




Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE
Masipit, Calapan City, Oriental Mindoro, MIMAROPA REGION (IV-B)

Name of Procuring Entity	Request for Quotation (P.R. No.) : 2025-02-051
Revised on :	Date : February 3, 2025
Standard Form/Title : REQUEST FOR QUOTATION	Office/End-User : Quality Assurance Section
COMPANY NAME :	
ADDRESS :	
TEL. NO./FAX No. :	TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of February 10, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

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2. Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate, Mayor's Permit, DTI/SEC shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is **964,000.00**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
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ALBIÉN M. MAHIA
Assistant District Engineer
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	DESKTOP COMPUTER (Administrative Use)	7	unit		
	PROCESSOR & CHIPSET	Core i3 (13th Gen.), or its equivalent, minimum of 4 cores and 4.50 GHz max turbo frequency			
	INTERNAL MEMORY	8GB DDR4			
	STORAGE	512GB SSD			
	DISPLAY & GRAPHICS	21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); integrated graphics memory			
	AUDIO	Integrated Sound Card with internal/external speaker			
	EXPANSION SLOTS	4 slots on-board, at least 1 PCI Express slot			
	Cooling System	Air Cooling System			
	IO PORTS	Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)			
	NETWORK INTERFACE	Integrated Gigabit Ethernet			
	Casing	Two (2) external drive bays			
	SOFTWARE				
	Operating System	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to			
	Recovery Media	All drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free.			
	Office Software	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.			

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
ACCESSORIES					
	Keyboard Manufacturer's Standard (same brand as the Computer)				
	Mouse Optical with mouse pad (same brand as the Computer)				
	Webcam 2MP FHD				
	Headset Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)				
	Power Supply Manufacturer's Standard				
	Cables and Connectors all necessary cable and connectors; patch cord (CAT6,factory crimped with RJ-45 connector, 5 meters, preferably color orange)				
OTHER REQUIREMENTS					
	Brand and Model Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. Manufacturer's certificate is required.				
	Components All Components must be the same brand as the Computer (except for the webcam and headset) and manufacturer installed. The Supplier is not allowed to change or add any components to the equipment.				
	Regulatory ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Documentation and Media	All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.			
	Warranty and Maintenance	The Supplier is required to provide a 1-year warranty on all parts including mouse and headset with microphone associated software and onsite labor from the date of the Inspection and Acceptance Report.			
	Technical Support	The local technical support shall include telephone and email 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for the resolution. Support shall have a response time of next business day.			
	Additional Notes	The UPS (650VA) shall be issued in bundle with the Desktop Computer for Specialized Software Use tech specs. The technical specification shall be issued along with the Certification issued by IMS			
	UPS (650VA) FOR Workstation				
	Power Ratings	650VA/390W, 230V - Input/Output Voltage, 5 minutes back-up power at half load, 8 hours recharge time			
	IO Ports	No IO Port requirement			
	Outlets	4 power output / connectors			
	Features	Built-in Automatic Voltage Regulator (AVR), Automatic Self Test (built-in), Alarms (On line, on battery, replacement battery, and overload)			
	SOFTWARE				
	Management Software	No management software requirements			
	ACCESSORIES				
	Cables and Connectors	all necessary cables and connectors			

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
OTHER REQUIREMENTS					
	Brand and Model	Must be globally recognized brand of UPS and has been marketed in the Philippines for the last five (5) years. It must be in the current catalog and not end of life. The manufacturers certificate is required.			
	Documentation and Media	The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.			
	Warranty and Maintenance	The Supplier is required to provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report.			
	Technical Support	The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.			
	Additional Note:	This technical specification shall be issued along with the Certification issued by IMS			
	The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.				

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2	MULTI FUNCTION INKJET PRINTER (A4)	2	unit		
	Print Technology Inkjet (Color)				
	Print Speed Minimum speed of 30 ppm or 17 lpm; speed measured using A4/Letter size paper				
	Print Quality 600 x 600 dpi				
	Copy Speed Minimum speed of 11.5 cpm or 5.5 lpm' speed measured using A4/Letter Size paper				
	Scan Resolution 1200 dpi				
	Scan Features Multi-sheet scan to single PDF file, Scan to Network Folder; Scan to USB/Memory Device				
	Scan Type Flatbed and ADF				
	Monthly Duty Cycle 5,000 pages per month				
	Memory N/A				
	Ink/Toner System Continuous Ink Supply System or Ink Tank System (original/built-in) ; Refill must be available nationwide. Certificate of Authenticity is required.Pre-installed Ink Tanks with an additional three (3) standard Ink Refill bottles per color				
	Network Interface Fast Ethernet				
	IO Ports USB 2.0 (Type A); Ethernet (RJ-45)				
	PAPER HANDLING				
	Duplex Printing Automatic two-sided printing				
	Paper Trays Two Trays (Standard Input tray (250 sheets), Multi-purpose tray (100 sheets)				
	Maximum Media Size Legal (8.5in x 14in)				
	Media Type Paper (bond,light, heavy, plain, recycled, rough) envelopes, labels, cardstock, photo, brochures.				
	SOFTWARE				

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	Outlets 4 power output / connectors				
	Features Built-In Automatic Voltage Regulator (AVR), Automatic Self Test (built-in), Alarms (On line, on battery, replacement battery, and overload)				
	SOFTWARE				
	Management Software No management software requirements				
	ACCESSORIES				
	Cables and Connectors all necessary cables and connectors				
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