

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CATANDUANES DISTRICT ENGINEERING OFFICE
Virac, Catanduanes



**INVITATION TO BID (23GFH0016 & 23GFH0017) AND
RE- INVITATION TO BID (23GFH0015)**

The Department of Public Works and Highways, Catanduanes District Engineering Office, through its Bids and Awards Committee (BAC) for Goods, invites suppliers to submit bids for the following Contract/s:

Contract ID:	23GFH0016
Contract Name:	SUPPLY AND DELIVERY OF SPARE PARTS AND PM CONSUMABLES FOR SERVICE VEHICLES AND GENERATOR ASSIGNED TO CONSTRUCTION SECTION, PLANNING & DESIGN SECTION AND QUALITY ASSURANCE SECTION FOR THE 4TH QUARTER 2023 (PR#23-10-086 dtd. 10/24/23)
Contract Location:	DPWH-CATANDUANES DISTRICT ENGINEERING OFFICE, VIRAC, CATANDUANES
Brief Description of Goods to be procured:	SUPPLY AND DELIVERY OF SPARE PARTS AND PM CONSUMABLES FOR SERVICE VEHICLES AND GENERATOR
Approved Budget for the Contract:	P 1,481,821.00
Source of Fund:	GAA 2023
Supply & Delivery Period:	WITHIN 30 C.D. AFTER THE ISSUANCE OF P.O.
Cost of Bidding Documents:	P 5,000.00

Contract ID:	23GFH0017
Contract Name:	SUPPLY AND DELIVERY OF BASIC HIGHWAY MAINTENANCE EQUIPMENT PREVENTIVE MAINTENANCE SPARE PARTS, CONSUMABLES AND CAR PRESSURE WASHER ASSIGNED AT THE MAINTENANCE SECTION FOR THE 4TH QUARTER CY 2023 (PR#23-11-095 dtd. 11/15/23)
Contract Location:	DPWH-CATANDUANES DISTRICT ENGINEERING OFFICE, VIRAC, CATANDUANES
Brief Description of Goods to be procured:	SUPPLY AND DELIVERY OF BASIC HIGHWAY MAINTENANCE EQUIPMENT PREVENTIVE MAINTENANCE SPARE PARTS, CONSUMABLES AND CAR PRESSURE WASHER
Approved Budget for the Contract:	P 777,816.00
Source of Fund:	GAA 2023
Supply & Delivery Period:	WITHIN 30 C.D. AFTER THE ISSUANCE OF P.O.
Cost of Bidding Documents:	P 1,000.00

Contract ID:	23GFH0015
Contract Name:	SUPPLY AND DELIVERY FOR THE REPAIR OF HI-5042 HILUX PICK-UP AND H3-6567 ISUZU ELF MINI DUMP TRUCK ASSIGNED AT MAINTENANCE SECTION FOR THE 4TH QUARTER 2023 (PR#23-10-075 dtd. 10/4/23)
Contract Location:	DPWH-CATANDUANES DISTRICT ENGINEERING OFFICE, VIRAC, CATANDUANES
Brief Description of Goods to be procured:	SUPPLY AND DELIVERY FOR THE REPAIR OF HI-5042 HILUX PICK-UP AND H3-6567 ISUZU ELF MINI DUMP TRUCK
Approved Budget for the Contract:	P 150,827.00
Source of Fund:	GAA 2023
Supply & Delivery Period:	WITHIN 30 C.D. AFTER THE ISSUANCE OF P.O.
Cost of Bidding Documents:	P 500.00

The BAC is conducting the public bidding for this Contract in accordance with RA 9184 and it's implementing Rules and Regulations. Bidders should have completed within from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents particularly in Section II, Instruction to Bidders. To be eligible to bid for this Contract, a supplier must meet the following major requirements:

- a.) Registration Certificate from SEC, Department of Trade and Industry (DTI);
- b.) Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for exclusive economic zones or areas;
- c.) Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;
- d.) Filipino Citizen or 60% Filipino-owned partnership/corporation;
- e.) Completion of a similar contract costing at least 50% of the ABC. In the case of Expendable Supplies, the SLCC must be at least twenty five percent (25%) of the ABC and
- f.) Net Financial Contracting Capacity (NFCC) at least equal to the ABC or in lieu of the NFCC computation, a committed line of credit (CLC) specific to the contract to be bid from a universal or commercial bank.

