



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**SURIGAO DEL NORTE 1<sup>ST</sup> DISTRICT ENGINEERING OFFICE**  
Dapa, Siargao Island, Surigao del Norte, Region XIII



Name of Procuring Entity	: DPWH Surigao del Norte 1st DEO	Purchase Request No.:	2025-03-0033
Revised on	:	Date:	March 7, 2025
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User:	Construction Section
Mode of Procurement	: Sec. 52.1(b) SHOPPING		
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN No.:	

Please quote your lowest price on the items listed below, subject to the General Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 am of **MAR 25 2025** in the return envelope (SEALED) attached herewith to the BAC Secretariat, Surigao del Norte 1st District Engineering Office, Dapa, Siargao Island, Surigao del Norte.

**TERMS and CONDITIONS:**

- 1) All entries must be typewritten or legibly written
- 2) Delivery period within **30 CD** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- 3) Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; 3 years I.T. Equipment from date of acceptance by the end-user
- 4) Price Validity shall be for a period of 60 Calendar Days
- 5) PhilGEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission or quotation
- 6) Bidders shall submit original **BROCHURES** showing certification of the product, if applicable
- 7) Please indicate the **BRAND** for each items being offered
- 8) The Approved Budget Ceiling (ABC) for this procurement is **Php 173,827.00**
- 9) Bids submitted thru Mail of Fax will not be accepted.

  
**QUINTINIANO C. ARMENDAREZ, JR.**  
BAC Vice-Chairperson

The awarding for this RFQ will be on lump-sum basis. Prospective suppliers must quote for all of the items, otherwise they will be subjected for disqualification.

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	EPSON INK 001-BLACK	20	BOTTLE		
2	EPSON INK 001-CYAN	20	BOTTLE		
3	EPSON INK 001-MAGENTA	20	BOTTLE		
4	EPSON INK 001-YELLOW	20	BOTTLE		
5	TONER CARTRIDGE BLACK (FUJIFILM CT292496)	1	SET		
6	TONER CARTRIDGE CYAN (FUJIFILM CT292496)	1	SET		
7	TONER CARTRIDGE MAGENTA (FUJIFILM CT292496)	1	SET		
8	TONER CARTRIDGE YELLOW (FUJIFILM CT292496)	1	SET		
9	DRUM CARTRIDGE (CMYK) FUJIFILM CT392488)	1	SET		
10	WASTE TONER BOTTLE (FUJIFILM CWA0885)	1	SET		
11	MAINTENANCE BOX (EPSON WF-C5790)	1	SET		
12	EPSON WF5790 BLACK	1	PIECE		
13	EPSON WF5790 CYAN	1	PIECE		
14	EPSON WF5790 MAGENTA	1	PIECE		
15	EPSON WF5790 YELLOW	1	PIECE		

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**Purpose:** Common Computer Supplies use for Construction Section (1st Quarter 2025)

**Total Amount:**

**Total Amount in Words:**

Brand Name and Model :	Warranty
Delivery Period :	Price Validity
Place of Delivery :	Terms of Payment : Cash on Delivery NOT applicable

To be delivered at DPWH, Surigao del Norte 1st DEO, Dapa, SDN

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Condition specified by DPWH.

Tel.No. \_\_\_\_\_  
Email Address: [dpwhsurigaodelnorte1st@gmail.com](mailto:dpwhsurigaodelnorte1st@gmail.com)

Printed Name/Signature

Tel. No./Cellphone No./Email Address