

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

SURIGAO DEL NORTE 2ND DISTRICT ENGINEERING OFFICE

Surigao City, Surigao del Norte, Region XIII

1	ocuring Entity:DPWH- Surigao del Norte	Request for Quot	ation(P.R No	o.): 24-0	02-0044		
1	nd Engineering District, Surigao City	Date P.R No.	Feb. 1	L3, 2024			
Revised on							
	orm/Title: REQUEST FOR QUOTATION	Office/End User:	DPWH-0	OFFICE			
Company N	lame:						
Address:							
TIN. No							
PI	ease quote your lowest price on the item(s) listed	below, subject to t	he Terms and	Conditions			
stated belo	w and submit your quotation duly signed by your	representative not	later than Ap	ril 10. 2024 a	at Twelve		
Noon (12:0	0) to the BAC Secretariat for Goods, DPWH-Suriga	o del Norte 2nd En	gineering Dist	rict Surigan	City		
	TERMS AND CONDITIONS:		Biricering Dist	-:	City		
	1. All entries must be typewritten/legibly written.						
	2. Delivery period within TWENTY FIVE(25) C.D. upon receipt						
	Purchase Order(P.O) Admninistrative Penalties pursuant t	(Aug. Mayor					
	IRR RA 9184 shall be imposed for non-delivery with		Revised			.] []	
	Warranty shall be for a minimum of three(3)months for Si			'ARNEL C. CAPILA			
			ie	Engineer- III BAC - Chairman			
	year for equipment 3 years IT Equipment, from date of acc						
	4. Price validity shall be for a period of sixty (60) Calen	and the second s					
	5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be	attached upon submissi	on of the				
	6. Bidders shall submit Original brochures of the produ			•			
	7. Please indicate the brand for each items being offer	ed.		<u> </u>			
	8. Omnibus Sworn Statement						
ITTO	The approved budget ceiling for this procurement is	Php 973,581.00					
ITEM	ITEM & DESCRIPTION		QTY.	UNIT	UNIT PRICE	TOTAL PRICE	
1	Various Office Supply						
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	<-x-x-x					
URPOSE: FO	OR USE IN THE CASH UNIT,BAC UNIT,ACCOUNTIN	G SECTION I C T DE	OCUDEMENT	LINITE CONT			
JNIT,PLANN	ING & DESIGN SECTION, PROPERTY UNIT, QAS & O	CSU(1ST QUARTER)	DOWN SUPE	UNIT,CONTI	RACI MANAGE	MENT	
DISTRICT, SI	JRIGAO CITY.	330(131 QUARTER)	,DPWH-SURIC	JAO DEL NO	RTE 2ND ENGI	NEERING	
Brand and	d Model:						
Delivery P		Warrant			-		
		Price Va	lidity:				
rices noted	ving successfully read and accepted your General	conditions, I/We qu	ote on the ite	m(s) at the			
rices noteu	above.						
				Prin	ted Name/Sig	nature	
			_				
					Tel. No./Cell N	lo.	



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VARIOUS SUPPLY

P.R NO.	24-02-00	44	DATED: February 13, 2024			
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
1	boxes	US Bondpaper, A4	170			
2	boxes	US Bondpaper, Long	129			
3	boxes	US Bondpaper, short	21			
4		A3 Size Bondpaper	60			
5	dozens	Expandable Folder. Long (assorted)	3			
6	dozens	Expandable Folder. Short	4			
7	dozens	Expandable envelop, A4	4			
8		Expandable envelop, Long	5			
9		Folder white, short	4			
10	dozens	Folder White, Long	41			
11		Folder Long, Assorted	3			
12	dozens	Brown Envelop Long (24pcs)	12			
13		Brown Envelop, A4 (24pcs)	3			
14		Mailing Envelop (Long)	1			
15	dozens	Mailing Envelop (short)	3			
16	boxes	Pencil medium #2 (12 pcs/box)	15			
17	boxes	Paper Clip, big	23			
18	reams	Colored paper,short	10			
19	pad	Intermediate Pad (yellow)	1			
20	boxes	Signpen Gel-pen 0.5mm, blue (12pcs/box)	20			
21		Signpen Gel-pen 0.5mm, black (12pcs/box)	20			
22		Signpen Gel-pen 0.5mm, green(12pcs/box)	10			
23	box	Signpen (eye ball) black (12pcs/box)	6			
24	box	Signpen (eye ball) blue (12pcs/box)	6			
25	boxes	V5 Hi Tech Point Ballpen, Blue	1			
26		V5 Hi Tech Point Ballpen, Black	1			
27		G-Tech C4 Sign pen, blue	5			
28		G-Tech C4 Sign pen, black	7			
29		Ballpen (smooth ink pen 0.7), Blue	23			
30		Ballpen (smooth ink pen 0.7), Black	27			
31		Energel Pentel 0.5, blue	7			
32		Energel Pentel 0.5, black	2			
33		Ballpen smooth 0.5 (Castell)	5			
34		Correction Tape (12pcs/box)	25			
35		Correction pen	4			
36		Duck Tape	32			
37		Scotch tape 1"	59			
38		Scotch tape 2"	37			
39		Scotch tape 3"	5			
40		Masking Tape 1"	50			
41		Masking Tape 2"	26			
42		Masking Tape 3"	5			
43		Packaging Tape	5			
44		Double sided tape ½	10			
45		Double sided tape, medium	37			
46	-	Double sided Photopaper, A4	30			
47		Double sided Photopaper, Long	30			