The DPWH will use non-discretionary "pass/fail" criteria in the eligibility check, preliminary examination of bids, evaluation of bids, post-qualification and award as specified in the 2016 Revised IRR of RA 9184.

The schedule of key procurement activities for the Contract is shown below:

Activity	Time	Place
1. Issuance/Downloading of Bidding Documents	From November 22, 2023 – December 14, 2023	Hard Copies at BAC Office, DPWH Catanduanes DEO, Virac, Catanduanes. Downloading from DPWH Website www.dpwh.gov.ph ; PhilGEPS Website www.philgeps.gov.ph
2. Pre-Bid Conference (Item 1 only)	December 1, 2023 @ 10:00 a.m.	BAC Office, DPWH Catanduanes DEO, Virac, Catanduanes
3. Receipt by the BAC of Bids	Up to 10:00 a.m. of December 14, 2023	BAC Office, DPWH Catanduanes DEO, Virac, Catanduanes
4. Opening of Bids	10:00 a.m. of December 14, 2023	BAC Office, DPWH Catanduanes DEO, Virac, Catanduanes

The prospective bidders can make payment for the purchase of the Bidding Documents at any DPWH Offices provided that they coordinate with the Office where the payment was made to ensure the Verification of payments that the latter will send via email to the Procuring Office (Item E.1 of Department Order No. 64 series of 2012).

Prospective bidders shall present their ORIGINAL OFFICIAL RECEIPT OF PAYMENT for Bid Documents (project specific) to the BAC Secretariat of this Office before the deadline stated above. The Owner or Authorized Representatives will be allowed to transact business relative to bidding matters. Representatives are required to submit Special Power of Attorney or Secretary's Certificate, whichever is applicable and two (2) valid government issued IDs to be allowed to transact business.

Per GPPB Resolution No. 15-2021, prospective bidders are required to upload and maintain current the following eligibility documents in the PhilGEPS:

- a. Registration Certificate (SEC/DTI Registration)
- b. Mayor's/Business Permit or its Equivalent Documents
- c. Tax Clearance
- d. PCAB License and Registration, and
- e. Audited Financial Statements

Any expired document among the afore-cited eligibility documents shall render the PhilGEPS Platinum Registration Certificate as automatically suspended and its validity shall resume only once the said expired document is already updated with the PhilGEPS.

For recently expired Mayor's Permit, the recently expired Mayor's Permit together with official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the LGU shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Platinum Registration and Membership.

Prospective bidders shall attach their newly updated PhilGEPS Certificate of Platinum Registration and Membership to be considered eligible.

All Bids must be accompanied by a Bid Security in any of the acceptable forms with the following schedule:

FORM OF BID SECURITY		Minimum amount in % of ABC
1. Cash or cashier's/manager's check issued by a Universal or Commercial Bank	Two percent (2%)	
2. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank		
3. Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)	
4. Bid securing declaration is an undertaking which states, among others, that the bidder shall enter into contract with the procuring entity and furnish the required performance security within ten (10) calendar days, or less, as indicated in the Bidding Documents, from receipt of the Notice of Award and committing to pay the corresponding fine and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as required in the guidelines issued by the GPPB.		

