

Name of Procuring Entity: RFQ No./PR No.: RFQ-0117 /PR2025-03-0117
 Revised on: Date: APR 22 2025
 Standard Form/ Title: **REQUEST FOR QUOTATION** Office/End-user: **Administrative Section**
 COMPANY NAME: PhilGEPS No.:
 ADDRESS: TCC No.:
 TEL. NO./FAX NO: TIN:

(SMALL VALUE PROCUREMENT ABOVE 50K)

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your sealed quotation and other requirements duly signed by your representative not later than **10:00am** of APR 23 2025 at the **DE's Cottage Conference Room of Bulkiaton 1st DEO, DPWH, Malaybalay City.**

Please observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of the bidder and address to the BAC Chairman & bear a warning "DO NOT OPEN BEFORE . . . date and time for the opening. No bids shall be submitted through email. Sealed quotation must meet the following requirements.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. **Delivery period** is within **30 days** upon receipt of the approved funded Purchase Order (P.O.).
 Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
3. **Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:

Expendable Supplies (consumed in used within 1 year like fuel, spareparts and etc.) **-3 MONTHS**
Non-Expendable Supplies (serviceable in more than one (1) year like furniture, fixtures and etc.) **-1 YEAR**
IT Equipments (computers, printers and etc.) **-3 YEARS**

SARAY JAMES B. AGRAMA
 Assistant District Engineer
 BAC Chairperson

4. **Price validity** shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration , Mayor's Permit , DTI , Income/Business Tax Return, Tax Clearance Certificate and Omnibus Sworn Statement shall be attached upon submission of quotation.
6. Bidders shall submit original brochures showing certifications of the product , if applicable
7. Please indicate the **"BRAND NAME/MODEL"** for each items being offered
8. The approved budget ceiling **(ABC)** for this procurement is **PHP 124,300.00**
9. The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items, otherwise they will be subjected for disqualification.
10. For **FUEL**, Unit price may change subject for fluctuation of current pump price upon withdrawal of fuel.
11. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submitted along with their quotation.

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Warehouse Shelves, Heavy duty	10	pcs		
	•Dimensions: 1830mm x 1820mm x 540mm				
	•Heavy duty wire shelves				
	•625kg capacity per shelf				
	•4 shelving units				
	•Quick and easy to assemble				
	•Rubber feet for stability				
	•Flush top for easy access				
	•Bracing for extra strength				
	•Connector pins for added durability				
	Shelf Rack, Heavy duty	1	pc		
	•Dimensions: 121.9cm x 45.7cm x 793cm				
	•6 layers with wheels				
	•Chrome metal tubes				
	GRAND TOTAL				

Purpose: Supply and delivery of Warehouse Shelves and Shelf Rack for use in DPWH Buk. 1st DEO Warehouse

Brand and Model: _____ **Warranty:** _____
Delivery Period: _____ **Price Validity:** _____

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.

Printed Name & Signature, Date

 Contact Number/E-mail Address
