

TIN. No. _____

1. All entries must be typewritten/legibly written.
2. Delivery period within TWENTY FIVE(25) C.D. upon receipt of the approved funded Purchase Order(P.O) Administrative Penalties pursuant to Section 69 of the Revised IRR RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3)months for Supplies and Materials, one year for equipment 3 years IT Equipment, from date of acceptance by end user.
4. Price validity shall be for a period of sixty (60) Calendar days
5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the
6. Bidders shall submit Original brochures of the product,
7. Please indicate the brand for each items being offered.
8. Omnibus Sworn Statement
9. The approved budget ceiling for this procurement is **Php 973,581.00**

Tel. No./Cell No.



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SURIGAO DEL NORTE 2ND
DISTRICT ENGINEERING OFFICE
Surigao City, Surigao del Norte, Region XIII

VARIOUS SUPPLY

P.R NO. 24-02-0044

DATED: February 13, 2024

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	boxes	US Bondpaper, A4	170		
2	boxes	US Bondpaper, Long	129		
3	boxes	US Bondpaper, short	21		
4	boxes	A3 Size Bondpaper	60		
5	dozens	Expandable Folder. Long (assorted)	3		
6	dozens	Expandable Folder. Short	4		
7	dozens	Expandable envelop, A4	4		
8	dozens	Expandable envelop, Long	5		
9	dozens	Folder white, short	4		
10	dozens	Folder White, Long	41		
11	dozen	Folder Long, Assorted	3		
12	dozens	Brown Envelop Long (24pcs)	12		
13	dozens	Brown Envelop, A4 (24pcs)	3		
14	dozen	Mailing Envelop (Long)	1		
15	dozens	Mailing Envelop (short)	3		
16	boxes	Pencil medium #2 (12 pcs/box)	15		
17	boxes	Paper Clip, big	23		
18	reams	Colored paper,short	10		
19	pad	Intermediate Pad (yellow)	1		
20	boxes	Signpen Gel-pen 0.5mm, blue (12pcs/box)	20		
21	boxes	Signpen Gel-pen 0.5mm, black (12pcs/box)	20		
22	boxes	Signpen Gel-pen 0.5mm, green(12pcs/box)	10		
23	box	Signpen (eye ball) black (12pcs/box)	6		
24	box	Signpen (eye ball) blue (12pcs/box)	6		
25	boxes	V5 Hi Tech Point Ballpen, Blue	1		
26	boxes	V5 Hi Tech Point Ballpen, Black	1		
27	boxes	G-Tech C4 Sign pen, blue	5		
28	boxes	G-Tech C4 Sign pen, black	7		
29	boxes	Ballpen (smooth ink pen 0.7), Blue	23		
30	boxes	Ballpen (smooth ink pen 0.7), Black	27		
31	boxes	Energel Pentel 0.5, blue	7		
32	boxes	Energel Pentel 0.5, black	2		
33	boxes	Ballpen smooth 0.5 (Castell)	5		
34	boxes	Correction Tape (12pcs/box)	25		
35	pcs	Correction pen	4		
36	rolls	Duck Tape	32		
37	rolls	Scotch tape 1"	59		
38	rolls	Scotch tape 2"	37		
39	rolls	Scotch tape 3"	5		
40	rolls	Masking Tape 1"	50		
41	rolls	Masking Tape 2"	26		
42	rolls	Masking Tape 3"	5		
43	rolls	Packaging Tape	5		
44	rolls	Double sided tape ½	10		
45	rolls	Double sided tape, medium	37		
46	pcks	Double sided Photopaper, A4	30		
47	pcks	Double sided Photopaper, Long	30		



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

**SURIGAO DEL NORTE 2ND
DISTRICT ENGINEERING OFFICE**

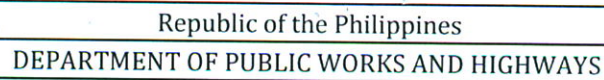
Surigao City, Surigao del Norte, Region XIII

VARIOUS SUPPLY

P.R NO. 24-02-0044

DATED: February 13, 2024

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
48	boxes	Pilot Super Color Marker (blue)	3		
49	boxes	Pilot Super Color Marker (black)	9		
50	boxes	Paper Fastener,short (7cm)	17		
51	boxes	Paper Fastener Long	27		
52	packs	Sticker paper, A4	2		
53	packs	Sticker paper, Long	40		
54	pcks	Photopaper, A4	40		
55	packs	Customized Sticky notes (5 colors)	41		
56	packs	Sticky notes 3x3	66		
57	boxes	Binder Clip, small	3		
58	boxes	Binder Clip, medium	10		
59	boxes	Binder Clip Big	28		
60	pads	Photopaper, Long	4		
61	pcs	Rubber Eraser	15		
62	pcs	Pressedboard Folder, Long	250		
63	pcs	Ruler (12 inches)	32		
64	pcs	Sharpener	7		
65	boxes	Staple Wire No.23/13	29		
66	pcs	Stapler HD-50R	30		
67	pcs	Cutting paper, big	5		
68	pcks	Battery AAA (4pcs/pcks)	25		
69	pcks	Battery AA (4pcs/pcks)	16		
70	btls	Elmers Glue	51		
71	boxes	Pentelpen, blue	3		
72	boxes	Pentelpen, black	8		
73	boxes	Uni Pen Fine Line (Water and Fade Proof, Pigment)0.7	5		
74	boxes	Fine Tech, 0.3mm, black	3		
75	pcs	Number Stamp	12		
76	pcs	Record Books (150pages)	10		
77	pcs	Record Books (500pages)	10		
78	boxes	Field Book (Engineer)	50		
79	pcs	Stainless steel Scissors (150mm) (all purpose)	27		
80	pcs	Paper File Divider (5 color)	150		
81	pc	Paper Tray (3 layer)	1		
82	pcs	Calculator (JS-10TS 10Digits)	5		
83	pcs	Extension wire (heavy duty)	2		
84	pcs	Tape Dispenser Big dual core 1"	5		
85	pcs	Tape Dispenser Big dual core 2"	5		
86	pcs	Puncher heavy duty	8		
87	pcs	White Board 1.5 x2 ft	6		
88	boxes	Pencil, Steadler	5		
89	boxes	Color Pencil	5		
90	pcs	B4 Sling Holder	15		
91	pcs	Sling	15		
92	pcs	Measuring Tape (8m)	10		
93	pcs	Measuring Tape (50m)	20		



**SURIGAO DEL NORTE 2ND
DISTRICT ENGINEERING OFFICE**
Surigao City, Surigao del Norte, Region XIII

P.R NO. 24-02-0044

DATED: February 13, 2024

PURPOSE: FOR USE IN THE CASH UNIT,BAC UNIT,ACCOUNTING SECTION,I.C.T,PROCUREMENT UNIT,CONTRACT MANAGEMENT				
UNIT,PLANNING & DESIGN SECTION,PROPERTY UNIT,QAS & GSU(1ST QUARTER),DPWH-SURIGAO DEL NORTE 2ND ENGINEERING				
DISTRICT, SURIGAO CITY.				

[illegible]