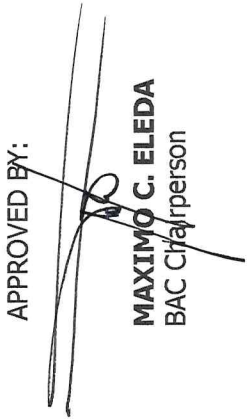
The Department of Public Works and Highways reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

Any requests for additional information concerning this bidding shall be directed to the following:

ELSIE R. GIANAN
Head, Procurement Unit
DPWH Catanduanes DEO, San Isidro Village, Virac, Catanduanes
gianan.elsie@dpwh.gov.ph
09164490754

MAXIMO C. ELEDA
BAC Chairperson
DPWH Catanduanes DEO, San Isidro Village, Virac, Catanduanes
eleda.maximo@dpwh.gov.ph
09175172295

APPROVED BY:


MAXIMO C. ELEDA
BAC Chairperson

Contract ID No. 23GFH0016, 23GFH0017 & 23GFH0015
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Publication: DPWH Website / PhilGEPS / DPWH Bulletin Board
#081012

BID DATA SHEET

ITB Clause	
1.1	<p>The Procuring Entity is: <u>DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS, VIRAC, CATANDUANES</u></p> <p>The scope of the goods/services required under this Contract is: <u>SUPPLY AND DELIVERY OF SPARE PARTS AND PM CONSUMABLES FOR SERVICE VEHICLES AND GENERATOR</u></p>
2	<p>The Funding Source is: The Government of the Philippines (GOP) through <u>GAA 2023</u> in the amount of <u>P 1,481,821.00</u></p> <p>The Name of the Project is <u>23GFH0016 - SUPPLY AND DELIVERY OF SPARE PARTS AND PM CONSUMABLES FOR SERVICE VEHICLES AND GENERATOR ASSIGNED TO CONSTRUCTION SECTION, PLANNING & DESIGN SECTION AND QUALITY ASSURANCE SECTION FOR THE 4TH QUARTER 2023 (PR#23-10-086 dtd. 10/24/23)</u></p>
5.4	For the procurement of Non-Expandable Supplies and Services: The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause (1) (iii), a single contract that is similar to the project, equivalent to at least fifty percent (50%) of the ABC.
7.1.b	Subcontracting is not allowed.
8	<p>The Procuring Entity will hold a Pre-Bid Conference on <u>DECEMBER 1, 2023; 10:00 A.M. @ BAC OFFICE, DPWH CATANDUANES DEO, SAN ISIDRO VILLAGE, VIRAC, CATANDUANES</u></p> <p>The Procuring Entity's address is: <u>DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS CATANDUANES DISTRICT ENGINEERING OFFICE, SAN ISIDRO VILLAGE, VIRAC, CATANDUANES ENGR. MAXIMO C. ELEDA – BAC CHAIRPERSON</u></p>
10.1	The statement of all ongoing and completed government and private contracts shall include all such contracts within <i>[state relevant period as provided in the Invitation to Bid]</i> prior to the deadline for the submission and receipt of bids.
11.3	The ABC is <u>P 1,481,821.00</u> Any bid with a financial component exceeding this amount shall not be accepted.
12.1.a	No incidental services are required.
12.1.b	No incidental services are required.
14.1	<p>The bid security shall be in the following amount:</p> <ol style="list-style-type: none"> 1. The amount of ____ (insert 2% of ABC), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of ____ (insert 5% of ABC) if bid security is in Surety Bond; or Bid Securing Declaration (BSD)
14.2	The bid security shall be valid until 120 C.D. after the bid opening
15	Each Bidder shall submit <u>one (1)</u> original and <u>one (1)</u> copy of the first and second components of its bid (properly book bound or ring bound with pagination)
16.1	<p>The address for submission of bids is: <u>DPWH-CATANDUANES DEO, SAN ISIDRO VILLAGE, VIRAC, CATANDUANES</u></p> <p>The deadline for submission of bids is on: <u>UP TO 10:00 A.M., DECEMBER 14, 2023</u></p>
17.1	<p>The place of bid opening is at: <u>DPWH-CATANDUANES DEO, SAN ISIDRO VILLAGE, VIRAC, CATANDUANES</u></p> <p>The date and time of bid opening is on: <u>DECEMBER 14, 2023 @ 10:00 A.M.</u></p>
20.2	<p><i>Submit Income Tax Return of the preceding year filed and/or paid in accordance with the latest BIR Registrations.</i></p> <p><i>NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.</i></p>

