Steel tape (5m) box Paper clips big dozens Brown envelope, Long rolls Double sided tape pack Photo Paper 1m Paper binding cover, A4 pads Yellow Pad pcs Yarn Notebook 1m PVC Cover, A4 pcs Stapler, HD 50R pcs Scissors pcks Battery AAA (4pcs/pcks) pcs Rechargeable battery, AAA pcs Stabilo pcs Ring Binder 3/4" pad Intermediate box Hi- Tech Point 0.5 case Diamant colored fold cups 12's 3/4 unit Office Table - Top Glass x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x	dozen Mighty Bond 1 pcs Wipe Out Dirt and Stain Remover 30 boxes Chalk 2 pcs Black board (50cmx70cm) 2 pcs Black board eraser 2 boxes Spring Binder, small 1 boxes Spring Binder, medium 1 boxes Paper Clamps sizes 1" 2 boxes Paper Clamps sizes 11" 2 boxes Paper Clamps sizes 11" 2 boxes Paper Clamps sizes 2" 2 pcs Steel tape (5m) 35 box Paper clips big 1 dozens Brown envelope, Long 2 rolls Double sided tape 2 pack Photo Paper 1 m Paper binding cover, A4 1 pads Yellow Pad 2 pcs Yarn Notebook 2 1m PVC Cover, A4 pcs Stapler, HD 50R 2 pcs Scissors 2 pcks Battery AAA (4pcs/pcks) 6 pcs Rechargeable battery, AAA 4 pcs Stabilo 2 pcs Ring Binder 3/4" 50 pcs Ring Binder 3/4" 50 pcs Ring Binder 3/4" 50 pcs Diamant colored fold cups 12's 3/4 2 unit Office Table - Top Glass 11 present a minimum and a countring section, Ict, pro	dozen Mighty Bond 1 1 905 Wipe Out Dirt and Stain Remover 30 30 905 boxes Chalk 2 2 905 Black board (50cmx70cm) 2 905 Black board eraser 2 905 Black board eraser 30 905 Black boxes 30 905 Black page Clamps sizes 114" 2 905 Black Brown envelope, Long 30 905 Brown envelope, Long 30 9	