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P.R NO.	24-02-00	144	DATED: February 13, 2024			
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
48	boxes	Pilot Super Color Marker (blue)	3			
49	boxes	Pilot Super Color Marker (black	9			
50	boxes	Paper Fastener, short (7cm)	17			
51	boxes	Paper Fastener Long	27			
52	packs	Sticker paper, A4	2			
53	packs	Sticker paper, Long	40			
54	pcks	Photopaper, A4	40			
55	packs	Customized Sticky notes (5 colors)	41			
56	packs	Sticky notes 3x3	66			
57	boxes	Binder Clip, small	3			
58	boxes	Binder Clip, medium	10			
59	boxes	Binder Clip Big	28			
60	pads	Photopaper, Long	4			
61	pcs	Rubber Eraser	15			
62	pcs	Pressedboard Folder, Long	250			
63	pcs	Ruler (12 inches)	32			
64	pcs	Sharpener	7			
65	boxes	Staple Wire No.23/13	29			
66	pcs	Stapler HD-50R	30			
67	pcs	Cutting paper, big	5			
68	pcks	Battery AAA (4pcs/pcks)	25			
69	pcks	Battery AA (4pcs/pcks)	16			
70	btls	Elmers Glue	51			
71	boxes	Pentelpen, blue	3			
72	boxes	Pentelpen, black	8			
73	boxes	Uni Pen Fine Line (Water and Fade Proof, Pigment)0.7	5			
74	boxes	Fine Tech, 0.3mm, black	3			
75	pcs	Number Stamp	12			
76	pcs	Record Books (150pages)	10			
77	pcs	Record Books (500pages)	10			
78	boxes	Field Book (Engineer)	50			
79	pcs	Stainless steel Scissors (150mm) (all purpose)	27			
80	pcs	Paper File Divider (5 color)	150			
81	рс	Paper Tray (3 layer)	1			
82	pcs	Calculator (JS-10TS 10Digits)	5			
83	pcs	Extension wire (heavy duty)	2			
84	pcs	Tape Dispenser Big dual core 1"	5			
85	pcs	Tape Dispenser Big dual core 2"	5			
86		Puncher heavy duty	8			
87		White Board 1.5 x2 ft	6			
88		Pencil, Steadler	5			
89		Color Pencil	5			
90		B4 Sling Holder	15			
91		Sling	15			
92		Measuring Tape (8m)	10			
93	pcs	Measuring Tape (50m)	20			



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P.R NO.	24-02-00	44 DA	TED: Februa	ary 13, 2024	
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
94	pcs	Measuring Tape (30m)	20	OTHE COSE	Total cost
95	pcs	Steel tape (5m)	25		
96	boxes	DVD (w single holder)	10		
97	pcs	Clip board, Long	10		
99	boxes	PVC Cover	4		
99	boxes	Paper Clamps sizes 2"	2		
100		Mighty Bond	1		
		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-			
PURPOSE: F	OR USE IN	THE CASH UNIT,BAC UNIT,ACCOUNTING SECTION,I.C.T,PROCUREMENT	LINIT CONT	DACT MANAGE	
UNIT.PLANN	NING & DE	SIGN SECTION PRODERTY UNIT OAS & CSU(4ST QUARTER) PROVIDENCE	UNIT,CONTI	RACI MANAGI	MENI
DISTRICT, S	LIPTGAO	SIGN SECTION,PROPERTY UNIT,QAS & GSU(1ST QUARTER),DPWH-SURI	GAO DEL NO	RTE 2ND ENG	INEERING
D1511(101, 5	OKIGAO	A11.			