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OFFICE OF THE DISTRICT ENGINEER
Catanduanes Engineering District
Virac, Catanduanes

BILL OF QUANTITIES

ITEM NO.	NOMENCLATURE	QUANTITY	UNIT OF	ISSUE	UNIT BID	PRICE	BID AMOUNT
Supply and Delivery of Spare Parts and PM Consumables for Service Vehicles and Generator Assigned to Construction Section, Planning & Design Section and Quality Assurance Section for the 4th Quarter 2023							

1	All Terrain Tire R17 225/70	12.00	pcs				
2	All Terrain Tire R17 265/65	12.00	pcs				
3	Air Filter 17801-0L040	3.00	pcs				
4	Brake Pad 04465-0K090	1.00	set				
5	Genuine Brake Shoe	3.00	set				
6	Genuine Drain Plug Gasket (10 pcs/ pack)	2.00	packs				
7	Genuine Drain Plug	6.00	pcs				
8	Genuine Drive Belt Repair Kit	3.00	set				
9	Genuine Fuel Filter 23990-0L070	2.00	pcs				
10	Genuine Oil Filter 90915-YZZD2	3.00	pcs				
11	Genuine Cabin Filter 87139-28020	2.00	pcs				
12	Genuine Wiper Blade	2.00	pcs				
13	Tail Gate Door Handle	1.00	assy				
14	BATTERY 35M MOTOLITE	1.00	pcs				
15	Aircon Belt MZ690289	2.00	pcs				
16	Alternator Belt MD313662L	2.00	pcs				
17	4D56 Genuine Timing Belt Repair Kit	2.00	set				
18	Power Steering Belt MD180581L	2.00	pcs				
19	BATTERY 35M MOTOLITE	2.00	pcs				
20	Oil Filter C-306	2.00	pc				
21	Tire R14 185C	8.00	pcs				
22	Wiper Arm	2.00	set				
23	Wiper Blade	2.00	set				
24	The Rod SE7311	2.00	pcs				
25	The Rod SE7332	2.00	pcs				
26	Idler Arm S17335	2.00	pcs				
27	Center Post MBI66425/ KS-6425	2.00	pcs				
28	Rubber Bushings	4.00	pcs				
29	Bell Crank SP 7265	2.00	pcs				
30	Lower Ball Joint Left & Right	4.00	pcs				
31	Tail Light	4.00	pcs				
32	Corner Signal Lights	4.00	pcs				
33	Bumper Signal Light	4.00	pcs				
34	Genuine Brake Pad	1.00	set				
35	Genuine Drain Plug Gasket (10 pcs/ pack)	1.00	pack				
36	Genuine Drain Plug	2.00	pcs				
37	Genuine Oil Filter 1230A182	2.00	pcs				
38	Genuine Wiper Blade	2.00	pcs				
39	All Terrain Tire R17 245/65	8.00	pcs				
40	BATTERY 35M MOTOLITE	2.00	pc				
41	Drain Plug Gasket (10 pcs/ pack)	1.00	pack				
42	Genuine Drain Plug	1.00	pc				
43	Genuine Drive Belt Repair Kit	1.00	set				
44	Genuine Power Window Switch	3.00	pcs				
45	All Terrain R18 265/60	4.00	pcs				
46	Fuel Filter FF5327	2.00	pc				
47	Fuel Filter FF5052	2.00	pc				
48	Fuel & Water Separator Filter FS1280	2.00	pc				
49	Oil Filter LF3345	2.00	pc				
50	Air Filter K14900d	2.00	pc				
51	BATTERY 35M MOTOLITE	4.00	pc				

Total Amount in Words:

Bid Validity: _____
 Name and Signature of Bidder: _____
 Address: _____
 Telephone/ Mobile No. _____
 Name of Representative: _____
 Signature of Representative: _____