



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SURIGAO DEL NORTE 1ST DISTRICT ENGINEERING OFFICE
Dapa, Siargao Island, Surigao del Norte, Region XIII



Name of Procuring Entity	: DPWH Surigao del Norte 1st DEO	Purchase Request No.:	2025-03-0043
Revised on	:	Date:	March 14, 2025
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User:	PLANNING & DESIGN SECTION
Mode of Procurement	: Sec. 52.1(b) SHOPPING		
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN No.:	

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated below and submit your quotation duly signed by your representative not later than 9:30 am **MAR 25 2025** in the return envelope (SEALED) attached herewith to the BAC Secretariat, Surigao del Norte 1st District Engineering Office, Dapa, Siargao Island, Surigao del Norte.

TERMS and CONDITIONS:

- 1) All entries must be typewritten or legibly written
- 2) Delivery period within **30 CD** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- 3) Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; 3 years I.T. Equipment from date of acceptance by the end-user
- 4) Price Validity shall be for a period of 60 Calendar Days
- 5) PhilGEPs Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of quotation
- 6) Bidders shall submit original **BROCHURES** showing certification of the product, if applicable
- 7) Please indicate the **BRAND** for each items being offered

Php 357,912.00

- 9) Bids submitted thru Mail or Fax will not be accepted.

QUINTINIANO C. ARMENDAREZ, JR.
BAC Vice-Chairperson

The awarding for this RFQ will be on lump-sum basis. Prospective suppliers must quote for all of the items, otherwise they will be subjected for disqualification.

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	INK CARTRIDGE 938-BLACK (HP OFFICE JECT PRO 9730)	40	PIECE		
2	INK CARTRIDGE 938-CYAN (HP OFFICE JECT PRO 9730)	20	PIECE		
3	INK CARTRIDGE 938-YELLOW (HP OFFICE JECT PRO 9730)	20	PIECE		
4	INK CARTRIDGE 938-MAGENTA (HP OFFICE JECT PRO 9730)	20	PIECE		
5	INK CARTRIDGE 712-BLACK (PORTABLE PLOTTER)	10	PIECE		
6	INK CARTRIDGE 712-CYAN (PORTABLE PLOTTER)	10	PIECE		
7	INK CARTRIDGE 712-MAGENTA (PORTABLE PLOTTER)	10	PIECE		
8	INK CARTRIDGE 712-YELLOW(PORTABLE PLOTTER)	10	PIECE		
9	EPSON L3210-BLACK 003	8	PIECE		
10	EPSON L3210-MAGENTA 003	6	PIECE		
11	EPSON L3210-YELLOW 003	6	PIECE		
12	EPSON L3210 CYAN 003	6	PIECE		
	X-X-X-X-X-X				

Purpose: OFFICE/PRINTER /PHOTOCOPIER SUPPLIES & CONSUMABLES FOR PLANNING & DESIGN SECTION

Total Amount:

Total Amount in Words:

Brand Name and Model : _____	Warranty _____
Delivery Period : _____	Price Validity _____
Place of Delivery : <u>To be delivered at DPWH, Surigao del Norte 1st DEO, Dapa, SDN</u>	Terms of Payment : Cash on Delivery NOT applicable

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Condition specified by DPWH.

Tel.No. _____
Email Address: dpwhsurigaodelnorte1st@gmail.com

Printed Name/Signature _____

Tel. No./Cellphone No./Email Address _____