



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
REGIONAL OFFICE XIII  
J. Rosales Avenue, Butuan City

Name of Procuring Entity : DPWH R.O. XIII, Butuan City	Request for Quotation (P.R. No.): 24-01-001	
Revised on : _____	Date : January 03, 2024	ABC: Php 54,000.00
Standard Form/Title : REQUEST FOR QUOTATION	Office /End-user : Administrative Division	
COMPANY NAME :		
ADDRESS :		
TEL. NO./FAX NO. :		TIN :

Please submit your quotation for the item/s listed below, subject to the Terms and Conditions hereof, which may be submitted in person or thru registered mail not later than 10:00 A.M. of JAN 08 2024 in a sealed or open envelope duly signed by the firm's owner or authorized representative, to the BAC Secretariat for Goods, DPWH Regional Office XIII, J. Rosales Avenue, Butuan City.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within 7 Cal. Days upon receipt of the approved funded Purchase Order (PO) Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years for IT equipment from date of acceptance by the end user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Number, certified true copy of Mayor's Permit and DTI or SEC shall be attached upon submission of the quotation.
6. Certified true copy of Income/Business Tax Return for ABC Php500K & above and Notarized Omnibus Sworn of Statement for ABC Php50K & above shall be submitted before the award of Purchase Order (PO) for Small Value Procurement (Sect. 53.9 of the Revised IRR-RA9184).
7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

**ORMIL D. GO**  
Chief, ROW Acquisition & Legal Division  
BAC-Chairperson

1st extension : \_\_\_\_\_  
2nd extension : \_\_\_\_\_  
3rd extension : \_\_\_\_\_

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all the items. Otherwise they will be subjected for disqualification.

ITEM No.	ITEMS AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Catering Services -January 9, 2024	30	pax		
	Snack Am				
	Submarine Sandwich				
	Lunch:				
	Fish Sinigang, Beef Kare-kare, Buttered Chicken, Crabmeat Vegetables				
	Brown/Plain Rice, Softdrinks, Buko salad, water in dispenser				
	Snack PM:				
	Chicken Siopao Bola-Bola, fresh Calamansi Juice				
2	Catering Services -January 10, 2024	30	pax		
	Snack Am				
	Baked Chicken Empanada, Juice in Can				
	Lunch:				
	Beef Steak with mushroom, Native Chicken Tinola with papaya & Sili Leaves				
	Fish Fillet, Four Seasons, Brown/Plain Rice, Softdrinks				
	Fresh Fruit salad, water in dispenser				
	Snack PM:				
	Lugaw ni Bossing, Juice in Can (pineapple)				
3	Catering Services -January 11, 2024	30	pax		
	Snack Am				
	Puto Maya with Mango				
	Lunch:				
	Beef Tadjang, Chicken Afritada, Spicy Chicken strips				
	Fish Fillet with Lemon Sauce, Four Seasons, Brown/Plain Rice, Softdrinks				
	Fresh Fruit salad, water in dispenser				
	Snack PM:				
	Chicken Siopao, Juice in Can				

Purpose: Cascading of Comprehensive Fleet Management Fleet Training and Implementation of DPWH Fleet Management System,  
DPWH Regional Training Center, Doongan, Butuan City on January 9-11, 2024

Please specify brand names & model, if applicable.

Brand : \_\_\_\_\_  
Model : \_\_\_\_\_

Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General conditions, I / We quote you on the item (s) at prices note above. If the space for Delivery period, Warranty and price Validity are left blank, it means that I concur with the Term and Conditions specified by DPWH.

Tel. No.: 975-9174

Telefax No.: 975-9174  
c/o Procurement Staff  
email: bac\_r13@dpwhnet.gov.ph

Signature over Printed Name / Date

Tel. No. / Cellphone No. / E-mail Address